

To,
The Director,
National Assessment and Accreditation Council,
P. O. Box No – 1075, Nagarbhavi,
BANGALORE – 560072

Dear Sir,

We are sending Self-Study Report (SSR) of Indira Gandhi Govt. Arts and Commerce College, Vaishali Nagar, Bhilai in the Performa required by NAAC for second cycle of accreditation, for your kind consideration.

Looking forward for your further information.

Regards,

Principal.

Indira Gandhi Govt. Arts & Commerce College.
Vaishali Nagar, Bhilai(C.G)

Bhilai :

Date :

SELF STUDY REPORT

**Indira Gandhi Govt. Arts
& Commerce College,
Vaishali Nagar, Bhilai,
Dist-Durg (Chhattisgarh)**

Executive Summary

- **Indira Gandhi Government Arts and Commerce College, Vaishali Nagar formerly known as government college, Vaishali nagar was established on 12th July 1989.**
- **Initially the college ran in rented building but now it has its own 10.61 acres of land with 733sq m built up area completely covered with boundary walls.**
- **The institution is affiliated to Pt.Ravishankar Shukla University, Raipur.**
- **The college got UGC recognition under 2(f) and 12(b) in the year 1992.**
- **The institution was awarded with “B” grade in NAAC assessment in the year 2009.**
- **The college is a under graduate college with co-education.**
- **At present the college is running following courses:-**
 - **Bachelor of Science in Maths, Biology, Computer Science, Industrial Microbiology and Home Science of which Computer Science and Industrial Microbiology are self finance courses.**
 - **Bachelor of Commerce.**
 - **Bachelor of Arts with sociology, economics, political science, geography, Sanskrit literature, Hindi literature and English literature.**
- **The college has 18 posts sanctioned for teaching staff and 20 for non-teaching staff including Principal, Sports officer and librarian.**
- **All the regular teaching staff except 1 is PhD.**
- **Recently in 2014-15 PG in English, economics and chemistry were sanctioned along with 3 posts of professors for the same.**
- **So far the college has been sanctioned one major and five minor projects by the ICSSR and UGC respectively.**
- **All the teaching staff have completed their orientation and refresher courses.**
- **Four faculty members are registered guide in Pt.Ravishankar Shukla University, Raipur.**
- **The college has been sanctioned under various UGC schemes like:-**
 - **Remedial coaching for SC/ ST/ OBC.**
 - **Equal opportunity centre.**
 - **Network resource centre.**
 - **Career and counseling cell.**
 - **Coaching cell for SC/ ST/ OBC /Minority/ Girls tc for entry in service.**
- **The college has an IQAC to monitor and enhan field as well as non academic field.**
- **The college conducted a number of various extension activities under the banner of NSS/ NCC/ Parishads/ Committees.**

- NCC naval wing of the college is first in district and only fourth in the state.
- The college has achieved significant success in sports particularly in Kabaddi and boxing.
- We have a library with over 15000 books and labs in physics, chemistry, botany and zoology.
- One of the students stood first in the merit list of BA in the year 2011-12 in Pt Ravishankkar Shukla University.
- A number of students have acquired positions in the merit list of B.com, B.Sc and B.Sc home science in the university.
- All the faculties, staff, technicians and office staff run different activities of the college with coordination.
- The institution has its own vision and mission which is in accordance to the policies of higher education.

SWOT Analysis

SWOT analysis of the institution was carried out by involving all the stakeholders of the college with a democratic process. While doing the SWOT analysis of the institution the observations made by the NAAC peer team were also taken care of. The major findings of the SWOT analysis of the institution is –

STRENGTH

- Qualified and committed faculties with 17 out of 18 regular faculties are Ph.D.
- Disciplined and harmonious environment in the campus.
- Spacious land protected with boundary wall.
- Encouraging achievements in sports.
- NAAC accreditation status B despite inadequate infrastructure.
- Functional and active NSS, NCC naval wing.

WEAKNESS

- Inadequate infrastructure particularly with respect to building, class rooms playground and laboratories.
- Lack of ICT culture.
- High drop-out rate,
- Limited innovative practices.
- Inadequate teaching and support staff.
- Inadequate sports facilities.
- Lack of adequate library facilities.
- Lack of communication skill particularly on English.

OPPURTUNITIES

- **Opening of OG classes.**
- **Job oriented course can be started.**
- **Scope for increasing infrastructure facilities particularly building, playground.etc.**
- **Encouraging faculties for research activities.**
- **Achieving better results in sports.**
- **Scope for external resources generation.**

THREATS\ CHALLENGES

- **Our challenge is to convert low quality students to capable employable Human Beings.**
- **Increasing student's attendance in the classroom**
- **Improving the performance of the students in the examination both in terns of quantity as well as quality.**
- **Reducing the drop-outs rate and increasing the transition rate.**
- **Falling enrolled in Science and arts is a threat.**
- **Lesser enrollment in Science with respect to intake capacity.**
- **Providing all the necessary facilities to the student of BPL, families.**
- **Getting "A" grade in re-accreditation by NAAC.**
- **Increasing the intake capacity.**
- **Improving the infrastructure facilities.**

SECTION B : PREPARATION OF SELF – STUDY REPORT

1. Profile of the Affiliated/ Constituent College

1. Name and Address of the College

Name	Indira Gandhi Govt. Arts & Commerce College, Vaishali Nagar		
Address :	Indira Gandhi Govt. Arts & Commerce College, Vaishali Nagar		
City :	Bhilai, Durg	Pin - 490023	State : Chhattisgarh
Website	www.iggecv.com		

2. For Communication :

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	Dr. Mahesh Chandra Sharma	O : 0788-2280806 R :	917415306201	0788-2280806	Govt.college Vaishalinagar @ gmail.com
Vice Principal	--	O : R :	--	--	--
Steering Committee Co-ordinator	Dr. S.K.Bohorey	O : 0788-2280806 R : 0788-2352196	9300408604	0788-2280806	Govt.college Vaishalinagar @ gmail.com

3. **Status of the Institution**

- Affiliated College
Constituent College
Any Other (Specify)

v

4. **Type of Institution**

- a. By Gender
i For Men
ii For Women
iii Co-education

v

- b By Shift
i Regular
ii Day
iii Evening

v

5. **It is recognized minority institution?**

- Yes
No

v

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence

Not applicable

6. **Sources of funding**

Government

Grant-in-aid

Self-financing

Any other

v

7. a. Date of establishment of the college **12.07.1989**.....
(DD/MM/YYYY)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

Pt. Ravishankar Shukla University – Raipur

c. Details of UGC recognition :

Under Section	Date, Month & Year (DD/MM/YYYY)	Remarks (If any)
i 2 (f)	10-09-1992	--
ii 12 (B)	22-01-1992	--

* (Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)A **Annexure****7c**d. Details of recognition/approval by statutory/regulatory bodies other than UGC
(AICTE/NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/clause	Recognition/Approval details Institution/Department Programme	Day, Month & Year	Validity	Remarks
i				
ii	----- Not Applicable ----- -----			
iii				
iv				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status ?

Yes No

9. Is the college recognized

a. by UGC as College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition (DD/MM/YYYY)

b. for its performance by any other governmental agency ?

Yes

No

If yes, Name of the agencyN.A..... and
Date of recognitionN.A.....(DD/MM/YYYY)

10. Location of the campus and area in sq. mts.

Location*	Urban
Campus area in sq.mts.	10.61 acre
Built up area in sq.mts.	733 sq.mts.

- (Urban, Semi-urban, Rural, Tribal, Hilly, Area, Any other specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

-**Auditorium/seminar complex with infrastructural facilities**

- **Sports facilities**

***Play Ground**

X * Swimming Pool-no

X * Gymnasium-no

X - **Hostel - none**

* **Boy's hostel**

i Number of hostels

ii Number of inmates

iii Facilities (mention available facilities)

X * **Girls hostel**

i Number of hostels

ii Number of inmates

iii Facilities (mention available facilities)

X * **Working women's hostel**

i Number of inmates

ii Facilities (mention available facilities)

-Residential facilities for teaching and non-teaching staff (five numbers available-cadre wise)

- Cafeteria

- **Health centre**

First aid, inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff –

Qualified Doctor

Full time

NA

Part – time

NA

Qualified Nurse

Full time

NA

Part - time

NA

X -Facilities like banking post office, book shops

X -Transport facilities to cater to the needs of students and staff

X -Animal house

X -Biological waste disposal

√ -Generator or other facility for management/regulation of electricity and voltage

X -Solid waste management facility

X -Waste water management

X -Water harvesting

12. Details of programmes offered by the college (Give data for current academic year)

2014-15

Sl. No	Programme Level	Name of the Programme/ Course	Durati on	Entry Qualification	Medium of Instruction	Sanctioned/ap proved student strength	No of students admitted
	Under-Graduate	B.A, B. Com, B. Sc. B.Sc.(HSC)	3 yrs.	Class XII Passed	Hindi & English Both	B.A – 200 B.Com – 200 B. Sc. – 200 B.Sc.Hsc-150	B.A.-264 B.Com.-378 B.Sc.-278 B.Sc.(HSc)-22
	Post Graduate	M.A. English literature MA Economics MSc. Chemistry	2yrs.	Graduation	Hindi English Both	MA Eng- 30 MA ECO- 30 MSc chem.- 15	MA Eng-06. MA Eco-08 MSc Chem-10
	Integrated Programmes PG	-	-	-	-	-	-
	Ph. D.	-	-	-	-	-	-
	M. Phil	-	-	-	-	-	-
	Ph. D	-	-	-	-	-	-
	Certificate Courses	-	-	-	-	-	-
	UG Diploma	-	-	-	-	-	-
	PG Diploma	-	-	-	-	-	-
	Any other (specify and Provide details)		-	-	-	-	-

13. Does the college offer self-financed Programmes?

Yes

√

No

If yes, how many ?

Two

14. New programmes introduced in the college during the last five years if any ?

yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	01
-----	-------------------------------------	----	--------------------------	--------	-----------

15. List the departments : (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes, Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Botany, Chemistry, Zoology, Computer science, Maths, Industrial Micro biology, Home science	up to UG level	Chemistry	--
Arts	History, Geography, sociology, Economics, Hindi, English, Sanskrit	All up to UG level	Economics, English literature	--
Commerce	Commerce	Up to UG level	--	--
Any Other(Specify)			--	--

16. Number of Programmes offered under (Programme means a degree course like BA, B. Sc, MA, M.

Com.)

- a. Annual system
- b. Semester system
- c. Trimester system

17. Number of Programmes with

- a. Annual system
- b. Inter/Multidisciplinary Approach
- c. Any other (Specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education

yes No

If yes

- a. Year of introduction of the programme(s).....NA.....(DD/MM/YYYY)
And number of batches that completed the programme

- b. NCTE recognition details (if applicable)
 Notification No.....NA.....
 Date NA..... (DD/MM/YYYY)
 ValidityNA.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programmed separately ?

yes No

19. Does the college offer UG or PG programme in Physical Education?

yes No

If yes

- (a) Year of Introduction of the programmes(s)NA.....(DD/MM/YYYY)
 And number of batches that completed the programme

- (b) NCTE recognition details (if applicable)

Notification No.....NA.....
 Date NA(DD/MM/YYYY)
 ValidityNA.....

- ©. Is the institution opting for assessment and accreditation of Teacher Education Programmed Separately ?

yes No

20. Number of teaching and non-teaching positions in the Institution (2014 - 2015)

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/University/State Government <i>Recruited</i>	02+1	01	-	-	04	08+1	02	-	01	03
Yet to recruit										
Sanctioned by the Management/society or other authorized bodies <i>Recruited</i>	-	-	-	-		05	-	-	-	-
<i>Yet to recruit</i>	**									

*M- Male, *F – Female

**yet to recruitAsst prof guest lecturer in industrial microbiology, chemistry, computer for this session.

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	01						01
Ph. D.	02	01	-	-	04	08	15
M. Phil.							
PG						01	01
Temporary teachers							
Ph. D						02	02
M. Phil.							
PG						03	03
Part-time teachers							
Ph. D							
M. Phil.							
PG							

22. Number of visiting Faculty /Guest Faculty engaged with the College.

Guest faculty are invited time to time as guest lectures in Remedial classes, Equal opportunity cell, Resource person cell, ST/SC Coaching cell.

23. Furnish the number of the students admitted to the college during the last four academic years

Categories	Year 1(2009-10)		Year 2 (10-11)		Year 3(11-12)		Year 4(12-13)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	29	37	24	29	22	22	21	31
ST	09	13	09	07	06	09	08	09
OBC	66	100	52	80	42	51	64	60
General	208	375	236	458	221	467	253	412
Others	-	-	0	13	-	-	-	-

24. Details on students enrollment in the college during the current academic year (2013-2014)

Type of students	UG	PG	M, Phil.	Ph. D	Total
Students from the same state where the college is located	880	--	--	--	880
Students from other states of India	NIL				NIL
NRI students	NIL				NIL
Foreign Students	NIL				NIL
Total	880				880

25. Dropout rate in UG & PG (average of the last two batches)

UG

	2011-12 (%)	12-13 (%)
BA	64.51	66.90
Bsc	37.20	77.92
B.Com	57.14	32.88
B.HSc.	0	42.35

PG

NA

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

Rs 31488/-

(b) excluding the salary component

Rs 97.7/-

27. Does the college offer any programmed/s in distance education mode (DEP)?

yes

No

If yes

(a) Is it a registered centre for offering distance education programmes of another university

yes

No

(b) Name of the university which has granted such registration

Not Applicable

(c) Number of programmes offered

Not Applicable

(d) Programmes carry the recognition of the Distance Education Council.

yes

No

28. Provide Teacher-student ratio for each of the programme/course offered.

B.Sc.278:8,

B.A.264:10,

B.Com.378: 02,

B.Sc.Hsc.22:1,

MAEng6:2,

M.A. Eco 8.:1,

M.Sc. Chem10:2

29. Is the college applying for Accreditation Cycle1 Cycle 2 Cycle 3 Cycle 4

Re – Assessment :

(Cycle 1 refers to first accreditation & Cycle 2, Cycle 3 & Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2,Cycle 3, Cycle 4 & re-assessment only)

Cycle 1 : **29-01-2009**...(DD/MM/YYYY) Accreditation Outcome/Result

B...Grade...(Copy Attached)...

Cycle 2 :(DD/MM/YYYY) Accreditation Outcome/Result NA.....

Cycle 3 :(DD/MM/YYYY) Accreditation Outcome/Result...NA.....

**Kindly enclose copy of accreditation certificate(s) & peer team report(s) as an*

annexure.30

31. Number of working days during the last academic year.

201 days

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

180 days

33. Date of establishment of Internal Quality Assurance Cell (IQAC)
IQAC ...**16-11-2012**.....(DD/MM/YYYY)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to (NAAC)
AQAR (I) **is being sent along with SSR**

(DD/MM/YYYY)
AQAR (ii)(DD/MM/YYYY)

AQAR (iii)(DD/MM/YYYY)

AQAR (iv) (DD/MM/YYYY)

35. Any other relevant data (not covered above) the college would like to include.(Do not include explanatory/descriptive information)

Post graduation classes in the following subjects were sanctioned in the session 2014-15.

M.A eng literature ... no of students 06

M.A economics...no of students 08

MSc chemistry..... no of students 10

2. Criteria – wise Inputs

Criterion I :Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1. State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.

1.1.2 Vision of the Institution :

“TO STRIVE TOWARDS EXCELLENCE IN EVERY SPHERE BY THOUGHTS, EXPRESSION AND ACTION.”

MISSION:

- To arrange and conduct programmes in a manner that sincerely strives towards excellence in knowledge.
- To promote activities which are value based, Environmentally Oriented, inclined towards social and National development so as to strive towards excellence in an oriented human being.
- To stimulate academic environment by maximum use of resources, latest technology and ICT available, so as to strive towards excellence in employment, global and developmental needs.
- To give a platform for exposure of academic intelligence, creativity and development so as to strive towards personality development.

The vision of the institution is reflected by the Sanskrit quotation **MANSA, VACHA, KARMANA** which is inscribed in the **COLLEGE MONO**, is being displayed in college prospectus, application forms and other documents and publications.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s)

Ans-

The institution has formed various committees specially:

- **Timetable committee:**
- **At the beginning of the session a time table committee is formed which decides and forms time table for the whole session.**

- It ensures equal and required allotment of periods for each faculty, subject and programmes. Periods are allotted accordingly in the time table.
- Practical subjects are allotted specific periods, so as to suffice the curriculum.
- Tutorials are taken by the faculties apart from regular periods for effective implementation of the curriculum.
- Revision classes are also ensured so as to complete the curriculum to its desired need.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively completing the curriculum and improving teaching practices?

Ans-

The supporting factor, towards implementation of curriculum for teachers are as follows:

- **Library provides syllabus related books to the teachers.**
- **Reference books both in Hindi and English are provided to the teachers by the library.**
- **Furnished laboratories are provided by the institution.**
- **UGC also provides funds for equipping the labs.**
- **Infrastructure is provided by the institution and funds also provided by UGC for developing infrastructure, where teaching process can take place.**
- **University has bodies which provide aids in pursuing seminars, workshops, guest lectures, for enhancing programmes related to curriculum.**
- **Each department ensures lectures from experts, professors from other institution in different subject to enhance the depth of knowledge in curriculum provided, the institution provides aids in performing such session from different U.G.C cells, Janbhagidari fund.**

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

Ans-

The initiatives taken are:

- **The curriculum is conveyed to the students by the teachers, at the beginning of the session. The curriculum is discussed thoroughly and systematically.**
- **The curriculum is also provided in form of prospectus that is available in the library which can be assessed by teachers and student alike.**
- **The curriculum is divided in units. The content of each unit is discussed. Revision and assessment of curriculum taught is ensured after completion of each unit.**
- **Notes are provided to the student based on curriculum.**
- **Study tours are organized by few departments, which target at proper curriculum delivery.**
- **Projects are prepared by the student, guide by the faculties based on curriculum.**
- **Guest lectures are ensured, and funds provided by institution for the same, through various apneas.**
- **The institution has set up committees and different UGC cells, such as Remedial coaching, tutorials, which contribute towards proper curriculum delivery.**
- **Teaching, is followed by assessment, evaluation and feedback from students.**

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Ans-

The institution allows and co-operates with the faculties, head of the department in organizing different programmes, sessions, guest lectures, and power point presentations for effective operation of curriculum.

Different cell of UGC such as

- **Remedial coaching**
- **Career guidance cell.**
- **Network resource cell.**

All these cell, invitee dignitaries, expert professors from different fields, who impart extra and special classes to the students, based on curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback provided, specific suggestions etc.)

Ans- Some of the staff members are in the University Board of studies, representing different departments; hence they form a part in curriculum development by the University.

- **No. of staff members in Board of studies.**
- **7 staff member out of 19 are in Board of studies.**
- **They are-**
- **Dr. Mahesh Chandra Sharma- Sanskrit Board ,Chhattisgarh**
- **Dr. S.K. Bohre- Maths, Board of studies ,Pt.RSU,Raipur**
- **Dr. Kailash Sharma- Hindi ,”.....**
- **Dr. Dr. Smriti Sharma- Physics”.....**
- **Dr. Kiran Ramteke- Sociology”.....**
- **Dr. Anil Jain- Commerce”.....**
- **Dr.Arti Diwan- Home Science.....”.....**
- **Feedback are taken by the teachers from the students.**
- **Feedbacks are also entertained, by alumni and parents during their meets.**

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘Yes’ give details on the process (Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.

Ans- The institution does not develop any specific curriculum, for the institution Curriculum is furnished by the University for All the Courses.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Ans-

- **The departments and faculties analyze the stated objectives of curriculum, through assessment, many a times during the session.**
- **The administration organizes a meeting of each department to ensure that the curriculum is efficiently conveyed and the objective achieved in the sessions, in any time throughout the session and confirm at the end of the session.**
- **The teaching diary is regularly monitored to keep a watch on curriculum implementation.**

1.2 Academic Flexibility

1.2.1. Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc. offered by the institution.

The courses offered by the institution are:

- **Under graduate programmes**
- **Bachelor of Science in Mathematics.**
- **Bachelor of Science in Biology.**
- **B. HSc. (Home science)**
- **Bachelor of Arts with subject options(Hindi literature, English literature, Sanskrit literature, Economics, Geography, Sociology)**
- **Bachelor of Commerce.**

- **Post graduate programme**
- **Masters degree in English literature, Economics and Chemistry**

Self Financed Course

- **B. Sc. (Computer Science)**
- **B. Sc. (Industrial micro biology)**

These courses are taught in the college with following Goals and Objectives-

- **To enhance knowledge as well as outlook.**
- **It provides a wide exposure to the competitive world.**
- **The self financed courses, specifically enhance the prospects of placement after education.**
- **To give the student a basic qualification, a foundation, i.e. graduation degree, after which they can pursue different advanced courses as desired.**
- **The courses are furnished with a view to generate an increased number of literacy ratio, especially in an area where mostly student (50%) come from below poverty live and cant effort costly education.**
- **The courses run in the college is specially run with the intention, that the girls student (which comprises of nearly 60%) can get a scope to study and attain graduation degree, who come from lower strata of society and from orthodox family and not allowed to attend college, which is far away from their residence.**

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If “yes” give details.

Ans- No, such dual degree courses are not offered by the institute.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of core/elective options offered by the University and those opted by the college.
- Choice based Credit System and range of subject options.
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses.-**no such enrichment courses**

Range of core/elective options offered by the University and those opted by the college.

The courses offered by the institution have academic flexibility as:

- **Skill: all courses develop skill, especially B. Sc (computer science) as it increases chances of employability.**
- **B. Sc. (HSC) provides placement choices as dietician, nutritionist, dress designer as the girls student of these area are from BPL group so in need of jobs.**
- **All the graduation courses such as B.A, B.Sc, B. Com, provide chances for pursuing higher studies such as post graduation or diplomas etc .**
- **B. Sc. In industrial micro biology not only enhances potential for employ ability, but also progression to higher studies.**

Core subjects -

- **English language, Hindi Language is taught in all the courses.**
- **B. Com- (have their core subjects in different year I, II, III) as prescribed by the University.**
- **B. A. -core subject, English Language, Hindi Language.**
- **B. Sc. (HSC) - core subjects as prescribed by the university.**

Choice based Credit System and range of subject options.

Subject Options:

- **B.Sc.-Physics, Maths, Chemistry, Zoology, Botany, Computer, Industrial microbiology**
- **B.A. -Hindi literature, English Literature, Sanskrit Literature, Economics, Sociology,**
- **Political Science Geography**
- **B. Sc.HSC -The subjects taught are that prescribed by the university.**
- **B.com. 1st year - Financial Accounting, Business**
- **B.Com 11..Maths , Business communication, Business environment, B. Regulatory Frame Work,**
- **B.Com111year.. Corporate Accounting, Cost Accounting, Principle of Management, Company Law, Statistics, and Fundamental of Entre partnership.**

Masters degree: Subject options-

- **M.A English literature, M.A Economics, M.Sc. Chemistry.**

Courses offered in modular form: **No such courses offered.**

Credit transfer and accumulation facility:

The marks obtained by the students in first

Year classes and second year class of (BA, B. Sc. B. Com. B.Sc. HSC) is transferred to and added in the final year classes. The total percentage acquired is the total of accumulated marks in each year.

- **Student taking admission in first year of B.A. has the flexibility to change their optional Subjects just after admission, faculty change option in the first year class is also done in few cases, hence lateral and vertical mobility takes place.**

1.2.4 Does the institution offer self-financed programmes? If 'yes' list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Ans-

- **The institution at present offer two self-financed programmes they are :**
- **B. Sc. in computer science.**

- **B. Sc. in Industrial micro biology.**
- **The admission procedure is strictly on the basis of merit, The filled up forms are received and student get admission on the merit system.**
- **The curriculum is prescribed by the university.**
- **The fee structure of the courses differs from the fee taken in other courses run by the university.**
- **In B. Sc. Computer Science the fee taken is: Rs 7500/- yearly.**
- **In B. Sc. (Microbiology) the fee taken is: Rs 7500/- yearly.**

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programmed and the beneficiaries.

Ans- Addition skill oriented programmes are done by the departments such as :

- **Preparation of detergent, soaps etc. by chemistry department.**
- **Candle making course by Home science and Rotract club.**
- **Dress designing by home science department.**

1.2.6 Does the university provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the course/combination of their choice if 'yes' how does the institution take advantage of such provision for the benefit of students?

Ans-

- **Distance mode of education is not offered by the college or university :**
- **It needs to be mentioned that student who had undergone higher secondary classes in distance education, are given admission in conventional face-to-face courses, along with the other students though this number may be very few.**

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Ans-

- **Some of the faculties are members of the Board of studies. They put up this view point in the meetings of Board of studies and needful changes are done according to the rules.**

University curriculum is supplemented with:

- **Guest lectures on subjects are organized which supplements to the given curriculum as this ensure that goals and objectives of the institution are achieved.**
- **More related books/reference books, of different writers are prescribed by the teachers, to the student which acts as supplement.**
- **Reference books are made available in the library which can be assessed by the student.**
- **The syllabus to provide further reading books, which are discussed with students, as a supplement to the given curriculum.**

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the Experiences of the students so as to cope with the needs of the dynamic employment market?

Ans-

The curriculum is enriched by the institute in the following way :

- **Projects are made by the faculties – especially in science subjects based on Curriculum.**
- **Few science departments make low cost instruments based on the syllabus which definitely enrich the curriculum and enhance the experience.**
- **Seminar lectures are arranged, where students have to read out their paper based on curriculum.**
- **Guest lectures are arranged where experts are invited, to enhance the depth of Knowledge on subject.**
- **Group discussions are organized for subject enhancement.**
- **Innovative methods are introduced in teaching various subjects, for e.g. Dissections without using animals has been introduced from this session.**

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, human Right, ICT etc, into the curriculum ?

Ans-

- **Few subject syllabuses do cover such issues, for example that of English language, which is taught as a compulsory subject in all faculties and classes.**
- **All departments are provided with computers (ICT) and those departments which do not individually possess one, are provided by the college.**
- **All the above mentioned issues are though not directly inculcated in the syllabus, but college organizes, programmes and seminars on such issues such as environmental education, human right, gender issues where students participate. They express their views, and also listen to the lectures organized on the topics.**
- **Environmental studies is taught as a subject in first year classes of all faculties as a compulsory subject.**
- **The students have to prepare a project on various topics related on environment, such as pollution (air, water, land) or scrap books related to environment. This definitely cover the issue of environment**
- **Essay competition, lecture competition on human rights is organized.**
- **Seminar on environment was organized by the college on 10 Oct. 2012.**

1.3.4 What are the various value- added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values.
- Employable and life skills
- Better career options
- Community orientation

Ans-

Moral and ethical values:

Moral and ethical values are inculcated by different activities that are organized by the college, which is participated by large number of students and teacher.

- **Developing a sense of caring for the senior citizen by old people's honors day (1st October), where senior citizens are invited and honored.**
- **Developing a sense of respect for parents by "Matri Pitri Poojan Diwas" 14th February, on this day parents are invited and they are honored.**

- The NSS volunteer, go to village, every year and do the necessary cleaning of debris, waterlogged areas, cutting and clearing of bushes, sweeping the roads.
- Medical camps, computer classes, yoga classes, banking awareness are arranged by the NSS cell for the villagers during the camps.
- Donation in orphanage/old age home is also organized by the NSS cell of the college.

Employable and life skills

- The college has few cells run by UCC and also by the college, who particularly organize lectures by experts, who guide and direct.
- The student particularly to employable prospects after education. They guide for facing competitive exams.

Better Career Options:

- The career and counseling cell organize lectures for guiding student towards career options.
- NCC (Naval wing) also organizes lecture for directing student towards career options in Indian Navy.

Community Orientation:

- The college has organized a diverse programmes related to SVEEP (Systematic Voters education and electoral participation in the seminar 2013-2014).
- Lecture, essay, group discussions, poster competitions were organized for the student.
- Rally for participation and exercising the right to vote was organized, by NSS/NCC.
- The students went from door to door teaching the villages the importance of right to vote.
- Nukkar Natak (Street play) was organized for teaching the community the importance of voting.
- Community orientation also takes place by rallies based on literacy, AIDS, out alcoholism that are organized by the college.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Ans-

The feedback are mainly taken from :

- **Student**
- **Parent**
- **Alumnae**
- **Visitors/ guest**
- **Janbhagidari**
- **The feedbacks thus received are after discussion, are taken into consideration.**

Examples-

- **The feedback received from stake holders stressed on remedial classes ..hence remedial coaching classes started from 2012..2013.**
- **The college did not have a post graduation classes, which came into notice in feedback, the point was taken into consideration and PG started from 2014..2015.**

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Ans- No enrichment courses are run in the college.

1.4 feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Ans-

The institution contributes towards the design and development of curriculum prepared by the university, by faculties, who are members in Board of studies; the following faculties are in Board of Studies of the university.

- | | |
|-------------------------------------|---|
| • Dr. Mahesh Chandra Sharma- | Sanskrit Board of Studies
(Chhattisgarh) |
| • Dr. S. K. Bohorey | - Mathematics Board of Studies |
| • Dr. Kailash Sharma | - Hindi Board of Studies |
| • Dr. Smriti Agarwal | - Physics Board of Studies |
| • Dr. Kiran Ramtake | - Sociology Board of Studies |
| • Dr. Anil Jain | - commerce Board of Studies |
| • Dr. Arti Diwan | - Home Science Board of Studies |

These faculties participates in meetings and put up their views, in curriculum designing.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes' how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Ans-

- **Yes there is a mechanism to get a feedback from students and stakeholders.**
- **Often the college receives feedback especially from students and parents and also from nearby communities to start post graduation classes so that the local students specially the girls of this area may not have to travel out of this locality. The feedbacks thus received after discussion in staff meetings and conveyed to the departments.**
- **The college sent the proposals for Post graduate classes forwarded by the departments to the university.**
- **The result of such feedbacks and proposals was that the college received the sanction of three post graduation classes from session 2014-15.**

Mechanism of feedback

There are several points which constitute the mechanism of feedback. As a special case feedback is directly related to progress, not only in academic but also in the general progress of the college. As such there are following mechanism of feedback:

- **Regular classes-**
At least twice a year every teacher takes feedback from students to understand their problems and needs; the students are then given help accordingly.
- **P.T.A meetings :**
Parents come up with problem and then these are jointly solved by parents and teachers both.
- **Alumni :**
The alumni association which has old students is very helpful in understanding and comparing past and present progress of the college.
- **Remedial and tutorial coaching :**
Students are asked for oral feedback at the end of each class.
- **Career counseling cell :**
 - SC/ ST/ OBC/ physically handicapped/ minority coaching for entering in services, equal opportunity center.
 - All these mechanism are immensely helpful in feedback resulting in actual job. Placement lectures by eminent visiting faculty in all subjects are very useful.

Analysis and findings of feedback

Analysis of feedback is done in both subjective and objective manner; each and every member of the staff takes part in this process.

Several practical results have emerged from feedback such as:-

- Provision of attached toilet in girls common room was made after such need was discussed in P.T.A in the 2009-10. It was constructed in next session.
- Alumni association feedback resulted in construction of cycle stand in the year 2011-12. As Even in the past, cycles had been stolen, therefore proper cycle stand was urgently constructed.
- Sanskrit classes are a result of student feedback.

- This college has rare distinction of opening the “Naval Unit” of NCC. This is also result of need expressed by boy’s student in feedback, later one student received cash award of Rs 5000/- by Chhattisgarh government for his extension activities in NCC national camp.
- Demand for PG classes was also obtained through student feedback. As such, demand was conveyed to university and proposal’s sent.

Demand of year-	Feedback received	Actions taken
2009- 2010	Demand for attached toilet for girl’s common room was made.	Proposal was a sent and it was constructed in the year 2012-13.
2009-2010	Demand of cycle stand was obtained by Alumni feedback	Work started in 2010-11. Fulfilled in year 2011-12 with help of shri Vidyaratan Bhasin (Mayor).
2010- 2011	Demand of career counseling cell was made by students.	Career counseling cell was formed in 2011-12.
2011-2012	<ul style="list-style-type: none"> • Demand for NCC by students. • Remedial coaching through P.T.A. • Demand for Sanskrit classes by the student. 	<ul style="list-style-type: none"> • Fulfilled • Fulfilled; the result of this was that 4 students stood on merit. One student got gold medal. • Demand of Sanskrit classes was fulfilled in the year 2011-12.
2011-12	Demand for PG classes received from feedback	<ul style="list-style-type: none"> • Demand fulfilled in 2014-15 as the college obtained the sanction of PG classes in three subjects.

Besides these feedbacks the college also receives feedback on teaching/learning/curricular which are also analyzed and action taken.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes? Any other relevant information regarding curricular aspects which the college would like to include.

Ans-

New programmes introduced during last four years are:

- **Sanskrit literature as an option in B.A classes. The subject came as a demand in feedback.**
- **post gradation classes was sanctioned in the following subjects-**
 - **PG in English literature.**
 - **PG in Economics**
 - **PG in Chemistry**

CRITERION II : TEACHING – LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Ans-

- **There is publicity of the college admission rules in the prospectus.**
- **There is total transparency in admission process as anybody can access to The list of students admitted.**
- **The college prospectus is attractively published & easily available.**
- **Different committees are formed for admission to each faculty.**
- **All the norms are clearly mentioned in the prospectus.**
- **SC/ST/OBC/minorities/NCC/NSS/Students are given weightage as per University rules. This is clearly mentioned in the prospectus.**

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other)to various programmes of the Institution.

Ans-

- **The admissions in the college follow the norms and rules provided by the university.**
- **All the admissions in the college is strictly on the basis of merit.**
- **The admission forms are made available in the college along with the prospectus, the students seeking admission submit the filled up forms in office which are then forwarded to the admission committee of each**

programme. The committee prepares a merit list and admissions are taken according to that list.

- **The university rules for admission reservation to SC/ST/OBC/Minorities/ NSS/ NCC/ sports are strictly followed.**

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Ans-

Since the college is located in economically and socially backward area, the maximum and minimum percentage of marks is less as compared to other colleges of university.

- **The minimum percentage for admission at entry level is lowered to 40 % to give maximum scope for education to large numbers of students and increase the input percentage of students.**
- **This is because we believe that there should be more scope of education for all.**
- **Even deprived students should get a chance to study as a regular college student.**
- **The college does not believe in Taking admission of only the creamy layer of students. Rather The college takes students even within lower percentage who are taught and molded in such a way that the institution has students in merit list every Year.**

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Ans-

Yes, there is admission committee for all faculties.

- **It reviews admission process and student performance annually.**
- **As such, age criteria/caste & gender reservation quota is carefully maintained and monitored.**
- **All the students who are admitted their every detail is maintained in the computer.**

- The official staff maintains and review the forms of the students admitted.
- The in- charge of admission committee of each faculty reviews the admission process after it has been done and it is only after that they signs the forms.
- Such monitoring of the forms helps in checking of any mistakes that may have happened and provides way for further improvements.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- *SC/ST
- *OBC
- *Women
- *Differently abled
- *Economically weaker sections
- *Minority community
- *Any other

Ans-

All the above mentioned categories of the students are given admission as per norms and rules formed by the university.

There is reservation of seats for the above category mentioned. Thus it is ensured that all the categories of the students are admitted in the college.

Besides the above mentioned categories are given fee concession and books from Book banks and other privileges which reflects the national commitment to diversity.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Ans-

- **B. A. – Decreasing interest in subject Arts admission decreasing every year.**
- **B.Com. - year by year entry percentage is increasing exponentially, Cut-off percentage remains high In B. Com 1st year.**
- **This is because of student perception of Job availability of commerce studies.**

- **B. Sc**- There is mixed trend in B. Sc. This may be due to fluctuating interest, availability of seats in engineering college.
- **B.H.Sc** - Mixed trend in B.H.Sc. Due to interest in Nursing Jobs and diploma courses in fashion designing, There is plus or minus in B.H.Sc admissions.

PG has been introduced in the session 20014-15.

Seats to M.Sc. Chemistry (10 seats) is already filled up.

- MA English literature- 06 students and
-
- MA Economics - 08 students.

2.2 Catering to Student Diversity.

2.2.1 How does the institution cater to the needs of differently- able students and ensure adherence to government policies in this regard?

Ans-

- **They are escorted inside the campus.**
- **They are given first preference in class room seats.**
- **Special seating arrangement in exam is made for them.**
- **Ramps are made on the entrance so that they can carry their tricycles easily.**

2.2.2 ? If 'yes', give details on the process.

Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme

Ans-

- **Professors of different admission committees give advices to students for selection of right Courses.**
- **At times the parents along with the students too approach the teachers for the advice regarding the selection of programmes.The teachers guide the students in the right way accordingly.**

For PG Classes the teachers too give proper counseling in terms of knowledge and skills before the commencement of the programmes.

2.2.3 What are the strategies adopted by The institution to bridge the gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice

Ans-

Institution bridges the gap of enrolled students in term of knowledge and skills by Through :-

- **Remedial classes**
- **Tutorial classes**
- **Extra classes**
- **Guest lectures**

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Ans-

- **For gender issues, there is women cell in the college which organizes programmes on women day and invites guest lectures from established women to sensitize its staff and students on gender issues.**
- **For environment awareness, programmes are conducted by N.S.S/ N.C.C units.**
- **Environment day is also celebrated by teachers and students.**
- **National seminar on environment was also organized in the college.**
- **There is a committee on environment and garden development which looks into the matter of maintaining greenery /plantation in the campus.**

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Ans- Institution identify the advance learner -

- **By evaluation and day to day class performance.**
- **Response to advance learners – give extra attention by taking extra class.**
- **The Advance learners are given special attention/ they are made to solve .Questions of previous class and given photocopied notes.**
- **They can approach the teachers any time during the college hours in the departments as they are given personal care. The advanced learners are given practical tips for examination.**

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Ans-

- **The institution maintains the information about economically weaker section/BPL/ST/SC/OBC and others through the information received in application forms during admission.**
- **The information thus received is maintained by the office staff.**
- **These weaker section and Disadvantaged sections of society are given financial aid i.e. scholarship/books from the college which supports the students in their studies.**
- **The faculties also provide the specimen copy of books / reference books to the economically weaker students.**
- **The staff of the college as well as the principal pays the fees of the students at times personally of those who are very financially poor background.**
- **Slow learners are marked in the class through evaluation. These weak students are taken special care so as to minimize the risk of failure.**
- **The students who get supplementary are given special class before the exams.**

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Ans-

- **Academic calendar is received by the university at the beginning of the session.**
- **The college makes its own cultural and academic calendar.**
- **College time table is prepared for theory and practical classes by time table committee.**
- **The evaluation committee prepares time table for unit tests/ terminal exams/model exams.**
- **The test and exams are conducted accordingly by the departments and records maintained.**

- Each faculty members maintains their own teaching plan and attendance register .
- The evaluation record of internal exams are kept by evaluation committee and also by the departments.
- The evaluation blueprint of annual exam received by the university is kept by the clerk (student's section).

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Ans IQAC contributes to improve the teaching learning process by following practices.

- By motivating teachers for self appraisal.
- The IQAC analyses the feedback of teaching learning process which definitely contributes towards its improvement.
- Innovative method of teaching learning discussed in IQAC seminar and workshop in other colleges is shared among the faculties by IQAC coordinator.
- The IQAC chalks out plans to enhance the quality in academics. It monitors the feedback mechanism from students, parents and stakeholders which is communicated to the faculty to ensure quality in academic activities.
- The IQAC has organized an internal seminar to invite views for quality teaching and invite problems regarding classrooms/equipments/ teaching aids etc related to teaching.
- The IQAC also invites proposal from departments to prepare perspective plan which adds to quality teaching.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Ans-

The teaching learning process in the college is basically student centric as –

- The teacher's plans out lessons keeping in view the grasping ability of the students.
- The lectures in the class are basically delivered in Hindi as most of the students are from Hindi medium background.

- Those students who have English medium background ; The teachers give notes to them in English so that they can cope up with the lessons.
- All teachers have access to Internet. In this way teachers can avail latest methods to make learning more student centric.
- Other methods are adapted. For example science club organizes education quiz competition, Essay competition, group discussion to develop skills like interactive learning.
- Remedial and tutorial classes are organized keeping in view of the student's need.
- For Independent learning students are sometimes asked to take the role of teachers and asked to solve any equation/ grammar sentences/ mathematical problems in the blackboard.
- At the end of each class sometimes the students are asked to give a re-cap of the class.
- Students are encouraged to asked questions in class.
- The support structure available for teachers for teaching are- class rooms / blackboards/green boards/ ICT in every departments/ practical labs/ home science lab and kitchen/ library with textbooks/ reference books/ E-journals/ internet facilities.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators ?

Ans-

- Teachers employ the “create Interest & Curiosity” method. As such at the beginning of the class lecture, all teachers of all the faculties ask leading questions.
- Scientific temper is also developed in practical classes.
- Creativity is enhanced by making the students writing essay/prose/ poetry/ articles/ based on the subject matters.
- Low cost instruments are made by the students with the guidance of the teacher.
- Students of Botany/zoology/Geography are encouraged to survey and study, the area and campus of the college and make inference.
- All the science subjects are associated with practicals and projects.
- In arts subjects i.e. economics, PowerPoint presentations are used for teaching.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Ans-

The technologies and facilities available and used by the faculty for effective teaching are:-

- **All faculties uses net resource and keep themselves updated.**
- **Faculties make and use power point presentation to show in class.**
- **E resources in form of journals and periodicals are made available to the teaching staff.**
- **The INFLIBNET library facility is available for both staff and students. N-list facility is provided to the staff.**

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Ans The students and faculty exposed to advanced level of knowledge and skills by :-

- **Guest lectures are organized in almost all the subjects and departments through remedial cell.**
- **Expert lecture are also organized through U.G.C coaching for S.C, S.T,OBC and minority, Carrier counseling and placement cell etc.**
- **Seminar and workshop take place in college and faculties attend seminars , workshop, conference of national and international level every year.**
- **Skill development classes and workshops such as candle making/ fashion designing/ computer training etc had been organized in the college.**
- **The Resource Person Networking Cell had also organized computer training and vedic math classes.**
- **Advanced level of knowledge is also inculcated by the tendency of minor and major projects which is being pursued by most of the faculties.**
- **Few of the faculties are undergoing specialization courses from IGNOU.**
- **Dr Ritesh Agarwal had undergone additional degree in law and had cleared NET exam.**

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/ mentoring / academic advise) provided to students?

Ans-

- **Students mentoring/ physco social/personal support is given to students through a scheme called as “CHATRA-ABHIVAVAK”. i.e student and parentship scheme.under this scheme following is done:-**
 - At the time of admission the students have to fill up the form of “CHATRA-ABHIVAVAK” scheme where they have to furnish the details of their address, phone number, hobbies, interest and also any problem they face in college (in case of senior students).
 - Each teacher is assigned students of first, second and third year classes of a particular programme where they take classes.
 - The teachers interact with the students assigned to them and provide physco, social and personal mentoring.
- The college also runs TUTORIAL classes where academic advice is provided.
- The college has a cell called as CAREER AND COUNSELING CELL which provides professional and career counseling through its guests mentors who are invited for lectures.
- Above all the institution has a very homely atmosphere where the teachers and administration are very approachable hence the students can get every type of support from the teachers not only in college hours but after college hours too.
- The teachers help the student to the extent of paying the tuition fee to the needy students and the teachers provide even academic guidance even at home free at cost.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Ans- **All faculties use innovative method of teaching some notable are:-in last four years**

- Lecture was organized is Vedic Maths by maths department to further create student interest.

- **Sanskrit department** had shown Sanskrit movie “Abhigyan Shakuntalan” as a innovative teaching method.
- **Science department** conducted student interest lecture on “genetically modified crops” by conducting a workshop.
- **English department** had taken literature students to outside environment such as hotel lunch to teach English communicative skill by actual community interaction. The department also had prepared Grammar Activity Book which is a innovative method of teaching grammar in the classes.
- **Home science department** has related most of the subjects with projects as a innovative teaching method. The department also emphasis on practical’s and guest lectures.
- **Geography department** has emphasized on study tours as a innovative method of teaching.
- **Botany department** has taken the students to excursions to teach about the botanical plants in its natural habitat.
- **Hindi department** had invited the living poets and writers whose writings are included in the syllabus to give a personal interaction to the students and thus add to the innovative method of teaching.
- **Sociology department** makes the student collect information from the paper cuttings and around the community they live which is a innovative method of teaching.
- **Political science department** relate their lesson with the political scenario around the country by referring to the news paper in the class while teaching the lessons.
- **Economics department** analyze the budget and the current economic status all around the country and world and prepare statistically data’s to correlate with the syllabus taught. The department also uses ICT and presentations through PowerPoint as a innovative method of teaching.
- **The commerce department** emphasis on guest lecture by inviting eminent scholars in the field as a innovative method of teaching.
- **The zoology department** extensively power points , models, charts and new methods of dissection as a innovative method of teaching.
- **The chemistry department** relates the syllabus with practical’s by actually preparing chemicals like detergent soaps which they learn in the class. They associate their teaching with research paper reading, science exhibition and projects.
- **The physics department** makes low cost instrument, charts, projects and research paper reading as a innovative method of teaching.

2.3.9 How are library resources used to augment the teaching- learning process?

Ans-

- **Library rules are very student friendly.**
- **All regular students have access to the books, reference books.**
- **To avoid confusions, each class is allotted particular day.**
- **In addition, there is also reading room.**
- **Library has book banks to provide books to financially weak students.**
- **Library is enriched with textbooks and reference books.**
- **Library has access to INFLIBNET and E-journals can be accessed by the staff and students both.**

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Ans-

- **No, the institution does not face any challenges in completing the curriculum within the planned Time frame and calendar.**
- **The time-table is planned at the beginning of each session and classes are taken accordingly.**
- **Monthly planner is also followed by each professor, if required extra classes are taken.**
- **If in case curriculum remains unfinished it is managed by taking extra classes.**

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Ans- The institute monitors and evaluates the quality of teaching learning by

- **Learning is monitored by class test, monthly test, half yearly evaluation.**
- **The IQAC cell also monitors the quality of teaching from the feedback received.**
- **The evaluation cell records the evaluation in internal and university exams; it analyses it thus quality of teaching, learning is monitored.**
- **The feedback received on teaching is produced to the administration which thus monitors the quality of teaching.**
- **Teaching..Learning is also monitored by principal. .head of departments head if faculties and student union brings forward any problem of teaching learning to the administration.**

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Ans- The following strategies are adapted for planning and management :-

- **Planning is done by administration and faculties in staff council meetings.**
- **Meetings with the members of janbhagidari.**
- **Meetings of the members of IQAC.**
- **Meetings of the members of college development committee.**
- **The college follows the rules of state government in recruiting guest lectures and adhoc lectures from Janbhagidari.**
- **Different committees such as selection committees of temporary teachers /guest lecturers against vacant posts/ teachers from janbhagidari fund are recruited by such committees.**
- **These recruitments are only for one year and according to government rules. Hence new temporary staffs are recruited every year.**
- **All the recruitments are made keeping in view the merit list prepared by the committee depending on the qualification of teachers (out of the application received) and norms of the government.**
- **Advertisements for the vacancies are given in local newspapers.**

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Ans- The institution cope with the growing demand/ scarcity of qualified faculty by :-

- **Temporary faculty is employed through Jan bhagidari fund. To teach new areas of study for example after computer science was introduced in syllabus and added as a paper in B.H.S.C 1st , experienced computer teacher was appointed.**

- The college has few vacant posts such as in Botany /Industrial Micro biology/, Sanskrit / computer and chemistry.
- Every year qualified guest lecturers are recruited for these subjects .
- The college makes advertisement for the vacant post in local newspaper and applications of qualified teachers are received.
- The institution the teachers out of those application received who has the highest educational qualification.
- The college had for Chemistry and Sanskrit temporary teachers who had doctoral degrees.
- The effort made by the institution in recruiting guest lecturers and temporary lecturers have been fruitful because the college could appoint teachers with doctoral degree; in the departments like – Dr. Shroff (chemistry department) 2012- 2013, 2013-14. Dr.Abha Tiwari,Dr.kanchan saxena (Sanskrit department) 2010-11. Dr Sarita (zoology department) 2012-13. Dr Vandana (botany department)2014-15.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality

Ans- Staff Development Programmes

- All faculties is encouraged to attend seminar/orientation/work shop at national and international level
- Inter – disciplinary seminar was organized by college in October 2012.
- Computer course was organized for class III and IV in three consecutive sessions 2011-12, 2012-13, 2013-14.
- Many of the faculties have minor or major projects which helps enhancing teacher qualities. The institution and IQAC encourages the faculties to avail minor and major research projects and provides all types of aids required to get the proposal sanctioned.
- The institution also encourages its staff to avail the UGC funds for Projects/ Seminar/ workshops/etc. to enhance teacher quality.
- Publications by staff are encouraged by the institution and number of publications had been made by the staff in different ISBN journals.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Ans- Teachers are fully encouraged and enabled to pursue individual goals and be recharged.

- **In the past, three teachers have availed study leave in two U.G.C. granted and I state level.**
- **Professors pursuing minor and major research projects are given some flexible timing.**
- **Teachers pursuing additional certificate/Diploma/Specialization courses are encouraged by the institution.**
- **Few of the staff members have undergone specialization courses from IGNOU and other universities.**
- **The institution encourages its staff for academic publication and attending seminars workshops and provides required duty leave.**
- **The institution felicitates its staff (academic /non academic/ official) during national festivals (15th august, 26th January) for their achievement in that session. For ex- all those faculties who had secured their doctoral degree or achieve additional degrees / enhancement of qualifications/ selected in exams like NET etc has been felicitated by the principal with bouquet.**
- **The institution has a very innovative practice of honoring the teachers who have extended sincere duty in various committees throughout the year. This definitely encourages and recharges the faculties.**

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Ans- Some professors of the college-

- **Dr. Mahesh Chandra Sharma (principal) received award of 2 lakhs from Chhattisgarh government for his contribution in the field of sanskrit.(2012)**
- **Dr. Ravinder Chhabra(2012-13)**
- **Dr. Arti Deewan(2011-12)**
- **Dr. Merily Roy(2012-13) got Rotary Club award for teaching from rotary club.**

The institution provides framework which leads to such achievement.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Ans-

- **Students are encouraged to give feedback. In this way there is evaluation by students. All these feedbacks are analyzed and recorded by the feedback committee and principal.**
- **The students have the liberty to approach the administration regarding any complaints related to teaching and classes.**
- **The principal makes it a point to interact to the teachers concerned on this matter.**
- **The administration does regular round of the college to monitor the classes and the teachers.**
- **Evaluations are also done by the administration in form of remarks sent by the principal in confidential reports.**
- **The student union also plays role in evaluation of teachers by having a discussion with principal when need arises about teaching and quality.**

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Ans- Stakeholders such as parents are:

- **Told about the student performance in the parent – teacher meeting.**
- **Performance of students in test is discussed in class.**
- **Students are made aware of the evaluation process in the class by the teacher concerned.**
- **Timetable of the unit test / terminals / model test are pasted in the notice board and also circulated in each class.**
- **Before the evaluation the faculties make sure to discuss the dates and syllabus to be included in the test.**
- **Annual exam/ evaluation time table and dates are declared in the newspaper by the university and a copy of it is also pasted by the institution in the notice board.**

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Ans-

- **Major evaluation reforms of the university such as unit test, half yearly, pre model exam are conducted.**
- **The institution makes it sure that the entire tests as demanded by the university are conducted but it makes its own institutional timetable to arrange such exams.**
- **In addition college organizes surprise test/quiz test/oral test.**
- **Annual exams (theory and practical exams) are conducted systematically in the college according to the timetable provided by the university.**
- **This year post graduation classes in three subjects have been introduced in the college which have semester pattern of examination. The evaluation to PG classes will be conducted according to university norms.**

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Ans-

- **There is effective implementation of evaluation.**
- **There is examination committee for the conduction of different exam.**
- **Proper time table for half yearly, pre-model exam are followed.**
- **Professors are required to give typed question papers and marks of each student are analyzed.**
- **Attendance of the students is taken during the exams for proper implementation of evaluation.**
- **In UG classes before annual examination , examination forms are provided to the students and a committee is formed that checks the filled up forms of the students so that mistakes can be avoided.**
- **In first year classes of UG level the students are helped to fill up the online forms.**
- **The timetable provided by the university is pasted in the notice board.**
- **Admit cards are distributed beforehand.**
- **Examination committee makes sitting plans where private and regular students appear in the exams in three shifts.**

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Ans- Formative assessment approaches

- **Students are given group activity.**
- **Students are asked related questions on the lesson to be taught.**
- **Students are asked to write sentences of grammar in black board by the teacher. This approach not only makes the students alert about the structure of the grammar but also they learn it easily by writing and solving the grammar questions themselves in the black board.**
- **If science faculties ask the students to write formulas / diagrams in the black Board.**
- **In zoology/ botany periods the teacher draws the diagram and the students are asked to label it.**
- **In some arts subject the students are asked to elaborate on the point mentioned by the teacher.**
- **In literature classes of English and Hindi and Sanskrit the students are asked to explain the meaning of Sanskrit Doha's / English / Hindi poetry.**
- **In language and arts classes the students are asked to write annotations or essay type answer on the portion taught.**
- **The physics department also arranges the students in groups and performs a small quiz as a formative test.**
- **In commerce classes (accounts) and mathematics classes are asked to solve the problem in the black board.**
- **In economic classes students are made to solve the statistical datas in the blackboard.**

Summative assessment approach

- **Summative assessment are taken in the college according to university needs but the timetable are made in the institution themselves.**
- **The timetable for annual evaluation is strictly given by the university and followed.**
- **The institution makes it a point that all the students should take the unit test seriously so they give the course to be asked before hand and conduct the exams according to the timetable of the college.**
- **The marks obtained in such tests are conveyed to the students and their weakness is discussed in the class.**

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Ans-

- **The college ensures total transparency in internal assessment as question papers is circulated and invigilation work is done by teachers of other faculty.**
- **The weightage of internal assessment is not carried over to the percentage of marks achieved in annual exams; according to the norms of university all the UG classes have annual system of examination.**
- **Weightage of behavioral aspect, independent learning, and communication skills makes impact on only personality and teacher student relation but not on assessment.**
- **This is to specify that collage has post graduation classes sanctioned from this session hence internal assessment has a weightage of 20% marks which will be implemented from this session.**

2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Ans- Enquiry and lifelong learning

- **The programs i.e. graduation degree gives the student a foundation which act as a base for lifelong learning; hence the student can pursue higher studies based on the performance in graduation.**
- **The institution thus ensures their best input by classes,/notes/ practical/ tutorials/ remedial so as to get the best output.**

Aspiration and personal development

- **Apart from routine teaching classes the institution inculcates various activities so as to nurture personal development of students.**
- **This is done by making the student getting involved in units of NSS/NCC/ Parishads of science, arts, commerce/ cultural committee / sports.**
- **Lots of activities and extension work and sports events /cultural programs are organized in the college which gives an enhancement regarding personal development of students.**

Communication and outlook

- The institution inculcating better communication skill among students.
- though most of the students are from Hindi medium background but the institution ensures that the students can atleast communicate or present themselves in a presentable way may be not altogether in English but in a sophisticated Hindi speaking habits added with common English knowledge.
- The students are given various platforms through student unions / NCC/NSS group leaders / Parishad heads which encourage leadership qualities and change their outlook.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University Level?

Ans-

- There is mechanism for redressal of grievances with reference to evaluation.
- Student may see his test paper and discuss marks.
- If university result show discrimination of marks, then action is taken at college level by sending application or required documents.
- Students are given counseling to go for re-valuation/re-totaling.
- Students are supported for Redressal of grievances regarding evaluation at college level so that they can approach to university, to get their grievances solved.

2.6 Student Performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Ans-

- The college has clearly stated learning outcomes.
- The students and the staff clearly know the career or the higher education prospects which they have after they complete the particular programme.
- Students are made aware clearly about the marks they need to secure in a particular programme to pass or achieve merit positions.
- The students and the staff are made aware of the percentage of attendance they need to have to appear in the examination.
- The staffs are aware of the syllabus and number of classess they need to take the complete unit.

- **The practicals are conducted of each subject according to the number of classes needed for them/Projects and practical copies are maintained / Checked by the faculties before the examination in time.**
- **Staff and student are well aware of examination and evaluation system.**
- **Technology is effectively used in the examination management process.**

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Ans-

- **The institution encourages all department to collect and maintain record of student result and achievement.**
- **There is transparency and security of evaluation system.**
- **Teachers are encouraged to analyzed the student result in half yearly, provided exam etc.**
- **The evaluation committee keeps the record of all the unit tests terminals because as all the faculties have to submit the assessment marks to the evaluation committee after evaluation of copies.**
- **The marks of internal; assessment are conveyed to the students in class**
- **The evaluation marks of the annual examination are received by the university which is kept in the collage by the official staff.**
- **Each department also keeps a record of the annual evaluation marks / Pass percentage, distinctions/ and I,II,III, Divisions.**

Analysis of students evaluation in internal assessments in

2013-14(sample):-

Class	1st year	2nd year	Final year
B.Sc	<p>Students scored more than 60% in maths .In physics students scored above 50%. And in computer student scored above 65%. In English language the score was 55% and Hindi language it was above 70%. In subjects such as chemistry/ botany/ zoology and microbiology the score was above 60%. The record of the internal assessment shows that the percentage of the students appearing in the internal assessment tests were only 50 %.(this may be because the marks are not carried over in the annual examination; but evaluation is a part of learning hence the departments needs to be strict about student's attendance in internal evaluation.</p>	<p>The student's performance in Maths was above 60 % in physics it was above 55 %, in computer it was 60 %, in language it was above 50%, in chemistry it was above 55%. Similarly in zoology / Botany and microbiology it was 55%. The attendance in previous classes was better than the 1st year classes and the result was satisfactory because only attentive learners attended the internal evaluations.</p>	<p>In final year the attendance in the internal assessment was satisfactory as the students seems to be aware of the importance of internal assessment in their learning The marks obtained in internal assessment: Mathematics- 60% Physics – 60% Computer science- 65% English language – 65% Hindi language- 70% Chemistry – 65% Botany- 60% Zoology- 70% Microbiology- 75%</p>
B.Sc Home science	<p>80% of the students scored above 60% marks. Two students scored 80% marks, and only one student failed. The attendance of students was good.</p>	<p>100 % student appeared in internal assessment, out of them most of them secured above 86 %.</p>	<p>99% student appeared in internal exams and the marks secured by students were between 66 to 84%.</p>
B.A	<p>The attendance of students in internal examination was around 55 to 60%. In geography result was 100% and 20% students secured more than 60% marks in geography. In economics all the students who appeared</p>	<p>In geography all students passed but only 10 were above 60 %, in economics only nine secured above 60%, in sociology 15 students secured 1st</p>	<p>In final year all students passed in internal exams but only 6 students secured above 60% in geography/ 1 student secured above 60% in</p>

	<p>the examination were passed and 10 % of the students secured marks above 60 %. In sociology 20% of the students secured more than 60% marks. In political science 10% of students secured marks above 65% and 80% students passed. In Sanskrit literature 100% students appeared in examination and the result was above 55%. In Hindi literature the result of 20% student was above 55% though all students passed in internal examination and students scored around 50%.</p>	<p>division marks. In political science only 12 students secured more than 60%, in Sanskrit literature 2 students secured more than 60% and all passed. In Hindi literature 10 students secured above 50%, in English literature only one student secured above 50%, attendance were little satisfactory in the classes.</p>	<p>economics though others had the passing marks, in sociology 10 students secured above 60%, in political science 5 students secured above 60%, in Sanskrit only 1 student secured above 60% percent, in Hindi 5 students secured 1st division marks and in English literature 1 student secured above 590%.</p>
B.com	<p>In commerce 50 % of students appeared in internal exams,10%secured marks above 60%,only 5% failed. Others passed the examination. In English and Hindi language and environment studies all the students passed and 25% of the students secured above 50% marks.</p>	<p>In previous attendance of the students were not satisfactory. It seems only attentive learners attended the internal assessment. Out of the students who attended the tests 70% passed,10% got marks above 60%,in English language the result was rather good as all the students passed and above 40% got more than 60%. In Hindi language all the students passed and 50% of student's secured 1st division marks.</p>	<p>In final year the result was satisfactory, in commerce papaers all the students appeared were passed. In English language and Hindi language 25% of the students got above 60% marks. The tendency shows that in final year the learners were serious towards internal evaluation and studies.</p>

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Ans-

- **The teaching, learning and assessment strategies of the institution are structured for favorable learning outcomes.**
- **There are separate cells and committees for the same.**
- **The committees familiarize the staff and students with the intended learning outcome.**
- **Teaching is carried out by the faculties according to time table allotted to theory and practical classes.**
- **The teachers teach the units (of the syllabus provided by the university) supplementing them with appropriate practical's if needed/ questionnaire.**
- **The students are provided with notes and study materials.**
- **In home science department most of the cooking /knitting / stitching/dying/ washing/ theoretical lessons are supplemented with practicals.**
- **The teachers prepare the lesson plan before conducting the classes.**
- **The evaluation committee monitors the evaluation and assessment.**
- **Feedback committee- (Evaluation)-It formulates mechanism and analyses the evaluation results.**
- **The institution has well coordinated the teaching learning and assessment strategies as teaching of a single unit is done according to lesson plans prepared by the teachers and furnishing the students with needed notes and formative test so as to assure that the learning of that unit is satisfactory and the students have familiarized well with the lesson ; assessment in form of unit test is conducted, whose marks are conveyed and discussed with the students...in this way teaching learning and assessment are structured.**

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Ans-

- **Proper measures are taken up by the institutions to enhance the student placement etc.**
- **there is career counseling cell and equal opportunities cell in the college which organizes lectures from experts (specialist) in different career fields who forward sufficient knowledge and interact with students so as to inform the students about the career opportunities after the programs/ employability prospects in particular field and also how to prepare for a particular entrance exam so as to secure placement in that field.**

- For example lectures were arranged for U.P.S.C preparation and classes were taken by experts for preparation of various subjects in P.S.C / U.P.S.C.
- In addition Navel unit of N.C.C. also organized Job placement lecture.
- To encourage research aptitude, Dr. G. P. Sharma lectured on Research Methodology on 30.01.2014.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Ans-

- Institution has assigned separate cell to collect and analyze student performance.
- Student's performance in internal assessment is kept by the college by the departments and collectively by the evaluation committee.
- The university assessment performance record is forwarded by university to the college in form of booklets which are kept in the office by student clerk and it is also recorded by each department which helps in planning and overcoming the future learning activities.
- Based on the analysis of students performance in exams emphasis is given on the particular subject and more classes are taken in the subject concerned.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

Ans- The institution monitors and ensures the achievement of learning outcome by several methods:

- Students are made aware of their marks in class.
- Absence in evaluation is conveyed to parents.
- Parents are also told about bad and good performance.
- In PTA meetings parents are asked to extend their views about their wards performance / difficulties in particular subjects and anything about the learning process in the college.
- Such views of parents turns out to be helpful information in monitoring the student i.e. if he is attending the classes regularly or missing his classes/ is he a attentive learner etc.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an Indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Ans- Yes, the institution and individual teachers used assessment outcome as guideline for future.

- **Students are given counseling to improve performance. They are given extra coaching not only through remedial and coaching classes but also through extra classes.**
- **Students are given practical tips for improving their results.**
- **A very homely atmosphere prevails in the college where the students can approach the teachers anytime and as such the teachers too interact with the students in their departments and guide them in different ways; maybe by giving personal reference books / notes and all associated to student's evaluation performance.**
- **Few of the students of the area are not permitted to continue their studies because their parents prefer them to get married and sometimes students find it difficult to attend the practical annual exams as their marriage date fall in between; many cases have occurred where the faculties had talked to the guardians and parents and they are requested to shift the dates so that they can appear in the exam. Many such incidents have turned out to be fruitful and hence the students could appear the exams and also still continue their studies after marriage.**

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Ans. The Institution is not a recognized Research Centre. Some of the faculties are registered guide and students are enrolled under them as research scholars.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Ans. As the Institution is not a recognized research centre, so there is no such research committee to monitor research of students .IQAC encourages the research activities in faculties by providing information's about funding agencies, preparations of proposals, submission of reports and also in releasing of funds etc..

In the session 2012..2013 a good number of minor, major project proposals had been sent and sanctioned as a result of recommendations of IQAC.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

§ Autonomy to the principal investigator

§ Timely availability or release of resources

§ Adequate infrastructure and human resources

§ Time-off, reduced teaching load, special leave etc. to teachers

§ Support in terms of technology and information needs

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

§ Any other

Ans- The institution is not a research center but Few Major and Minor Project are at present running on and few have been completed in the College.

- **The Principal investigator has the independence for working in project, that has been granted by UGC/C cost/ICSSR or any other mean.**
- **The resources that are available by any source are readily made available to the investigator by office. The office co- operates and releases the resource as soon as it is received.**
- **The college co-operates with the faculty in this research by Providing available infrastructure. (E.g. Dr. A.N. Sharma has a major project under him and has a research associate and research investigator under him. The institution is providing infrastructure for them.)**
- **The institution co-operates regarding time-off teaching load etc.**
- **The College extends any other help that is providing infrastructure, furniture, labs, apparatus and class III and class IV staff extends any help if needed.**
- **In totality the college and the administration extends all type of cooperation that the faculty needs for perusing major and minor research projects.**
- **The IQAC cell too shares it involvement in smooth implementation and progress of research activities of faculties.**

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Ans. The effort made by the institution in developing scientific temper and research and aptitude in students is:-

- **Science day celebration in college which was funded by C.G. cost Raipur when eminent science scholar Dr. S.D. Sandhu lectured on scientific topics and research prospects. Dr. Subramaniam (chief forest conservation C.G. govt). Lectured to develop scientific temper. Seminar paper based on curriculum is prepared and presented by the students.**
- **Science exhibition is organized by Science parishad where competitions like chart making, model-making, working-models are made by students to develop scientific temper.**
- **Chemistry department conducts workshops on chemical, detergent preparation food adulations.**
- **The science Parishad gives cash prizes to students who prepares best / models, charts/working models or reads our science related paper.**

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Ans. The faculties enrolled in active research as research guide:

- **Dr. Maheshchandra Sharma-** Research Guide, two Scholars enrolled under him.
- **Dr. Kailash Sharma** - Research Guide, Six students enrolled under him.
- **Dr. S.K. Bohare** - Research Guide, one student awarded Doctors degree under him.
- **Dr. A.N. Sharma** - Research Guide, Four Students Enrolled under him.
- **Dr. Ritesh Agrawal** - Registered Guide
- **Dr. Shikha Shrivastav** - Research Guide, two students enrolled under her.

Major Projects:-

- **Dr. A.N. Sharma** has a major project as the topic “Impact of Globalization in primary education” sanctioned by ICSSR in the year 2012.
- **Dr. Shikha shrivastav** has a major project on “ Rotifers in fly-ash bodies of C.G.” sanctioned by UGC.

Minor Projects:-

- **Dr. Shikha shrivastav(Zoology)**
- **Dr. Ritesh Agrawal(Two Minor Project(economics)2011-12&2013-14**
- **Dr. Rabinder Chhabra and Dr. Merily Roy (English)**
- **Dr. Smriti Agrawal (2010-2012)**
- **Dr. Anil Jain (2013-14)**
- **Dr. A.N. Sharma(2012-2014)**

Faculty undergoing research for doctoral degree :-

- **Shri Yashwant Deshmukh.(sports officer) – undergoing research for doctoral degree.**

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Ans. Seminar on Environmental topic was organized on 12-10-12. It was a National seminar. Where research paper were presented by faculties/guest lecture from expert out of state. It was sponsored by UGC.

- **Science day (workshop) was organized on 1st March 2013. It was sponsored by C.Cost. Here eminent scientist Dr. S.S Sandhu and Dr. Subramaniam were Chairperson. Seminar and research paper/ articles were presented.**
- **Workshop on spoken English and personality development by Le Magnus School of Management Raipur was conducted in the year 2010-11 by NSS and English department.**
- **Workshop on communicative English in 2013-14.**
- **Lecture on research Methodology by sociology department on Oct 2013.**

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Ans. The institution is not a research centre but the faculties are indulged research activities mostly targets in rural, and other specific science areas.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Ans Researches/Scientist/performers of eminence are invited by different faculties throughout the session, who interact with teachers and students.

- **Department of sociology had invited four guest lecture, namely Dr. G.P, Sharma (Value crisis and urgent compartment), Sri Jasbir Singh (lecture on personalities development)**
- **Political science department has invited nearly five guest lecture by eminent professor.**
- **Chemistry department had organized two guest lectures.**
- **English department had organized three guest lectures.**
- **Mathematics department had organized guest lectures.**
- **Home science depart had also organized guest lecture.**
- **Commerce had organized few guest lectures under commerce parishad.**
- **UGC cell also invites eminent speakers, who interacts and lectures with students.**

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Ans. Two faculties had utilized UGC study leave (research fellowship) for research.

- **Dr. Rabinder Chhabra (Research fellowship in English in Laurence.**
- **Dr. Smriti Agarwal (Research fellowship in Physics) on semiconductors.**
- **The provision inculcates a tendency of research among teachers, who may not otherwise cope up with daily college job and research.**
- **It enhances the quality of research, as it gives scope for indulging more time, qualitatively in research work and associated work like visiting research centre, libraries.**

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Ans The effort made by the faculties in transferring the awareness/findings related to research to the student and community are:

- **Dr A.N Sharma's research is related to education, topic "Impact of Globalization in primary education". This topic is correlated to the syllabus of sociology which is taught in UGC classes, hence the research findings enhance the subject taught and it is communicated from lab to land.**
- **Dr Rabinder Chabra's doctoral research on "Lawrence". In PG class of English literature Lawrence's novels are included in the syllabus; hence findings of the research are communicated to the students.**
- **Dr Shikha Shrivastava's research is related to zooplankton / phytoplankton / rotifers in fly ash. The faculties communicate the research findings by inculcating them in the classes and syllabus taught. This topic has social relevance too, because fly ash is found in almost all the discharge water of industries.**
- **Dr Ritesh Agarwal's research (for doctoral's degree) topic- "economic development in Chhattisgarh state; problems and prospects" has a social relevancy with state and community and he being a professor of economics**

conveys the research findings to the students through the subject taught.

- **Research is always associated with a faculty because he puts all his effort, time , knowledge and studies in doing the research, hence the findings naturally surrounds the faculties personality and mind which surely gets conveyed to the the students and community at many instances or teaching.**

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

Ans It is not a research centre, hence no specific budget is earmarked for research. The faculties involved in research gets budget allocations directly from funding agencies.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Ans. No such provision is there in institution.

3.2.3 What are the financial provisions made available to support student research projects by students?

Ans. No such specific financial provision is available for student research project, as it is not a post graduate college.

3.2.4 How does the various departments/units/staff of the institute interact in Undertaking inter-disciplinary research? Cite examples of successful Endeavors and challenges faced in organizing interdisciplinary research.

Ans No, inter disciplinary research had taken place.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Ans. The institute permits the use of equipment in their personal minor/major project.

- **Dr. Shikha Shrivasta is permitted to use the Zoology laboratory and equipments for her minor/major projects.**
- **Dr. Smriti Agarwal has used the Physics lab in her minor project.**
- **The faculties pursuing research in subjects other than science subjects are provided with infrastructure, furniture, and other facilities that the college can provide.**

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

Ans The faculties undergoing minor major research projects had received grants from UGC, C.Cost, ICSSR, for their personal research project and not for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Ans Different agencies such as C.Cost, UGC, ICSSR had provided finds for arranging projects.

Nature of the project	Duration year from to	Title of the project	Name of the funding agency	Total Grant		Total Grant Received till date
				Sanctioned	Received	
Dr.Smriti Agarwal	2010-2012	Preparation and characterization of Nano crystals future	UGC	90000	70000/-	70000/-
Dr.Ritesh Agrwal	2011-2012 2013-2014	Willingness to pay for safe drinking water supply in a cone study of bhilai	UGC	85000/-	50000/-	50000/-
Dr.Shikha Shrivastava		Study of Zooplanktons & Physoplatipus in fly ash	UGC	200000/-	200000/-	200000/-

		&discharge water				
Dr.A,N Sharma (Co-investigation)	2011-2014		UGC	85000/-	52500/-	52500/-
Dr. Anil Jain			UGC	105000/-	NIL	NIL
Dr.Merily Roy. and Dr. Ravinder Chhabra	2012-13	English as a component in foundation course; a survey	UGC	55000/-	47500/-	47500/-
Dr.A.N. Sharma(major project)	2012-2014	Impact of Globalization in Primary Education	ICSSR	698000/-		
Dr.Shikha Shrivastava (major project)	2012-13	Rotifers in fly ash Bodies of C.G.	UGC	1167000/-	50,000/-	50000/-
Dr Shikha Shrivastava (minor project).	2011-12	Study of zooplankton and phytoplankton in fly ash discharge water	UGC	200000/-	200000/-	200000/-

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Ans. The institute is not a research institute so the students do not pursue research. The faculties are indulged in minor/major projects, they are provide facilities of

- **Infrastructure**
- **ICT**
- **Furniture**
- **Laboratories**
- **Libraries**
- **The library ensures that the books as demanded by those teachers, who are pursuing research, are bought by the library.**
- **Two research scholars who are working under Dr. A.N. Sharma and Dr. Shikha Shrivastava, are given facilities of infrastructure, furniture's, use of ICT, typewriter, photocopy machine, etc.**

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Ans No such planning has still get made

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

Ans Not applicable

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Ans The two research scholars, under Dr. A.N. Sharma, has been sent to

- **National library, Kolkata.**
- **Central library, Raipur**
- **ICSSR library. Delhi**
- **JNU library, Delhi**

Dr. Shikha shrivastav has a research scholar for her major project little “Rotifers in fly ash in industrial waste of Chatrtisgarh” The scholar had been sent to collect the sample of flyash in

- **Korba (in NTPC)**
- **Chattisgarh Electricity Board (Korba)**
- **Balco (Korba)**
- **Seepat in Bilaspur.**
- **NSCPL in B.S.P. (Bhilai)**
- **Raigarh.**

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

Ans The library buys books that are demanded by the faculties, for their research.The books that are bought are returned to the library.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Ans Not applicable.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product)
- * Original research contributing to product improvement
- * Research studies or surveys benefiting the community or improving the services
- * Research inputs contributing to new initiatives and social development.

Ans The major research achievements of the staff which contribute to society are:

- **Dr. A.N. Sharma - Topic : Education, development and modernization (for Doctor’s Degree) as case study of tribal community of chota Nagpur.**
- **(Major project) – impact of globalization on primary education. His research being related to education thus has contribution to the society.**

- **Dr. Shikha shrivastav research on Rotifers contributes to the society as it studies about the pollution effect out the rotifers are used on fish culture.**
- **Dr Ritesh Agarwal’s minor research project on “willingness to pay for safe drinking water supply; a case study of Bhilai” has a social relevancy because on one hand when people do not want to pay for water because they think it should be supplied free of cost; on the other hand the new generation who are health conscious can even pay for getting clean and safe drinking water.**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Ans No research journal is published.

3.4.3 Give details of publications by the faculty and students:

- * Publication per faculty
- * Number of papers published by faculty and students in peer reviewed journals (national / international)
- * Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

**Ans Publications of the staff are as follows:
IN ANNEXTURE 3.4.3**

3.4.4 Provide details (if any) of

- * Research awards received by the faculty
- * Recognition received by the faculty from reputed professional

bodies and agencies, nationally and internationally

- * Incentives given to faculty for receiving state, national and international recognitions for research contributions.

Ans No such research award/ recognition/ incentive received.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface

Ans The strategies are as follows:

- The institute arranges a visit to nearby industry for outgoing (final year) students.
- The syllabus taught in the final year, is practically taught by such visit.
- The institute sends a letter to the industry concern and seeks permission.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Ans Consultancy is provided in the institutes to the students by a consultancy cell.

- Eminent speakers, from different traits are invited, who provide necessary Consultancy to the students.
- Beside different other cell also arrange lectures and provide interaction session to the student- NCC (naval wing I had arranged lecture session with speakers like).
- Sri Manoj kumar soni POR (naval wing) provide consultancy an Job and career prospects in Naas wing (08-11-2013).
- Shri S.K.Paranjape (director of lakshaya tutorials. Extended consultancy as how to prepare to get selected in IAS/IPS.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Ans- The cell that gives consultancy regarding career and placement i.e

- Career and counseling cell.
- Coaching class for intrigate services cell.
- Equal opportunity cell.

All these cells apart from organizing guest lecture also organizes lectures of

the staff of the college who provide necessary consultancy in the area of their expertise to the students. To cite few example-

- **Dr Merily Roy and Dr Rabinder Chhabra were asked to take interaction class with the students in solving objective English questions.**
- **Dr Bohorey was asked to provide consultancy in mathematics related areas.**

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Ans- The consultancy services provided by the institution are in the following field :-

- **Career prospects of the students after graduation.**
- **Higher education prospects after graduation.**
- **Preparation for examinations like PSc, UPSc, etc.**
- **Job prospects in armed forces.**
- **Research prospects/ methodology in science subjects.**
- **Research methodology in social and art subjects.**
- **Carrier / placement prospects in commerce related subjects.**

The college provides consultancy free of cost and no revenue is collected.

1.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Ans- No income is generated through consultancy as it is done free of cost.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Ans. The institute – neighborhood Community network contribution.

To good citizen ship/holistic development is encouraged as follows:

- **Donation and visit to old age home every year by students and staff of the college.**
- **Donation in orphanage (Children’s whose parents died in Bastar Naxalite disaster).**
- **Celebration of events like.**
 - **Old people respect day (Bridhjan samman diwas)**
 - **Matri Pitri Pujan divas (14 Feb) every year.**
- **Rallies, which reach to the community, locality near the college on**
 - **Literacy**
 - **Anti Alcoholism**
 - **Cleanliness.**
- **SVEEP (Systematic Voters Education and Electoral Participation). In this programmes were organized to educate the voters and increase the percentage of voting. This was done by organizing door to door carats with the people residing in nearby colonies.**
- **Nukkar Natak was arranged among the community nearby to educate people about the importance of election and to be good citizen.**
- **Every year numerous extension actives are organized in the college which contributes to good citizenship, community service, holistic development of students.**

3.6.2 What is the Institutional mechanism to track students’ involvement in various social movements / activities which promote citizenship roles?

Ans : The mechanism are :

- **The admission forms have columns where choices are given to students to be a member of NCC/NSS.**
- **The Students being a member of these cells, they get involve in social**

activities which promote citizenship rules.

- **Students are motivated to join these cells by programme officers and volunteer/cadets of these cells.**
- **Those student who are not members of NSS/NCC are compulsory a part of parishads (Arts, Science, Commerce) and participate in social activities along with these parishads.**

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Ans. Stake holders perception on the overall performance and quality of the institution are as follows:

- **The feedback cell collects feedback from stake holders and it is analyzed.**
- **The information this received, analyzed is used enhancing, the performance and quality of the institution**
- **Visitor remarks and views received in the community work programmes are used for quality enhancement.**
- **The community also co-ordinate and furnishes its views, during intimation in rallies, (NSS surveys). The feedback is used for overall performance enhancement.**

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Ans- The calendar of outreach and extension programs are prepared in the beginning of the session and it is displayed in the college and departments. The programs are conducted by the coordinators along with other members of the committee or program officer of NSS /caretaker of NCC/ incharge of Parishads.

- **The major extension and outreach programmers by NSS are :**
- **2009- 2010**
- **Tree plantation((07.08.2009)**

- Formation of Red Ribbon cell and lecture by Dr. Deep chhatterjee on prevention of AIDS. (16.09.2009)
- Donation in old age home (Missionary of Charity in Shanti Nagar) 20.11.2009.
- Plantation of winter following plant (23.11.2009)
- AIDS awareness day (Poster and Slogan competition) (01.12.2009)
- Two days, day camp (07.12.09 to 08.12.09) at village Cured. Street play (Nukkar Natak on literacy and mal nutrition was performed). Sram Dan was done.
- Youth day Celebration (12.01.2010)

- 2010-2011

- (30.08.2010) Plantation.
- (16.09.2010) one day, Day camp at village Kutelabhata. Here Nukkar Nattak on literacy was played the programmed was organized by central Gov. Gram Panchayat department. The programmed was show in D.D.- I Television Channel
- (27.09.2010) NSS day Celebration.
- (12.10.2010) Distribution of writing material in Gov. Primary School, Ramnagar.
- (20.10.2210) Work shop Communication skill and personality development. The programme was organized with the corporation of LE. MAGNUS SCHOOL OF MANAGEMENT, RAIPUR.
- (25.11.2010) Flag Day. NSS Volunteer collected fund for disable Children and send the draft to national communal harmony institute New Delhi.
- (01.12.2010) Celebration of AIDS Awareness day
- (20.12.2010) Lecture on AIDS by Smt. Jaya Chakravorty (resource person NACO)
- (14.12.2010) Donation in Mother Teresa Old age home.
- 12.01.2011 Celebration of youth day ware renowned writer Shri Grish Pankaj and Shri Vibhash Jha lectured.

- 2011-2012

- 6 September 2011 Brhastachar Unmullan Diwas (eradication of corruption day)

- 8 September Literacy day Celebration. Rally was organized on the day to the nearby localities.
- 24 September Celebration of NSS foundation day. A garden made by NSS volunteers was named SWAMY VEVEKAND GARDEN was inaugurated.
- 14 November donation was made in the orphanage where children whose parents died in Naxalite terrorism.
- 20 December a Aanand Mella was organized where the volunteer sold their own made snacks. It was training towards creativity and entrepreneurship.
- 25 December (Matdata Jagrukta Diwas) on this day poster slogan and lecture session was organized to teach the importance of voting.
- 12 January 2012 youth day celebration.
- 2012 -2013
- 15 August 2012 tree plantation.
- 5 September Celebration of teacher day.
- 24 September NSS day celebration.
- 1 December AIDS awareness day celebration.
- 12 January 2013 youth day celebration.
- 1December to 7 December. NSS Camp at Village Kurud.

The following activity was done in the camp with the help of villagers and community nearby –

- Computer training class.
- Dental checkup camp by Dr. Nelesh.
- Naturopathy advise camp Dr. Namdev.
- Ayurvedic Medical Camp Dr. Verma.
- Survey of the village for Anti –Alcoholism and illetteracy.
- Cleaning of the Roads, bushes and Debris.

2013 -2014

- 1 August tree plantation.
- 20 August Sadbhavana Diwas (National Interegration day)
- 5 September teacher day.
- 24 September visit and donation in Mother Teresa Old age home Shanti Nagar.
- 1 October Vridha Jan Samman Diwas (Respect of Old people day)

On this day blood group test and HB percentage test of staff and student was done by Pathological lab.

- 15 Oct. to 20 October(SVEEP PROGRAMME – Systematic Voter Education and Electoral Participation). In this programmes different competitions like essay competition, poster, slogan was held on the topic of election and importance of election.

A rally was organized on election and its importance.

Nukkar – Nattak (Street play based on election was played on the streets in the colonies.

- 11 November. National integration day
- 1 December AIDS awareness day
- Special seven days camp 4-1-14 to 10-1-14 the camp was organized in village Shivpuri (10 Km. away from college. In this camp following extension work was done.

Survey of village to find out the problems.

Medical camp (Ayurvedic camp by Dr. M. S.Verma)

Yoga Classes, Workshop on Traffic Rule lecture of personality Development.

The major extension and outreach programmes by NCC are :

Activities of NCC

Year	Date	Name of the Activity
2009 -2010		
2010 - 2011	21-09- 10 to 30-09-10 06-12-10 to 15-12-10	NCC, NSC camp in Jabalpur (M.P) NSC , ATC camp in Rajem Raipur(C.G)
2011-2012	04-09-11 to 13-09-11 14-09-11 to 20-09-11 21-09-11 to 30-09-11 08-11-2011	CATC camp Raipur 35 Cadet. Participated in the camp. NSCI camp in Jabalpur 15 Cadet. Participated in the camp. NSC II camp in Jabalpur 02 Cadet. Participated in the camp. Old age home visited by all cadets.
2012-2013		CATC camp in (Labhandi) –33 Cadet. Participated in the camp. NSCI camp in Bhilai 04 Cadet. Rank.
2013-2014	25-08-13 to 03-09-13 04-09-13 to 13-09-13 25-08-13 to 01-09-13 21-10-13 to 30-10-13 08-11-13 to 17-11-13	CATC Raipur (Labhandi) – 21 Cdt. Participated NSCI Gwalior (M.P) – 07 Cadet. Participated NSC II Gwalior (M.P) – 02 Cadet. Participated RDC II Raipur (C.G) – 04 Cadet. Participated DCAT I Sagar (M.P) – 02 Cadet. Participated

	23-09-13 to 03-10-13	Kabbadi Delhi – 01 Cadet. Participated
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BUDGET

1. NSS – the Budget NSS extension activities and organizing camp are obtained from NSS office of the university.

year	Daily Activity amount	Camp Amount
2009-2010	6200/-	15000/-
2010-2011	6200/-	--
2011-2012	13000/-	--
2012-2013	6500/-	22500/-
2013-2014	6750/-	22500/-

- **NCC**

The budget for NCC (Refreshment to cadets) is received directly in form of draft which is in the name of vendor who provides the refreshment. (for example Rs 9180/- was received for refreshment in the year 2013.

The camps are organized directly by NCC head quarters so no funds is provided to the college.

The NCC unit performs its extension activities with fund provided from the college.

- 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Ans. The institution has a well stable and organized NCC Naval and NSS units.

- NSS has a unit in the college since fourteen year. The unit has a programme office, and a NSS advisory team.
- The NSS organizes nearly 12 -15 extension activities each year. The programmes are participated not only by NSS volunteers, NSS advising team, but also by other faculties and principal of the college.
- During NSS camps, in rural areas, routine visit and participation is done by other staff of the college.
- The faculties are assigned duties in camps, and thus their participation in ensured.
- NCC (naval wing) was established in year 2010 – 2011.
- NCC to organizes extension programmes NCC naval wing cadets are given

attendance to cope up with their short attendance doing the extension programmes and camps.

- Extra classes are taken for NSS/NCC students to promote participation.
- They are given prize, honors in national festivals, celebrations in the college to promote participation.
- The faculties too are honored, for their participation in external programmes.
- The institute too provides funds for arranging camps, programs in case the funds do not reach in time by NSS/NCC office in time. On receiving the fund from NSS/NCC office, the money is again returned back to the college.
- The college, administration, faculties also help in camps, programmes of NSS/NCC, by arranging for resource persons, and extending out necessary help.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Ans. The following social surveys were taken by the institution :

- Social survey on anti alcoholism done by NSS during their camp from 1.12.2012 to 07-12-2012. The Perished of the area, unversed that the village Cured has a problem of alcoholism, Volunteers, went from door to door, not only did survey, but also educate the people about the consequences of having alcohol.
- Survey on literacy was done to in the NSS camp from 1.12.2012 to 7.12.2012. The villages were encouraged to send their children to school. (Video clippings of the surveys are kept with the NSS)
- Survey on cleanliness was done on village Shivpuri (Jamul) by NSS from 4 Jan 2014 to 10 Jan 2014. The villages not only did survey, but taught the villagers the need to keep surrounding cleans, The also did the cleaning of debris, roads, bushes themselves, The effort was appreciated by the villagers themselves out also by Nagar Palika Adhyaksh of Jamul (shri Rekh Ram Banchor) and Dr. R.P Agarwal (NSS Co-ordinator, Durg)
- Extension work done towards under-privileged out unreachable section of society are old age home at Shanti Nagar, every year, The volunteers to spend time with the old people handicapped, patients, and buy to bring smile in this faces.
- Donation in orphanage, Mallviya Nagar - Durg (Those children who

parents died in Naxalite Attacks) on 14 November 2011.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Ans. * The objectives and outcomes of the extension activities organized by the Institution are on follows:

OBJECTIVE	EXTENSION PROGRAMME	EXPECTED OUTCOMES
<p>1. To inculcate love for nature and create environment awareness.</p> <p>2. To develop love, respect for old, Children, patient.</p> <p>3. Skill development in Student.</p> <p>4. Value/moral inculcation</p>	<p>1. Tree plantation in the Campus & NSS camp. The faculty, administration & volunteers to plant trees and take them to protect the tree.</p> <p>2. Garden development by NSS.</p> <p>(i) Donation in old age homes.</p> <p>(ii) Donation in orphanage.</p> <p>(iii) Donation of bags, Books, copies to poor Children in School.</p> <p>i. Computer programmes in Camps.</p> <p>ii. Candle making/fashion designing by Rotary Club and home science.</p> <p>Celebration of Old people respect day.</p> <p>Celebration of Matri-Pitri Samman Diwas on 14 Feb. every year.</p>	<p>It develops awareness for Environment. The students feel responsible to keep the plants alive safe and green which they has planted themselves.</p> <p>The Students develop a tendency of donation, Sharing.</p> <p>The skills inherited help them in this career a head from education.</p> <p>The Values and morals make them a better human –being.</p>

<p>5. To develop tendency for cleanliness and tendency of Sharam Dan (Labour Work)</p>	<p>i. Cleaning this college Premises by student Themselves. ii Cleaning the debris. Bushes, Slums in village, kurud. Shivpuri.</p>	<p>It makes them physically strong, and nurtures a tendency of cleanliness.</p>
<p>6. Scientific temper</p>	<p>Science parishads extension work like workshop, science exhibition, model making science day celebration.</p>	<p>Scientific temper inherits practical use of science in day to day life.</p>
<p>7. Creativity and literacy tendency.</p>	<p>A number of programmes such as essay writing debate, speech are organized.</p>	<p>It extracts the hidden talent and creativity in students.</p>
<p>8. Nature Nationalism</p>	<p>Programmes like national integration day, nation festivals like republic and independence day.</p>	<p>Every student should develop love for nation and be a good citizen.</p>
<p>9. Provide scope for career and employability.</p>	<p>Lectures like – career is army career in banking sector preparation of PSC exams.</p>	<p>Career and employment scope, help them for future placement.</p>

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Ans. The outreach programmes of NSS us seven days camp is exceptionally organized in nearby villages. Where the village community become a part of the programmes. The programmes are done specially for the villagers.

- **2013-14: 7 day camp organized at village shivpuri.**
- **2012-13: 7 day camp organized at village Kurud.**

- 2011-12: 2 days camp organized at village Kurud.
- 2010-11: 1 day, camp organized at village Kutela Bhata.

- The medical camps organized in camps are basically for the village community.
- The cleaning of roads, Debris is basically done in village.
- The surveys organized in villages contribute to the community development.(in 2012-13) survey was organized on literacy (as it was found that Children are not sent to school by parents). The report of survey was let known to the parshad of the area.
- The survey on alcoholism was organized and the report was let known to the parshad.
- In 2013-14, survey on village Shivpuri problems was organized and it was found that in the village, people complained that cleaning was not done properly, and they had problem of drink water supply. The problem was let known to the Parshad and Nagar Palika Adhayask.
- In the sweep programmes (systematic voting's education and electoral participation) Rally was organized by NCC/ NSS to the very by colonies. Nukkar Natak (Street Play) was organized to teach the community the importance of voting.
- In the programmes like "Old people Respect Day" and "Matri Pitri Poojan Diwas" on 14 February Old people in the community and parents are invited ,Through such programmes, the participation of community is ensured and student inculcates love, care, respect for Old people and parents.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- In organizing NSS camps, the village Bodies are approached. They are intimated and with this permission and, corporation camps are organized.
- The police station of locality gives regular patrolling in camps, as girls to stay overnight in the camp.
- The extension activity that was organized in the camp was due to help of institutions like.
 - Traffic police department – Workshop on Traffic rules in 2013-14 at village shivpuri.
 - Workshop on ATM withdrawal and online Banking - SBI (State

- Bank of India, Vaishali Nagar, Branch)**
- Yoga Classes- Art of Living.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Ans. Dr. Merily Roy who is programme officer of the institution, was awarded as Best programmed Officer in the district (Durg) by ministry of higher education on 24 September 2010, for the extension activities done by her NSS unit.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Ans. For the betterment of students, the college, The College collaborates at referral levels for purposes of research activities. The college is not a research centre as such but several faculty members are working on research projects-major and minor. As such they interact with laboratories, institutes and industry for their research activities.

- **Dr (Mrs.) Shikha Shrivastava who is working on a major research project on fly-ash has approval of NTPC – National Thermal Power Corporation, Korba, and CSEB – Chhattisgarh State Electricity Board, Korba. IIT Kharagpur (Deptt. of Botany) has invited Dr. Shrivastava for discussion.**
- **Dr Amarnath Sharma is working on a Major Research Project with ICSSR.**

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Ans. As such, no formal MoU has been signed, However, all faculty undertaking research project benefits from Collaborative procedures, Dr. Amarnath

Sharma has joined Delhi & Kolkata Library.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Ans. Though there is not much industry – institution – community interaction on formal basis, yet there is informal interaction. All students of first year have to prepare project on environment. As such they undertake project on pollution, and interact with industry to see and observe pollutants. As community level, B. Sc.(HSC) Students, take up projects related to community. Students of Home Science have worked on issues female feticide hygiene etc.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Ans. National seminar organized on 10 Oct 2012. On the topic “ Prakriti – Sanskriti” “ Evidence of nature Inspired learning in the world with special reference to india.

The eminent scientist/participate who countributed to the event are:

- **Dr. Mukund Humbarde (Director, C.G. Cost)**
 - **Dr. Satyendu Sharma (President, Sanskrit Studies Board)**
 - **Dr. Shailendra singh (Rt. Ravi Shankar Shukla, University, Raipur)**
- And several other dignitaries and eminent scholars.**

A workshop was organized on ‘Science day’ for student on :

- **The eminent scientist/person/present were:**
- **Dr. Sardool Singh Sandhu.**
- **Dr. Subramaniam, Chief Conservator, IFS Chhattisgarh Govt.**
- **Fashion Designing and Interior Decoration.**

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment

- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

Ans. Though there is inter-active learning teaching and sharing of knowledge with other Colleges & institutions at many levels, no formal MoUs and agreements have been signed as such.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Ans. The institution gives encouragement for linkages and collaborations . It may give support or systemic effort as required.

Relevant information of the college regarding research, consultancy and Extension:

The head of the institution has a primary role in encouraging research. He motivates faculty to undertake Major and Minor research projects and his encouragement as well as other staff to participate whole heartedly in extension activities conducted by NSS and guest lectures conducted by different cells of UGC.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- **The infrastructure of the institution has shown gradual but regular progression every year.**
- **Every year new construction are been made in form of practical labs/ girls common room/ washrooms/ cycle stands/ grilling of verandahs/ classrooms/ leveling of sports ground etc.**
- **Fund for the infrastructure development is obtained by UGC schemes and the college is very particular about sending proposals for the infrastructure enhancement and construction.**
- **The janbhagidari funds are also used in infrastructure development.**
- **MLA/ MP funds are received by the institution by perusal and used in infrastructure development.**
- **The sports faculty spends some of its grant received for developoung sports infrastructure i.e. leveling of ground et**

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- **Classrooms – 08/ technology enabled spaces- 01/ seminar hall- 01/ classroom and departments are used for tutorial spaces/ laboratories- 5/ botanical garden- 01/ animal house- NIL.**
 - **Besides all these all the above facilities , the college have well furnished practical rooms/ sitting spaces for the department heads/ staff room/ student's common room/ washroom separately for boys, girls staff and administration.**
 - **For teaching and learning the college has blackboards/ green boards/ ICT equipped computer rooms/ computer in each department and home science kitchen.**
 - **The departments are provided with racks/ furnitures/ almirahs for every department is ensured.**

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

- **For extra-curricular activities i.e. sports , the college has a very large campus which is used for sports activities.indoor games such as chess, carom, timetable are organized in college auditorium.**
- **The college has separated NCC and NSS rooms. The cultural activities/ skilled development program/ yoga classes/ health care related programs are organized in college auditorium. In some instances cultural activities in large scale was organized in the open ground available in the college.**
- **For public speaking the college has microphones/ mike/ dice/ collar phone/ sound system etc.**

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- **The campus of the college is quite large i.e. it has 10.61 acres of land. But the buildup area is quite less hence shortage of classrooms is being always faced by the institution. The institution believes in fostering a tendency of growth in every aspect hence a gradual development of infrastructure is taking place every year.**
- **Though the available infrastructure is not satisfactory for academic requirements but the institution ensures optimal and maximum use of the available infrastructure in best possible way.**
- **To cite the examples of optimal and maximum use of the available infrastructure:-**
 - **The computer department and the sports department run in the single room.**
 - **The home science kitchen and classrooms for 1st, 2nd and 3rd year are all conducted in as single room where the faculty had very intelligently divided the space to be used for various above mentioned purposes.**
 - **The department of English is used as NSS room and Hindi department. As well as the literature classes of English are engaged in the same room.**

- The space before the practical room of chemistry (verandah) is used to take the post graduation class of chemistry.
- The janbhagidari room is used by sociology department and also the classes of post graduation in economics are held up there.
- The amount spent during the last five years on infrastructure and the sources/ master plan of the institution is given in Annexure 4.1.3.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities as follows:-

- All the classes are organized in ground floor.
- During exams few papers are arranged in first floor auditorium but those who have physical disability are taken care of and hence their sitting arrangement are made in the ground floor itself.
- The ramp at the entrance facilitates the bringing of tricycle by the physically disabled students.
- The physically disabled students are allowed to enter through the back gate which do not have any stairs etc which is otherwise generally used by staff to keep their vehicles inside the college boundary.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available
Not available.
- Recreational facilities, gymnasium, yoga center, etc.
yoga classes when arranged is done in auditorium.
- Computer facility including access to internet in hostel.
Computer with access to internet facility is available in college campus. There is no hostel in college.
- Facilities for medical emergencies
For medical purposes ,first aid box is kept in college. In case medical emergencies occur, parents are informed and the college staff escorts the student to the hospital themselves.
- Library facility in the hostels
There is no hostel, hence it is not available.

- Internet and Wi-Fi facility.
Internet facility is available with Wi-Fi facility.
- Recreational facility-common room with audio-visual equipments
There is common room for girls with attached washrooms and furnitures.
- Available residential facility for the staff and occupancy
Constant supply of safe drinking water.
No residential facility for staff, there is constant safe drinking water facility for students and staff (water cooler with aquaguard).
- Security
College has night watchman.
College has guards at the entrance and at cycle sta

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The provisions made available to students and staff in terms of health care on the campus and off the campus are :-

- The college keeps an equipped first aid box in the sports department.
- Health related programs are arranged in the college such as :
 - Doctor's lecture and interaction program on AIDS.
 - Blood group and Hb percentage check up of students and staff.
 - Medical camps on NSS camps by doctors of-
 - Naturopathy
 - Ayurvedic
 - Dental
- Medical advance and reimbursement done for teaching and official staff.
- In emergency the students are taken to hospital and parents are informed.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The Common Facilities available on the campus

Spaces for special units like IQAC:-

- The college has a well established IQAC unit since 16/11/2012. It has a

separate space for its working but keeping in view of the optimal use of available infrastructure it works in the Janbhagidari room.

Grievance Redressal unit and Women's Cell:-

- These units work in the college but their activities are organized by the coordinator from the room available for the department which the faculty represents.

Counselling and Career Guidance, Placement Unit:-

- these units work from a separate space (room available to them).

Health centre:-

- There is no separate health centre but the first aid box and the related things are kept and organized by the sports department.

Canteen :-

- There is a canteen in the campus of the college.

Recreational space for staff and student:-

- The open college campus is used for students for recreational purpose.
- During sports events and preparation leaves the staff do recreation by playing chess, table tennis, carom in the auditorium of the college.

Auditorium:-

- The college has an auditorium which has a multiple purpose use in the college because it is used for cultural events / organizing seminars/ used as recreation spaces/ tutorial and remedial classes are organized/ during exams examinations are conducted. Hence the college follows the policy of optimal use of infrastructure.

Safe drinking water facility :-

- The college has a water cooler attached with aquaguard for students and staff.
- There is also a water cooler fitted with two tap used as additional water source.
- There is water supply in all five washrooms available in the college.
- There is water supply in all the labs and home science kitchen.
- There is water supply in garden to water the plants.

Parking facility:-

- There is separate parking facility for student and staff.

Photocopier machine:-

- Four photo copier machine, one at the office, one besides the principal room, one at the library and one at career counseling cell.

Teaching aids :-

- Projector machine and projector screen is available for presentatio

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Ans: Yes the Library has an advisory committee-

Composition – All the teaching faculty of the college are members of the library advisory committee. Several significant initiatives have been implemented by the creative to sender the library student and user friendly.

- Each class been allotted 2 day in a week to access the library.
- Books/ Ref books are available both in Hindi and English.
- Books are properly and systematically classified and arranged systematically.
- There is separate book bank for ST,SC and BPL Students.
- Students are encouraged to counsel and contact librarian for their difficulties regarding their library needs
- Magazines and News paper-specially employment News, general News paper are provided in the library.
- Syllabus of all classes and question papers are provided for ready reference.
- Physically challenged students are provided with special facilities.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.)
- * Total seating capacity
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Ans: The details of the library are as follows :-

- **Area -1206/12 sq meters.**
- **Sitting capacity -25 Students.**
- **Working hour in working days -07 Hours.**
- **Working hours on holidays -03 Hours.**
- **Working hours before -02 Hours.**
- **During Exam – 4 Hours.**
- **During Vacation – 7 Hours.**
- **Lay out of the library – it is user friendly. There is an airy veranda at the entrance, where student can comfortably visit for relaxed reading. Through there is space constriction, this area is specifically used only by students.**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Ans-

Library holdings	Year -1		Year - 2		Year - 3		Year - 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	9130	1265349	9417	1324874	9583	1347369	11420	1896146
Reference Books	167	48443	167	48443	167	48443	176	52620
Journals/ Periodicals	<u>Enlist</u>	<u>Program of</u>	<u>inflibnet</u>	<u>Has been</u>	<u>Introduced</u>	<u>The</u>	<u>Access</u>	<u>Six</u>
					<u>where</u>	<u>faculties</u>	<u>to</u>	<u>thousand</u>
						<u>can</u>		<u>journals</u>
e-resources	7	1716	7	1445	7	2650	13	6425

Any other (specify)						J-6000 E-b 97000		15000
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4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC
OPAC in not very popular among students, who are used to internet facility, however on students demand, it may be made available.
- * Electronic Resource Management package for e-journals
ERM package for e- journal is in use, N. list facility from INFLIBNET is being provided to staff and students both.
- * Federated searching tools to search articles in multiple databases
NA
- * Library Website
College website has library details.
- * In-house/remote access to e-publications
Remote access to e-publications is done through N. list programs.
- * Library automation
Library software is installed and in use Further library automation is in progress.
- * Total number of computers for public access
Computer – 02
- * Total numbers of printers for public access
Printer -02
- * Internet band width/ speed -2mbps /10_□mbps/1 GB
Internet band speed- 2mbps
- * Institutional Repository

None

- * Content management system for e-learning

None

- * Participation in Resource sharing networks/consortia (like Inflibnet).

Yes library has been registered in Inflibnet. Thus ensuring participation in resource sharing networks.

4.2.5 Provide details on the following items:

- * Average number of walk-ins
- * Average number of books issued/returned
- * Ratio of library books to students enrolled
- * Average number of books added during last three years
- * Average number of login to opac (OPAC)
- * Average number of login to e-resources
- * Average number of e-resources downloaded/printed
- * Number of information literacy trainings organized
- * Details of “weeding out” of books and other materials

Ans:

- **Walk-ins – Staff -10-12**
- **Students – 50-60**
- **Books Issued - 50 – 55**
- **Received -- 50 – 55**
- **Av. No. Book added in last three year – 300**
- **Login – to OPAC – Not Applicable.**
- **Average no down printed – 15**
- **Number of Lit. Training organized – 02 times/in each class room.**
- **The library verification is done at the end of each academic year .Old and damaged books, and other reading materials are also kept in record.**
- **Old News papers are sold out after some time and the amount is deposited in government account**

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts

Not available.

- * Reference
Reference books are provided to students and teaching staff.
- * Reprography
Reprography – facilities are provided in the library.
- * ILL (Inter Library Loan Service)
None
- * Information deployment and notification (Information Deployment and Notification)
Library time table is shown in the notice board. Library rules and regulation are also shown in the reading room and college web site.
- * Download
Download facility are available in the library.
- * Printing
None
- * Reading list/ Bibliography compilation
Reading list/Bibliography competition is readily available for students who want to avail.
- * In-house/remote access to e-resources
Through N. List programmes.
- * User Orientation and awareness
Student orientation is done by the librarian in the class room for the students of first year.
- * Assistance in searching Databases
facilities are provided in searching Data base.
- * INFLIBNET/IUC facilities
INFLIBNET facility is available.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Ans: The library staff is an integral part of the college family. Their help and support is available in many ways:

- **The librarian in is in-charge of the UGC committee of the college. He oversees all U.G.C co-ordinated schemes and courses.**
 - **He is member of NAAC committee and RUSA committee.**
 - **He is member of several other committees like Building committee, Purchase committee, multifarious cultural activities.**
 - **He oversees work related to PWD and Nagar Nigam and other government officer.**
 - **He also has participation in sports and NSS activities.**
 - **He does invigilation duties in annual examination, and is on admission committee.**
- **Library Book-lifter, Shri Badri Singh also has multifarious role:**
- **He gives assistance in office work.**
 - **He is helper in NSS and Remedial coaching committee.**
 - **He helps in examination and admission process.**
 - **He does college work concerning university and Directorate, Higher Education.**

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Ans: Special facilities are offered by the library to visually/physically challenged persons:

- (1) **They have facility of getting books issued at one time for while academic session, so that they may avoid strain of re-issuing books after every 14 day.**
- (2) **They have “Add-on” facility instead of 2, they may take 5 books.**

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Ans: Yes, oral feedback is taken from faculty and students. Issues, if any, are

promptly solved. Book purchase is done keeping in view the feedback results.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

There are 25 computers in the college. All have Microsoft windows XP operating system, with complete Microsoft office software installed in each of them.

Intel Core 2 Duo.

Ram – 2 GB.

Processor – 3.3 GHz.

Hard Disc – 2 GB

Some computers are attached with black &white as well as coloured printers.

- Computer-student ratio
1:1.4 (for students availing BSc in computer science.)
9:10 (for students of Bsc home science part I who have computer in their syllabus.)
- Stand alone facility
FAX machine is available in college.
- LAN facility
LAN facility is not available.
- Wi-Fi facility
Limited facility of Wi-Fi facility is available.
- Licensed software
All the software installed in computers are licensed software and does not contain duplicate software.
- Number of nodes/ computers with Internet facility

The computers present in library, office and in departments have internet facility available in them.

- Any other
A laptop is there in the college for additional works.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Ans- The computer and internet facility made available to the faculty and students on the campus :

- **The college has 25 numbers of computers.**
- **All the practical department of science have computers in the departments which can be accessed by staff and student of the faculty.**
- **All the arts and commerce department also have individual computers.**
- **There is internet facility in few of the computers.**
- **The computers installed in the computer science room are made available to students.**
- **The laptop of the college can be used by the faculties of campus for their presentation etc in other institutions.**

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Ans- The institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities are :-

- **The institutional plans to install computers with latest version of Microsoft windows 7 operating system.**
- **LAN facility is to be installed in the institution.**
- **All the computers have to be facilitated with internet connection.**
- **The institution plans to furnish a room with all the IT related facilities and applications so that presentations and use of IT can be readily made available to staff and students.**
- **Computer awareness program for both students and staff with the help of network resource centre will be organized to increase the number of computer literacy in the institution.**
- **The college website started on 17th September 2012; more student and staff should use the college website to get essential information about the institution.**

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories

in the institution (Year wise for last four years).

Ans-

- **A budget of Rs .10, 46,431 was spent on installing computers in the institution. The fund for the same was received by UGC in last 4 years.**
- **Maintenance of the computers is done from janbhagidari fund every year and approx Rs.35, 000 was spent on maintenance.**
- **One computer lab was constructed and office was partly computerized, the fund for the same was received form UGC and government.**
- **Automation of library was done and fund for the same was received partly from government and UGC.**

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Ans-

- **Most of the departments have their individual computers hence it facilitates the use of ICT easily.**
- **The college projector and projector screen is readily used and it is sanctioned to those departments who need it to make presentations.**
- **The IQAC organizes internal seminars of staff and makes presentations using ICT and encourages the use of ICT among staff.**
- **Some of the faculties prepare presentation to teach the topics.**
- **ICT is also used during guest lecturers related to career counseling, placement etc.**
- **The NCC unit also uses ICT during its program of carrer prospects in armed forces.**
- **The NSS unit uses ICT to display its activities done throughout the year and in camps in NSS programs to encourage the new NSS volunteers.**
- **ICT is also used by NSS units in camps, (the college issues its projectors and screen to the unit for use in camps.) to display the extension activities/survey/ cleaning activities in village. It is also used to show motivational movies in camps to the volunteers and the community in village.**

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Ans-

- The learning resources/ ICT's/ teaching aids available in the college has always turned to be give out a teaching friendly environment for the teachers and place the students at center of teaching / learning process.
- The college has always adopted a tendency of using the limited resources available and utilizing it to the maximum for academic benefits for students.
- The computer department room is used very optimally by staff/ students/ even for official typing and also for typing of NAAC SSR.
- The college has limited classrooms but this does not prohibit the arranging of classes as the faculties conduct the classes in any vacant classrooms/ spaces available in the college.
- For example- the home science department with its kitchen lab and all the three years classrooms are very systematically arranged in a single room by a single teacher which gives a scenario of the maximum use of available limited learning resources and infrastructure. This contradicts that thought that maximum justice cannot be done in such a situation where all the three years classes as well as practical's in a single room is managed by a single teacher. The institution proudly declares that the home science department has at least two merits in the university merit list.
- This situation prevails for some other department too. The success of teaching/ learning process lies in the fact that the institution has used the learning resources available i.e. library/ ICT's / practical rooms/ classrooms/ teaching aids etc keeping the students at the center of learning and to provide them maximum knowledge and benefit academically.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Ans- The National Knowledge Network connectivity is not been availed in the institution.

4.4 Maintenance of Campus Facilities

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a.	Building
b.	Furniture
c.	Equipment
d.	Computers
e.	Vehicles
f.	Any other

Ans- The total budget utilized during the last four years are :-

		UGC	Janbhagidari
a.	Building	266464	-
b.	Furniture	67400	-
c.	Equipment	1877669	71759
d.	Computer	1046431	-
e.	Vehicles	-	-
f.	Any other	561127	-

The above budget ensures that college had used optimal allocation of financial resources. Moreover the source of finance for the college is limited. It mainly utilizes funds received from UGC for some maintenance and up keeping of college infrastructure and partially it is done by funds of Janbhagidari and funds of A/F (amalgamated fund).

- 4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Ans- The institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college:-

- **The maintenance of the infrastructure is always a ongoing process and it is mainly done whenever need arises.**
- **The maintenance of the furniture's is mainly done before the annual examinations, so that the students may have proper sitting arrangement.**
- **For maintenance of the equipment of the practical rooms the department sends application to the administration and it is managed by the college.**
- **The maintenance of water coolers / pipelines/ washrooms/ electrical gadgets/ official equipments is done whenever needs arises.**
- **Mainly before the examinations the college does the maintenance of fans / coolers/lightings of the rooms.**
- **For proper and continuous water supply water distribution line was maintained with the help of municipal corporation bhilai.**
- **The maintenance of the campus / leveling of the ground are partially done from Municipal Corporation and also the sports department does it from its finances available from the university.**
- **At present dismantling of old temporary constructed area and maintenance of that portion by constructing new wall is going on with aid from Municipal Corporation.**

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

Ans- The calibration and other precision measures for the equipment/ instruments takes place when the need arises.

- **The maintenance of photocopy machine and computers are done within a short period whenever they run out of order.**
- **The calibration and up keeping of practical equipments takes place before the conduction of annual practical exams.**
- **An overall up keeping of computers are also done before the annual computer exams.**

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Ans- The major step taken for upkeeping and maintenance of sensitive equipments:-

- **Constant water supply is assured by connecting the main water distribution line of the municipal corporation Bhilai with the internal pipeline of the institution.**
- **The water cooler is kept safely encaged in a frame and locked properly.**

- The generator is installed in the college to provide backup supply in case of voltage fluctuations and power cuts.
- The photocopy machines are kept in the offices and only handled by the person allotted for it.
- The chemicals in practical labs are kept safely and sensitive chemicals are kept locked in almirahs.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The college makes best use of the available infrastructure as it ensures that any particular room or space can be used for maximum reasons :

- For example, the college auditorium is used for cultural / extension activities/ used as tutorial classes/ used for recreational room/ used for conducting annual examination.
- In a small room of English and Hindi department combined is also used for the office of NSS and conducting the classes of B.A English literature and PG classes of English literature.
- The room which is allotted as the office of janbhagidari is also used as NCC office/ IQAC office and also for conducting post graduation classes in economics.
- Many such examples of optimal use of available infrastructure and learning resources can be seen in the college.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Ans. Institution publishes updated prospectus annually which provides following information's to students is details :

- **Vision and objectives of the institution.**
- **Rules and regulation**
- **Terms and Condition of Admission**
- **Fees Structure.**
- **Examination Rules**
- **Faculty members**

- Various disciplines available in the colleges
- Self finance courses like micro biology and computer sciences.
- Short Term courses.
- Information about NCC/NSS

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Ans.

- Scholarships are given to SC/ST students at graduation level.
- Fees concession for SC, ST and BPL and OBC Students.
- Financial aid is also provided by teachers association to poor students.
- Book bank facility is available BPL and ST/SC Student separately, where they get books worth Rs 600/- (in group of two student).
- Book is provided to SC/ST student from remedial cell.
- Books are also given to SC,ST and BPL Students through remedial coaching.
- Tuition fees are exempted for girl students

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Ans. Percentage of students receiving financial assistance from state government.

PERCENTAGE OF SCHOLARSHIP IN 2013-14

	SC	ST	OBC	BPL	MINORITY
B.Sc –I	4.41%	-	.75%	-	-
B.Sc-II	-	-	6.25%	-	-
B.Sc-III	-	-	2.2%	-	-
B.A-I	1.83%	.91%	1.83%	-	-
B.A-II	1.40%	-	-	-	-
B.A-III	2.61%	-	9.33%	-	-
B. Com-I	2.36%	.6%	.6%	-	-
B. Com-II	.97%	-	4.85%	-	-
B. Com-III	-	-	1.01%	-	-
B. HSc-I	-	-	-	-	-
B. HSc-II	-	-	-	-	-
B. HSc-III	-	-	-		

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
 - **SC/ST/BPL/OBC Students are getting scholarships from Govt.**
 - **Seats are reserved for ST/SC/OBC Students according to govt. norms during admission.**
 - **Books are available for ST/SC Students in book bank.**
- ✓ Students with physical disabilities
 - **3 % seats are reserved for physically challenged students.**
 - **They are given seats in the first row in the class and during examination. It is taken care of that they need not have to climb the Stairs for class or exam.**
- ✓ Overseas students
 - **No overseas students are studying in the institution.**
- ✓ Students to participate in various competitions/National and International
 - **Students are given opportunity to participate in competition through youth festival organized in the college and selected students are sent to university and other higher level competition.**
 - **They are given attendance for the absence due to participation.**
 - **The absence portion of the course is repeated for them.**
 - **Some time the faculties too escort with them to the competition venue in case of (girls student) and at time the faculties also provide monetary help for travelling to the competition sports.**
- ✓ Medical assistance to students: health centre, health insurance etc.
 - **The facility of blood group and HB % checkup is organized by NSS in the college.**
 - **Medical camps are organized for student in NSS camp visited by the Doctor of Ayurvedic, Naturopathy and dentist.**
- ✓ Organizing coaching classes for competitive exams
 - **Career and counselling cell prepare students for different competitions.**

- **Coaching classes are conducted for SC/ST/non creamy layer and minorities.**
 - **Special coaching classes and visits of subject expert are organized for students interested in UPSC, PSC and other competitive exams by remedial coaching cell.**
- ✓ Skill development (spoken English, computer literacy, etc.,)
- **Spoken English lectures by experts and faculty members are conducted time to times.**
 - **Skill development like dress designing and cooking is organized by Home science dept.**
 - **Candle making was organized by Rotoract club.**
- ✓ Support for “slow learners”
- **Special attention is given to slow learners by conducting remedial classes throughout the year.**
 - **Slow learners are given special care in tutorial classes.**
 - **Extra classes are taken for slow learners.**
 - **All most all the faculties encourage the slow learners to approach the department any time for their difficulties.**
- ✓ Exposures of students to other institution of higher learning/ Corporate/business house etc.
- **Students’ visits to various factories and institution are organized.**
 - **Student visit other institute to participate in various competition.**
- ✓ Publication of student magazines
- **Articles/Poem/Views written by students are published in college magazine annually.**

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Ans-

- **To develop entrepreneurial skill in dress designing, a workshop was organized by Home science department by the aid of FASHION DESIGNING institute, smiriti Nagar, Bhilai.**
- **Entrepreneurial skill development lecture session is also done by career counseling cell by expert such as :-**
- **Establishment of small scale industries.**
- **Prime Minister employment programme by Director, District Industrial center, Durg.**

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Ans. Co-curricular activities for students :

- **Educational tour.**
- **Subject expert lectures on various topics.**
- **Workshops**
- **Seminars**

Extracurricular activities

- **Students can be member of NSS/NCC/ Parishads.**
- **Special coaching classes are organized to train students for various games.**
- **Students are encouraged to take part in different district level and state level sports.**
- **20 % financial support is provided by the institution for sports.**
- **Quiz Competitions/ Group discussion/ Fancy dress/ flower decoration/Mehandi/Salad decoration/Rangoli etc. are organized for students.**
- **Prizes and rewards are given to the student who score excellence in sports and cultural activities.**

* Additional academic support, flexibility in examinations

Student are provided :

- (1) **Scholarships**
- (2) **Books**
- (3) **Tutorial classes**
- (4) **Remedial classes**

* special dietary requirements, sports uniform and materials

Track suits, Hockey sticks and other sports material are provided to students.

* any other

None

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Ans-

- **Special coaching classes for UPSC and PSC examination for ST/SC/BPL/minority and non-creamy layer student coaching cell.**
- **Special guidance's for defence services by NCC unit.**

- Career counseling cell organized programs such as :
- Special lecture on PSC Examination by Shri Prasant Tiwari (Competitive exam expert)
- Special lecture on employment in commerce by Dr. Santosh Rai(Commerce Expert)

The college was a UG level college till 2013-14 hence student did not appear in UGC, CSIR, NET, UGC, NET, SLET, etc exam.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Ans-

- The placement cell is giving career counseling to students and helping them to appear in competitive examination.
- Personal Counseling are given to student in Guardian ship Scheme.
- Latest information about vacancies available in various private sectors and Government Offices are given by career counseling cell.
- Academic counseling is given by tutorial classes.
- A part from the above mentioned counseling every faculty member give personal counseling when ever needed as all the teachers are very approachable.
- At time the teachers also give counseling through mobile from home if necessary arises.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Ans.

- Yes
- The placement cell/employment and career guidance cell of this college are doing the following work towards for career guidance and placement of students by –
 - By organizing lecture in job prospects in various fields by experts.
 - No campus inter were are organized in the college

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years

Ans.

- Yes

- Institution has a student grievance redressed cell, It is working properly and whenever any grievance is spotted necessary actions have been taken by the institution. Example- when electric switch board, from a class room, was stolen by one of the student of B. Com. II year, his parents were called to inform about it. (2013-14)
- Bicycle theft of a student was reported in grievance cell and with the effort of the cell it was found (2012-13).
- The College do not received in major complain in grievance cell.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Ans.

- Institution is having Prevention of Sexual Harassment Cell which organizes different programmes to educate girls and lady's staff of the institution about the laws against such harassment.
- To specify cell has female advocate who is also a member of sexual harassment cell.
- No complaint about sexual harassment has been reported till date.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Ans.

- Anti ragging committee is functional in the college.
- Dr. Kailash Sharma (in charge professor) SDM- Bhilai, CSP-Chhawani, Bhilai, Presidents of Rotary Club, Jaycees, Club and Lion's Club, five journalists, and senior professor's from different faculties are members of this committee.
- Students are also members of this committee.
- Anti ragging Shapath Patra (oath) is filled up by students and submitted at the time of admission.
- Members of this committee are very active and no serious case of ragging has-been reported.
- Professors and members educate students about the governments laws and punishment for ragging.
- Discipline committee is also monitoring in this campus/classrooms about the ragging.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Welfare schemes made available to students:

Ans.

- **Book Bank for Students.**
- **Financial aid is given to student by teacher association.**
- **Some of the faculties and administration such as (Home science deptt.)And administration give fees of poor student themselves.**
- **Personal counseling and care are given to student, in college and even after college hours.**
- **Fee concession for SC/ST and girls student.**

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Ans-

- **Yes the institution has an alumni association.**
- **Alumni association meetings are organized thrice a year.**
- **In meetings valuable suggestion, are invited from the alumni's.**
- **Shri Rikesh Sen who is mayor of Vaishali Nagar area is also alumni of this college and hence help, AIDS and advices are always received.**
- **Some of the alumni who were NCC cadets and NSS volunteers contribute to the institution in organizing NCC/NSS camp and programmes.**

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed

Ans.

- **This institution is undergraduate college therefore no such records are available.**

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Ans-

Pass Percentage:

session	B.A.					
	I	University	II	University	III	University
2009 - 2010	42%		81%			
2010 – 2011	36%		91%		81%	
2011 – 2012	39%	43.04%	65%	-	90%	63.02%
2012 - 2013	37%	41.16%	76%	44.84%	45%	-
2013 - 2014	65%	40.90%	27%	74.92%	86%	51.86%

session	B. Sc.					
	I	University	II	University	III	University
2009 - 2010						
2010 – 2011	41%		42%		61%	
2011 – 2012	16%	31.53%	90%	52.55%	80%	-
2012 - 2013	33%	28.31%	60%	57.90%	86%	73.31%
2013 - 2014	45%	31.66%	80%	61.20%	73%	69.17%

session	B. Com.					
	I	University	II	University	III	University
2009 - 10	58 %		62%		77%	
2010 – 11	14%		51%		66%	
2011 – 12	42%	33.54%	38%	53.76%	87%	70.04%
2012 - 13	41%	29.42%	77%	55.54%	84%	62.79%
2013 - 14	46%	31.53%	85%	62.44%	90%	72.52%

session	B.Sc.(HSC)					
	I	University	II	University	III	University
2009 - 2010	80%		100%		89%	
2010 – 2011	67%		53%		100%	
2011 – 2012	56%	31.53%	50%	52.55%	91%	-
2012 - 2013	67%	28.31%	87%	57.90%	100%	73.31%
2013 - 2014	100%	31.66%	62%	61.20%	100%	69.17%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Ans.

- **Faculty members are available to advice U G Students.**
- **Institution is having placement cell which guides students for various job opportunities available in local, state and national level.**
- **The students are provided with skill development opportunities and lectures by experts who guide them toward employment opportunities in various fields.**

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Ans.

- **Remedial classes are conducted for students who are not able to cope-up with other student in the class.**
- **Tutorial classes and extra classes are also conducted.**
- **Revision classes are taken for weak students.**
- **Students are entertained with their difficulties any time in the department.**
- **Weak students are helped with their lessons during the preparation leave**

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Ans.

**SPORTS CALENDER OF THE COLLEGE/PARTICIPATION OF
STUDENT IN DIFFERENT GAMES/PERFORMANCE OF THE STUDENTS**

2009 - 2010

No	Sports Event	No of Students	Performance	Remark
01	Chess (M)	04	General	--
02	Kho – Kho (F)	12	General	--
03	Basket Ball (M)	01	Very Good	Selected for state level
04	Kabbadi (F)	01	General	--
05	Kabaddi (M)	12	Good	01 Student selected for state level.
06	Cricket (M)	18	General	--
07	Athletics (M & F)	13	General	--
08	Boxing (M)	07	Good	01 Student selected for university level.
09	Badminton (M)	05	General	

2010 – 2011

No	Sports Event	No of Students	Performance	Remark
01	Kho – Kho	01	General	--
02	Badminton	09	General	--
03	Kho – Kho	02	General	--
04	Basket Ball	02	General	--
05	Volley ball	02	General	--
06	Kabaddi	12	General	--
07	Cricket	16	Good	01 Student selected to state level.
08	Volleyball	11	Good	01 Student selected to state level.
09	Athletics	06	General	
10	Judo	01	Very Good	
11	Boxing	05	Very Good	

2011 – 2012

No	Sports Event	No of Students	Performance	Remark
01	Kabaddi	01	Very Good	
02	Kabaddi	10	General	
03	Chess	08	General	
04	Kho – Kho	03	General	
05	Boxing	04	Very Good	
06	Cricket	16	Good	
07	Volleyball	08	General	
08	Athletics	12	General	
09	Basketball	07	General	
10	Table Tennis	03	General	
11	Badminton	06	General	

2012 – 2013

No	Sports Event	No of Students	Performance	Remark
01	Chess	05	Average	
02	Kabbadi (M)	12	Good	
03	Badminton (M)	02	Average	
04	Boxing (M)	02	Very Good	
05	Cricket (M)	15	Average	
06	Kabbadi (F)	12	Very Good	
07	Volleyball (F)	03	Good	
08	Athletics (M & F)	03	Average	
09	Kho – Kho (F)	12	Average	

2013 – 2014

No	Sports Event	No of Students	Performance	Remark
01	Chess	02	General	

02	Badminton	05	Good	Reached up till semifinal round.
03	Kabbadi (F)	12	Very Good	Winner in distric level 4 student selected in state level 1student selected in university level
04	Cross – Country (M &F)	03	Good	Winner in boys group & selected in university level
05	Kabaddi (M)	12	Good	Reached up till semifinal round. 3 student selected to state level.
06	Cricket (M)	16	General	
07	Volley ball (M)	02	General	
08	Athletics (M & F)	12	General	
09	Boxing (F)	02	Very Good	1 student selected for university level & won bronze medal in all India international university competition.

SOCIAL AND CULTURAL PROGRAMMES ORGANIZED BY CULTURAL COMMITEE

2009 – 2010

- | | |
|---|------------------------|
| 1. Literary activities | 12 November 2009. |
| 2. Dance | 13 November 2009. |
| 3. Music/ Song | 14 November 2009. |
| 4. Annual cultural meet | 21 December 2009. |
| (Debate, Group Song, solo song, Play Dance) | 22 December 2009 |
| 5. National festival | 15 August, 26 January. |

2010 -2011

- | | | |
|----------------------------------|---|-----------------------------|
| 1. Vyas Jayanti and guru purnima | : | 25 th July 2010. |
| 2. Munsu Premchand Jayanti | : | 31 July 2010. |
| 3. Tulsi Jayanti | : | 16 August 2010. |
| 4. Rangoli | : | 17 August 2010. |
| 5. Music | : | 19 August 2010. |

6. **Ku. Dhaneswari and Ku.Hemlata participated in youth festival on 02-02-10 and 03-09-10.**
 7. **Hindi Diwas : 14-09-2010.**
 8. **Yoga training by Shri Prakash Mali : 14-09-10 to 17-09-10.**
 9. **Youth festival in college : 05-10-10 to 06-10-10.**
 10. **Student Ku. Sukhmin Bharti (B.A-II) participate in essay competition organized by News paper “Desh- Bandhu” 14-10-10.**
 11. **Visit of 39 Student of college from different faculties to “Rajya Utsav” on 30-10-2010.**
 12. **Gita Jayanti : 16-12-2012.**
 13. **Annual cultural and literacy meet : 08-01-2001.**
- Competitions were organized in following :**

- (1) **Poetry recitation.**
- (2) **Group dance**
- (3) **Drama**
- (4) **Solo Song**
- (5) **Rangoli**
- (6) **Music**
- (7) **Quiz competition**

(Student participates in Quiz contest in Shankaracharya Engg. College)

14. **National festival 15 August and 26 January.**

2011 – 2012

1. **Guru Purnima celebration : 15-07-2011**
2. **Republic day celebration : 15-08-2011**
3. **Hasan (B. Com –III) attended the Youth festival held on 16-11-11 in R.SU and participated in poster competition.**
4. **Participation of students in essay competition held in R.SU. on 20-11-11.**
 - (a) **Hasan B. Com (III)**
 - (b) **Sanjay B. Sc. (I)**
5. **Annual competition in college :**
 - (a) **Essay competition : 20-12-11**
 - (b) **Debate : 20-12-11.**
 - (c) **Poster and slogan competition : 20-12-11.**
 - (d) **Solo and Group Song : 21-12-11.**
 - (e) **Solo and Group Dance : 21-12-11.**
 - (f) **Drama/Monoplay : 21-12-11.**
6. **Annual cultural meet held on : 24-01-12.**
7. **Republic day celebration : 26-01-12.**

2012 – 2013

1. Two students Soumaya Dubey and Asish Tamrakar attended speech competition on the Baldev Prasad Mishra Jayant, held in Sec-1, Organized by Kanya Kabja Association. They won cash prize. (12 September 2013) of 1500/- and 1000/- each.
2. Youth festival was held in the month of August and following competition took place :
 - (a) Essay
 - (b) Poetry writing and recitation (Topic – Rastria Prem)
 - (c) Solo dance
 - (d) Group dance
 - (e) Mono Play
 - (f) Group Song
3. Science day celebration lecture 28-02-13. By Dr. Subhramanium and D.S.S. Sandhu.
4. Lecture on vedic Maths By Shri Deshmukh.
5. Annual cultural and literacy competition on 19-12-12.
6. Republic day celebration on 26-01-12.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Ans.

- **NSS : ‘B’ Certificate awards :**

2013 – 2014 : 10

2012 – 2013 : 13

2011 – 2012 : 15

- **“ C” certificate Awards :**

2013 – 2014 : 07

2012 – 2013 : 03

- Ashish Tamrakar NSS Group leader was selected for mega camp (National camp) 2013-2014.
- Ashish Keshari was selected for National camp held at Assam 2011-2012.

Cultural achievement

- Saumya Dubey won a cash prize of Rs 1500/- and Ashish Tamrakar won second prize of Rs 1000/- in essay competition organized by Kanya Kubza association on the event of Shri Bal Dev Prasad Mishara Jayanti.
- Inter-collegial cartooning competition – Shri Sukh Nandan Ram of B. Com III got II prize held at Shri swarroopa Nand Saraswati Mahavidyalaya.

NCC

No of Students Participated in NCC/CALENDER OF PROGRAMMEES

year	No of Students Enrolled in NCC	No. of Students Participated in NCC Events	No. of Students Awarded 'B' & 'C' Certificate	No. of Awards Won
2009-2010	--	--	--	--
2010-2011	25- for B	25	Batch	--
2011-2012	35- for B 15 – for C	35 14	15 Awarded 'B' 08 Awarded 'C'	Sri Ashish Tamrakar MPCG Best Cadets Captain
2012-2013	40 – for B 10 – for C	33	19 Awarded 'B' 04 Awarded 'C'	Rajeev Mishra NSC Rs 5000/- award for Best Cadet
2013-2014	17 – for B 19 – for C	21 (17+4) 19	12 Awarded 'C' Nil 'B'	Rajeev Mishra Kabbadi(QuartaFinal)

Activities of NCC

Year	Date	Name of the Activity
2009-2010		
2010-2011	21-09-10to 30-09-10 06-12-10to 15-12-10	NCC, NSS camp in Jabalpur (M.P) NSC , ATC camp in Rajem Raipur(C.G)
2011-2012	04-09-11to 13-09-11 14-0-11 to 20-09-11 21-09-11to 30-09-11 08-11-2011	CATC camp Raipur 35 cdt. Participated in the camp. NSCI camp in Jabalpur 15 cdt. Participated in the camp. NSC II camp in Jabalpur 02 Cdt. Participated in the camp. Old age home visited by all cadets.
2012-2013		CATC camp in (Labhandi) –33 Cdt. Participated in the camp. NSCI camp in Bhilai 04 Cdt. Rank.
2013-2014	25-08-13to 03-09-13 04-09-13to 13-09-13 25-08-13to 01-09-13 21-10-13to 30-10-13 08-11-13to 17-11-13 23-09-13to 03-10-13	CATC Raipur (Labhandi) – 21 Cdt. Participated NSCI Gwalior (M.P) – 07 Cdt. Participated NSC II Gwalior (M.P) – 02 Cdt. Participated RDC II Raipur (C.G) – 04 Cdt. Participated DCAT I Sagar (M.P) – 02 Cdt. Participated Kabbadi Delhi – 01 Cdt. Participated

5.3.3 How does the college seek and use data and feedback from its graduates and

employers, to improve the performance and quality of the institutional provisions?

Ans- The institution seek feedback from –

- **Students**
- **Alumni association**
- **Parent teacher association**
- **Janbhagidari members**
- **And other esteem guests to the college from community.**

All these sources provide valuable feedback/ advices/ new ideas which is analyzed by the feedback community and used to improve performance and quality of the institution.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Ans.

- **Students publish articles/poems in college magazines.**
- **In NSS camps NSS volunteers publish hand written newspapers.**

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Ans.

- **Student council is constituted in the college according to government and university guidelines.**
- **Student council was constituted in 2009-2010 and 2010-2011 session.**
- **Members of student council were selected on merit basis.(2011-12, 2012-13, 2013-14)**
- **Since last two years student council could not be constituted as no instruction were received from government and university.**
- **Student council gets funds from the college which is generated by studentsonly .**
- **Funds are used for different activities of student council like oath takingceremony and annual function.**
- **This year (2014-2015) Student council will be formed on election basis as per university order.**

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Ans

- **Amalgamated funds**
- **Students council**
- **Commerce Parishad, art parishad and science parishad.**
- **College magazine committee.**

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

Ans:

- **Through Newspaper.**
- **Telephonically for meetings.**
- **Aluminizes also entertained if they bring the request of admission of poor students.**
- **They homely atmosphere is prevailing in the college hence the former faculty often visit the college in their spare time and also college function.**
- **Former faculties at times are invited as greet to chain the various programmes organized in the college.**
 - **Teachers welfare association has been formed in the college in the session -2012-13.**
 - **Funds were collected from all the faculties.**
 - **These funds are used for student's progression to support students who have weak financial back ground and promising students also.**

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Ans: Vision of the institution is-

“To strive towards excellence in every sphere by thoughts expression and action.”

Mission

- In totality the vision of institution is reflected by the Sanskrit quotation----**MANSA VACHA KARMANA**.Which is used in the college mono, being displayed in college prospectus, application forms and publications.
- Some of the policies of higher education are, and they are in accordance to our institutional vision and mission, which are reflected fully in vision statement.
- Excellence being the focal theme, hence all the programmers are conducted in such a manner so as to bring out the excellence.
- Through the syllabus of UG Degree course as prescribed by the university Knowledge is imparted to the students so that they not only have the perception of the subject but associated knowledge which leads to perfection.
- Excellence in every field is acquired here because along with education students are imparted moral values leadership, sportsman spirit. Employability prospects and personality development.
- The academic environment and resources are used fully for the excellence in employment and global developmental needs.
- To give platform for exposure of academic intelligence, creativity and development of physical health, so as to strive total personality development.
- The institute nurtures in the students a love for nature and nationalism through its extension activities some of the policies of higher education are, and they are in accordance to our institutional vision and mission.

Increase in academic level

Institution increases the academic level by organizing programmes and conducts them sincerely by eminent faculty, Regular classes are supplemented with guest lectures so that the students have better grasp of the syllabus.

Introducing innovative techniques

The teaching learning process along with traditional methods new innovative methods are also introduced. That is use of ICT, Projects seminars group discussions.

To make education job oriented

Along with development of skill and personality the job placement cell works towards this factor. Guest lectures and personalities from different Institutions are invited to interact with students and orient them towards employability factors.

To increase academic level of faculties

For this faculties are sent to different refresher , orientation, conferences, seminars, workshops etc. and are constantly encouraged to undergo various diploma and certificate courses. Different seminars and conferences are also organized in the college.

To encourage activities of NSS/NCC/Extracurricular activities moral values

- The institution has active units to organize these activities.
- The students are members of either NSS or NCC (naval Wing).
- Extension activities are organized throughout the year under these bodies.
- Extracurricular activities / cultural /moral values programmes are organized by cultural committee as well as science arts and commerce parishad.

Workshop /seminars/ organized

- Encouragement for organizing Nation/state level Seminars, conferences, workshops, in the institution are ensured so as to increase the knowledge of faculties.
- The institution has already organized national seminar on environment on 10th October 2012.
- Students workshop[was organized on science day on 1st march 2013.
- Workshop on personality development and communication skill was organized on 2010.
- Proposal for workshop in innovative practices for teaching learning in Zoology / Discouraging dissections has been sent to the UGC this year.

Encourage research activities

- Institution encourages research by sending faculties for study leave and provides facilities for books. Major and Minor research projects are also ongoing in this institution.

To Develop infra structure /lib/labs/sports

- The infra structure of the college is increasingly benefitted by UGC, and Janbhagidari samiti .
- Thus the labs are well developed for UG level with all the necessary equipments.
- The library is also being enriched every year with increasing number of books.
- The sports section is also active by organizing indoor and outdoor games and being enriched every year keeping in view for betterment and enrichment of every activity.

Facilities for SC/ST/BPL students

- The government has certain rules for this which is being followed in full like providing scholarships, fee concessions, and reservations in admissions.
- In totality the vision of institution is reflected by the Sanskrit quotation-----
- Which is used in the college mono , being displayed in college prospectus, application forms and publications.
- Some of the policies of higher education are, and they are in according to our institutional vision and mission.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Ans-

- The top management of the institution is under the ministry of higher education. Thus all information about the activities is forwarded to them.
- The administration of college is headed by principal who ensures the management, teaching etc. during different meetings and face to face interactions.
- The teaching plans and attendance registers are regularly reported at months end to ensure effective teaching and learning.
- The principal has formed various committees for proper functioning of

college, where different areas of work is assigned to different committees and its head monitors the complete activity in guidance of principal.

6.1.3 What is the involvement of the leadership in ensuring:

- The policy statements and action plans for fulfillment of the stated mission
- **The policy statement and action plans for all operations are incorporated in the institutional strategic plan.**
- **Principal being head of the institution formulates the different policies for the institution in accordance with the rules laid by UGC, State government and University.**
- **These are then brought into action by the conveners of the committees along with their assistants, which are again appointed by the principals.**
- **The fulfillment of all these actions depends upon the co-ordination of conveners, assistants, co-operation and involvement of students with advice of principal.**
- **There are around 30 committees in college at present, taking care of all round development of students and staff.**
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- **All the action plans are decided by the principal for the development, assurance and protection of students. Along with the staff members during staff council meetings.**
- **The principal also takes meeting with office staff and class III officials and technicians and the level of Action plans of official matter is discussed.**
- There are more than 30 committees working at different aspects like-**
 - **Anti ragging cell ,Grievence cell**
 - **Special importance is given to girls” students protection and they have a Women cell which looks after the harassment of women.**
 - **The placement cell is working for enlightening the students availability of different types of jobs and the qualification needed for them.**
- Interaction with stakeholders
- The various committees of the college like**
 - **Janbhagidari**
 - **Parents teachers association**
 - **Alumni**

- **Antiragging**
 - **Prevention of sexual harassment cell.**
 - **Have members from outside the college like parents and women lawyer etc.**
 - **They have regular meetings in college with principal and staff, to find out and analyses the needs after proper research .**
 - **Thus planning their policies with proper support and consultations from stakeholders.**
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- **The institution has a committee for monitoring college planning which discuss and analysis about institution.**
 - **The UGC committee also plans for college infrastructure, providing research facilities in form of funds and scholarships.**
 - **The Janbhagidari association which is an important body of stakeholder participate in college policy and planning.**
 - **Principal being the head have committees for different aspects which after proper research by analysis' of facts ,verbal communication and discussion with students and staff in different meetings.**
- Reinforcing the culture of excellence
- **All the works of the committees are monitored by the administration.**
 - **Each committee has fewer number of members so that their Joint efforts can give excellence.**
 - **After completion of activities of each committee report has to be presented before the administration either verbally or written.**
 - **This also fulfills the culture of excellence**
 - **Maximum participation of the students and faculty is encouraged.**
- Champion organizational change
- Implementation of :-**
- **IQAC**
 - **RUSA**

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and Improvement from time to time?

Ans-

- To monitor and evaluate existing policies regular feedback is taken from the students and conveners of respective committees.
- Suggestions are evaluated and regular meetings with staff and alumni ensure the evaluation.
- The administration of college arrange a face to face meeting with every faculty member and department to monitor and evaluate the courses taught in the class, evaluation conducted and the Achievement of the students .

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Ans-

- Principal delegates charges on various heads to different staff members.
 - Thus making them-In charge of different sections of management Of institution.
- Academic leadership is as follows :
- Every department has a HOD (Head of the department).
 - A committee has been formed to provide and analyze the projects of the faculty.
 - Evaluation committee is also headed by faculty appointed by the management.
 - University exams are conducted in the college where the administration gives charges to the faculties in form of superintendent / assistant superintendent of each shift.

6.1.6 How does the college groom leadership at various levels?

Ans-

- College takes care of the improvement of leadership quality in faculty members as well as students.
- Various committees are formulated with a convener who is a faculty member an thus taking leadership in discussions of that committee.
- The students are also involved in various group activities, thus making it easy to select a leader among them.
- Leadership is groomed by NSS and NCC units who Assign leadership to the students by assigning them various post in the units.
- Leadership is groomed among students by students council formation may be through election or nomination as per university instruction.
- Every parishad has a student leader who heads the association.

6.1.6 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Ans-

- **The college believes in decentralization hence all activities are equally distributed to the faculty and activities are performed by mutual understanding.**
- **Principal being head of the institution delegates authority of the departments to the respective HODs for running their department's management and academics with discussions with the administration.**
- **The financial matters of the department are looked by the principal according to the demands put up by the department head.**
- **This process is strictly in accordance to the rules set up by the State government for purchase.**

6.1.7 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Ans-

- **Though principal being the final authority in every aspect of decision making**
- **The staff members are also being part of every committee, have their say in every field of decision making and management.**
- **College has a decentralized attitude towards management.**
- **The college inherit a tendency of participation and hence the faculties though they may not be a member of a particular committee or association but they provide necessary help.**
- **In NSS camps and programmes participation is extended from almost all the staff and administration of college.**
- **Student union election is conducted by equal participation from all faculties.**
- **Annual sports is organized where almost all the faculties participant in conducting some or the other game thus helping the sport officer.**
- **The SSR of NAAC is being prepared with participation from all the faculties.**
- **The RUSA information is compiled with participation from all staff.**
- **The faculties also participates equally in library verification..**
- **Over all monitoring is done by head of the institution.**

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Ans-

- **Being a government institution the college has to follow the plans and guidelines of the government.**
- **But at internal level, the institution has different forums through which the teacher, students and administration are involved in planning process**
- **It has a staff council in which the development perspective of institution is discussed.**
- **The college also has a student council to involve in the planning process. Janbhagidari association also takes active part in college policies and development.**
- **Meetings are organized regularly for proper implementations of the programs**

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Ans-

Yes the college has a perspective plan for development.

- **After the formation of IQAC perspective plan for college development, departmental development is being prepared for every year before the session starts.**
- **The college also has a sanctioned blue print and gradual development of infrastructure is taking place following the plan.**
- **The college development committee also looks to the matter of perspective plan of the college.**
- **Some of the aspects that the college considers in its perspective plan are:-**
 - **More PG classes in other subjects in near future.**
 - **Construction of 8 to 10 classrooms so that the teaching and academic activities can run on smoothly.**
 - **Development of sports ground and sports facility.**
 - **Developing and promoting research attitude in faculties.**

- Few more Workshop and seminars to be conducted.
- To have internet connectivity to all the computers.
- To provide library with LAN facility and access to National Knowledge Network.

6.2.3 Describe the internal organizational structure and decision making processes.

Ans-

- The principal, staff and students are together making a large working machinery to be benefitted to students. The institution has a college development committee working efficiently.
- Thus, with retrospective of students betterment, different committees are constituted (more than 30 committees), which have an in-charge, members and if related to students, student in-charge and student members.
- Thus making it easy for participation of students, with control within the hands of in charge and ultimately principal.
- The examination committee has to work with co-ordination with university.
- Like time tables for examinations are decided by the university, but its implementation and announcements are done in the college. Similarly, result is formulated by the university but reaches the students through college.
- The accounts department works for the salary of the staff in co-ordination with state government, as the payment to the staff is according to the rules set by the state government and UGC.
- Fees from the students are structured by university but paid in colleges.
- The ST/SC scholarship committee takes care of the scholarships, etc.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
 - Along with traditional chalk board method new and innovative methods are also used in the college.
 - Every department has access to computers so that ICT tendencies can be developed.
 - Projects are prepared in subjects like science, home science , environment studies, sociology etc.
 - Group discussions are arranged in the class.
 - Study tours are conducted by departments like Botany, Geography.
 - Industrial visits are conducted by chemistry and physics
 - English department practice the tendency of taking the students in public sites such as Cafeteria so as to teach communication skills in public.
 - New methods for dissection have been introduced in UG classes which is in accordance with UGC to discourage animal dissections by zoology department.

- Research & Development
 - **College is not a research institute so that the students are not involved in research but the faculties are pursuing research either for their doctoral degree or minor or major projects.**
 - **Teachers are encouraged for research and students are also given project work to bring in research aptitude in them.**
 - **Lecture on research methodology has been organized by sociology department to inculcate research tendency among students.**
 - **To facilitate research of the teachers the UGC cell provide necessary help such as sending proposals for finance and leave.**

- Community engagement
 - **There are many activities like PTA, environment committee, Extra circular activities, NCC, NSS and many social work activities are done with and for the community.**
 - **Extension activities are organized every year by NSS / NCC which ensures the involvement of committee because the camps are organized in villages and all the activities conducted during the camp is directly for the community with the participation of the community.**

- Human resource management
 - **Job counseling for placement**
 - **Resource person cell for enlightening the students.**
 - **Coaching for STSC , obc students**
 - **Remedial classes for weak students**

- Industry interaction
 - **Students visit to industry**
 - **Co-ordination for research activity**

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

Ans-

- **Principal being head of the institution is regularly in contact with students, staff, members of janbhagidari committee, PTA, Alumni etc and regular suggestions, and feedback to review and improve the activities of institution.**
- **The head of the institution is very particular to preside in the meetings conducted with janbhagidari, PTA association and alumni association.**

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Ans-

- **All the committees are working in guidance of principal who regularly encourages new ideas and working pattern.**
- **All the committees have some or the other staff as the co-coordinator which is supported by other staff hence collective efforts give effectiveness and efficiency in the institutional process.**

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Ans-

The resolutions made by the Management Council in the last year areas follows-

- **A resolution has been made to increase the number of admissions (intake capacities of the students, This year the admission of students has increased by 10%. (last year it was 880 and this year it is 970 students.**
- **There was a temporary infrastructure in the college and lots of formal procedure had been running to demolish the structure which was not fruitful since many years. Last year resolutions had been made for it. This year the shade has been demolished by the efforts of management council, So that space can be used for other purposes.**
- **A resolution was made to start postgraduate classes last year. This year Post graduation in 3 subjects is functioning.**
- **A store room is to be constructed had been in resolution last year. The construction of store will start this year.**
- **Resolution to have some more classrooms had been made last year.**

This year to fulfill the resolution The MLA funds and Municipal Corporation had been sought. This had received a verbal consent in college oath taking ceremony.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Ans-

- **The university has a provision for autonomy for some selected post graduate colleges. This institution has applied to the government for starting post graduate courses in some subjects.**

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

Ans-

- **The institution has a grievance redressal cell which looks the grievances of students.**
- **A prevention of sexual harassment cell monitors any such grievances related to female faculty or the female students of the college, which along with staff members have a women lawyer**
- **The anti ragging cell looks after the complains and grievances that may come related to ragging. Though no such cases has .been lodged till now.**
- **The discipline committee too monitors the grievances that may be lodged by the students.**
- **Few cycle thefts cases had been lodged. This was received by a written complaint from the students. A meeting was taken up along with the administration and necessary action was taken if needed police complain is made. It needed to be mentioned that due to the alertness of the cell the cycle was recovered.**

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

Ans-

No, There has been no court cases filed by or against the college.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Ans-

There is a mechanism for analyzing student's feedback on institutional performance.

- There are regular meetings with students to take their feedback orally.
- Written feedbacks are also taken in prescribed forms.
- According to the feedback received the institution takes up necessary policies and works towards fulfilling those demands.
- Some of the outcome and response of feedback are as follows-
 - Demand of remedial classes was put by the students. Based on the demands Remedial classes had been started in 2011-12 and hence Due to the extra guidance from remedial classes, the students of the college secured merit positions in university merit list.
 - Demand for PG classes are also been made by students , so the proposal for PG Classes has been send to the government and they have agreed for 2 subjects which will probably be opened by next academic session.
 - There was a demand of cycle stand and guard from the students and other stake holders because of the few theft incidents. Based on the feedback received from the stake holders a new cycle stand was constructed and guard was provided at the entrance of the college.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

Ans-

- For the Enhancement of professional development of teaching and non teaching staff following actions are taken by the college.
- The teaching staff are sent for their/ doctoral degrees. And study leaves and scholarships are provided as per government rules.
- The teachers are permitted to attend seminars and conferences and duty leave are assigned to them.
- For the teachers involved in minor and major projects leaves are sanctioned for their visit to industries or libraries, related to their research projects.
- The college also sanctions leave to the non teaching staff for their work related to research. For eg. The sports officer of the institution perusing his research , the institution extends all the necessary co-operation.
- The official staff of the college are also given necessary support for their higher studies. For eg. One of the female office staff had completed her graduation this year. Being in this institution itself. She was given necessary leave during her examination by the administration. The staff

and other faculties of the college too helped her in preparing her lessons and providing her notes.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Ans-

The staff is regularly sent for different trainings and courses, such as:-

- **refresher**
- **Workshops**
- **Seminars**
- **Conferences**
- **Some staff was send to the training programmes of NAAC.**
- **Some staff members were also send for training for RUSA.**

The office staffs are also sent to training programmes regarding their job for empowering them and motivating their roles and responsibility that they perform.

For eg.

One of the clerical staff Shri Om Prakash Rajpoot (Clerk III grade) had been send for the training as assistant treasury officer.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Ans-

- **The principal of the college makes regular monitoring around the classrooms to make sure if the staff are engaging the class**
- **The principal also makes personal meetings with the faculties and interrogates about the class and syllabus.**
- **The daily diary and register are regularly checked by the principal at least once a month. A “Smiksha Baithak” is done by the principal at the end of the session where he meets with each department in his office one at a time and gets detailed information about syllabus covered, evaluation, result of the students, effort done for backloging students/ promising students etc.**
- **A confidential report and self assessment report is to be submitted to the principal at the end of the session which is sent to the university after being reviewed and remarked by the principal.**

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Ans-

The outcome of the self appraisal reports are –

- **It inherits a tendency of promptness among teachers**
- **A better system of teaching and other activities is ensured which results in fulfillment of mission and vision of college.**
- **Based on the remarks given by the principal in confidential report and self assessment further promotion to higher level is ensured.**

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Ans-

Welfare schemes available for teaching and non teaching staff are:

- **Sick leave**
- **Maternity leave**
- **Study leave**
- **GPF loans**
- **Advance from salary**
- **Reimbursement of medical bills as per government rules.**
- **Part final financial**
- **Duty leave**
- **Maintenance of service book**
- **Applying for smart card**

6.3.6 What are the measures taken by the Institution for attracting and retaining Eminent faculty?

Ans-

- **Being a government institution the appointment and transferrs from the institution is regulated by the state government and the institution has its say only for temporary faculty which are also appointed as per government rules.**

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Ans-

Financial resource mechanism is done in the following way

- **The office staff prepares and maintains yearly budget**
- **Records of day to day expenses are kept.**
- **UGC financial records are kept by UC in charge.**
- **Expenses by science departments for practical's, apparatus etc are maintained and submitted to the office.**
- **Financial expenses for extension work done by different committees are also maintained and submitted to the office along with the receipt.**
- **Internal audit committee monitors the finances of college every year.**
- **External audit is done from time to time as per government rules.**

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Ans-

- **Internal audit is done by a committee of professors formed for The purpose.**
- **Internal audit is done every year by the committee at the end of the session.**
- **External audit is done at two levels-**
- **1st –Audit team is send by the directorate to the institution. This audit takes place at the decision and willingness of the directorate.**
- **2nd-External audit is done by the audit team send by the Chhattisgarh government. It generally takes place at an interval of five years.**
- **The last audit took place in 2008 from the directorate and no major audit objections had been pointed out.**

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Ans-

Major source of receipt is

- Department of higher education,CG Government,
- UGC.
- Janbhagidari samiti, Government college,
- Amalgamated fund.
- College Development fund.
- Sports fund.

Which needed to be spend in only sports activity.

There was no deficit in the last four years. It needs to be mentioned that specific work is shifted to next year in case the financial resources are not available.

For audited income expenditure statement see the annexure 6.4.3

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Ans-

Additional funding has been received from MLA, MP funds and Municipal Corporation. In 2013-15, Rs. 5Lakhs has been received from MP fund for college development.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Ans-

Yes the college has established an internal quality assurance cell under the chairmanship of the head of the institution with 15 members including 5 external members.

The IQAC is primarily responsible for making plans for quality sustenance as well as quality enhancement. The implementation of the plans drawn by the IQAC primarily lies with the head of the institution and his office staff. The IQAC has institutionalized the creation of student's data bank by providing students personal information form along with the admission form. The IQAC has also instructed all the departments to maintain the records of the performance of the students in annual examination. The IQAC has also initiated in reforming admission procedure. The IQAC has also

institutionalized the setting up of short term to long term goals both at the individual as well as at the departmental level.

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

Ans-

Almost all the decisions of the IQAC have been approved by the college management like:-

- **Setting up of short term and long term goals for institution, department and faculty members.**
- **Creation of student data bank.**
- **Provide notes to the students to improve the overall results.**
- **Internet connection at various departments.**
- **Automation of library.**
- **Uploading of teachers profile on the college website.**
- **Display of departmental result at the notice board.**

- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Ans-

Yes, the IQAC has five external members as external experts, industrialist, social worker and alumni. The external experts who are also IQAC members of their respective colleges have shared their experiences regarding working of IQAC in their colleges. They have also suggested some important best practices that can be implemented in our college. The industrialist social workers has suggested for an industry-institution linkage, but it could not have been done significantly so far.

- d. How do students and alumni contribute to the effective functioning of the IQAC?

Ans-

Representative from students often communicate the problems and requirements of the students to the IQAC. For example the student representative has demanded a common room for the boys too as they do not have a place to sit when they are having an off period. A meeting of alumni association is organized at the college every year where they give their suggestion regarding improvement in college education. A representative from the alumni's also been included in the IQAC of the college for sharing their views and suggestions for the development of the college.

- e. How does the IQAC communicate and engage staff from different constituents of the institution?

Ans-

The IQAC calls meeting of the staff members whenever some important communication is to be given to the staff members. A college level seminar was also conducted initially to explain the functioning of IQAC. IQAC issues notices for the staff members and also informal meeting at principal chamber is also organized to communicate important activities of IQAC.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Ans-

Yes, the institution has an integrated frame work quality assurance of the academic and administrative activities.

- **To assure quality and rationality in admission, three senior professors are appointed co-coordinators for admission in arts, commerce and science faculty. The coordinators keep an eye on the admission procedures and ensure free, fair and justifiable admission.**
- **Day to day activity of college is primarily regulated by the head of the institution along with the office staff. various committees formed by the principal execute their responsibility under the guidance of the head of the institution.**
- **Internal audit committees regularly perform auditory of the accounts maintained by the office staff.**
- **Head of the institution along with the head of the departments assure quality in teaching and learning.**
- **An internal assessment committee is there to implement internal assessment schedule properly and analyze the progress of the students.**
- **A research consultancy committee is also there to promote research activities in the institution.**
- **The cultural committee and discipline committee assures discipline and safety of students in the college premises.**
- **To resolve the students' grievance, grievance redressal cell is formed. To redress staff's grievances generally staff council meeting is called.**

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Ans-

Yes, some of the members of staff have been sent to attend seminars on enhancement of quality in higher education organized at various colleges. The IQAC has also organized internal seminars to provide information about quality assurance procedure in the college. Members of the IQAC from teaching staff from arts, science and commerce faculty, coordinate in proper implementation of quality assurance procedure in their faculty. IQAC chair person along with the coordinator ensures clarification in quality assurance and enhancement procedures adopted in the institution.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Ans-

Informal academic audit in the institution is mainly done by the administration in following ways:

- Every month the administration (principal) checks the teaching plan and attendance register maintained by each faculty and hence the academic work done and the syllabus covered as well as the number of classes taken /and the number of leaves availed by the staff during academic days are monitored.
- At the end of the academic year the principal invites personal interaction (samiksha) with each faculty and department where the academic work done throughout the year/ syllabus covered/ revision done/ assessment records are monitored by the institution.

Formal academic audit is done at the end of the session in form of yearly assessment form which is provided by the university which has all the details of no of classes taken / papers published/ students guided/seminar workshop attended/ new books read and many other academic related things. This is definitely a part of academic audit because based on the information given by the faculty; remarks and comments are given by the principal and this is sent to the university. This forms a foundation for further promotion because marks are allotted for each category of academic activities.

6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

Ans-

The IQAC of the institution is closely linked with the regulatory authorities.

A meeting is organized at the lead college of the district in every 2-3 months for interaction and sharing of quality assurance and enhancement activities implemented at various colleges of the district. District lead colleges also call for occasional meetings to communicate the instructions which may have received from the higher authorities. Communications are also sent to us by the state level quality assurance cell formed at the directorate of higher education's, govt of C.G. college IQAC chairperson and coordinator attend meetings organized at the university regarding quality improvement in teaching and learning. In this way the institutional quality assurance mechanism is aligned with the regulatory authorities.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Ans-

The head of the institution reviews the progress of teaching and learning by informal interaction with the head of the departments. The head of the departments are primarily responsible for regulating regular teaching and learning activities. They report the activities and progress of students in their department directly to the principal. Evaluation and analysis of the annual examination result is done by the committee formed for this purpose and the conclusion is shared with the departments and faculty members. A library committee is also there to facilitate the students as well as teachers in the library services. The suggestion of forming an "internal academic audit committee" is being considered as the process of audit is being chalked out. The monitoring mechanism for teacher and learning process has resulted in good results, enhancement of research activities, and increase in enrollment and increase in literary activities.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Ans-

The quality assurance policy planning and focus of the institution is communicated to the staff members at the beginning of the academic session in the staff council meeting. Internal circulation of official communication received from the higher authorities. Internal notices regarding quality assurance activities are being circulated regularly and displayed at the student notice board. Whenever any important policy instrument is to be implemented as per govt guidelines special meeting is being called at the principal's room to explain and discuss it. An effort is being made to

communicate the quality assurance and enhancement activities that are being implemented in the institution, to the external stake holders by displaying it on the college website. A college magazine is also released every year to communicate institutions initiative towards quality in teaching and learning as well as in other activities.

Any other relevant information regarding Governance Leadership and Management which the college would like to include?

Ans-

Along with the formal set up of a govt college administration, there is a local management committee in the college too which is formed to facilitate the college with financial and other resources. Some of the college development work has been done by the financial resources generated by the committee. The subjects in which regular teaching post is not sanctioned, part time teachers are appointed by the committee. Whenever the college suffers with financial inadequacy due to non receipt or non availability of funds or delay in receiving funds from the government, the local management committee fills the financial gap. From this academic session a student union is also formed by direct election by the student's in cultivating leadership quality among students. The student union is involved in various important matters of students like admission, infrastructure facilities, financial aid to students etc. so there is an inclusive and effective, mostly self regulated and restrained working environment is being tried to form in the institution.

CRITERIA VII: INNOVATIONS AND BE PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Ans-

The institute is concern about the greenery and environment of the campus

- A committee of environment awareness works towards the greenery of the institution.
- Tree plantation, is done every year by NCC/NSS.
- Garden development IS done is the college by NSS volunteer.
- Clearing and cleaning of weeds, grass is done by students, volunteers of NSS, Cadets of NCC.

- **Clarity and cleaning of ground, garden is monitored and also done by Principal himself, NSS programmed officer, NCC care taker and also by other faculties themselves.**

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

* Energy conservation:

- **Though the college has no formal method for energy conservation , but informal ways are adapted by every staff of the college., To specify, the college a staff is particular to putting off the power supply of fans, lights etc, before leaving the room.**
- **The water pump is also used only as per requirement, keeping in view that water is not wasted.**
- **IT has been planned out to use the solar energy to conserve electricity.**

* Use of renewable energy.

- **Renewable energy is not used.**

* Water harvesting

- **The implementation of water harvesting has been proposed and the proposal is sanctioned.**

* Check dam construction

- **No check dam construction done.**

* Efforts for Carbon neutrality.

- **None.**

* Plantation

- **Plantation is done every year is the campus. The volunteers of NSS cadits of NCC, Plant trees, every year.**
- **Garden is also developed by the institution**
- **A separate garden is also developed by NSS.**

* Hazardous waste management

- **No Hazardous waste is generated in the institution.**

* e-waste management

- **Some of the consumable items are consumed and other e-waste hardware is auctioned.**

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Ans-

2009-10

- Construction of two rooms was completed during the year.
- Proposal for starting Sanskrit department at UG level was sent to the higher education department.
- Proposal for construction of cycle stand was sent to various agencies.
- Computerization of office was partly achieved while computerization of library could not be achieved.
- Proposal for starting various schemes of UGC sent to the UGC.

2010-11

- Construction work of cycle stand was started by the municipal corporation of, Bhilai.
- Sanskrit as a subject started during the year in B.A. and a post of Asstt. Proff was sanctioned by the state government.
- Addition grant was fully sanctioned by the UGC and a grant of Rs 17.27 lacs was released to the college.

2011 -12

- Construction of cycle stand for the students was completed and landed over to the college by the municipal corporation of, Bhilai in their sponsorship.
- Proposal for organizing seminar in the college was sanctioned by the UGC.
- UGC sponsored schemes like Network resource centre, Equal opportunity centre, Remedial coaching for SC/ST/OBC/minority, Remedial coaching for SC/ST/OBC/minority for entry in service started during the year in the college.
- Proposal for construction of two laboratories in the college sent to the state government.

- IQAC was formed.

2012-13

- College website started on 17th September 2012.
- Rs 53.26 lacs received from the state government for minor construction work but could not be utilized due to some technical reasons beyond the control of the institution.
- A National level seminar was organized on 10th October 2012 in the college.
- Renovation work of girl's common room was completed by the RES, Durg.
- Schemes like remedial coaching for SC/ST/OBC/minority and remedial coaching for SC/ST/OBC/minority for entry in service were implemented and the students were benefitted.

2013 – 14

- LOI was submitted to NAAC during the year.
- A water distribution line from the municipal corporation of, Bhilai was connected through internal pipe line. Therefore, the water crisis in the college has been sorted out partially.
- Automation of library was completed during the year but office automation work could not be done.
- Plantation of trees in the rainy season was done by the students and staff.
- Nearly 40 extension activities including cultural and literary activities were done during the year.
- Rs 5 lacs was received from MP fund but could not be utilized during the year.

7.3 Best Practices

7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Ans-

1. **Title of the Practice:**

- **Caring and donation in orphanage.**

2. **Goal:**

- **To develop love and care for the children and orphans and parents in orphanage.**
- **Among Students this inculcates an attitude of helping and serving. To provide the orphan children staying away from the family and parents a feeling of family warmth and caring.**

3 **Context:**

- **The NSS unit along with other faculties visit every year the old home and provide necessary caring and donation to the old people. But, in the year 2012. The NSS unit volunteers and other faculties and Principal of the college, become concerns and aware of the Naxalite hit areas of Chhattisgarh, Large number of children, are become orphans every year, as their parents die in Naxalite attacks(specially in the Bastar area of Chhattisgarh). A large number of such Naxalite hit orphans are kept in orphanage in civil lines, Durg, It was an urge aiming the NSS unit along with other faculties and staff to extend an helping and caring hand to these innocent children who are left alive, orphaned, due to the hatred, bloodshed done by others (Naxalites).**

4. **The Practice:**

- **The NSS unit along with its volunteers, Programmed officer, advising members and other staff, faculties and also the Principal of the college prepare for the visit to orphanage, The Programmed officer of NSS, contacted the orphanage about the date and time for visit (i.e. 14th**

November, Children's day 2012). The NSS unit and the college regularly, every year visits old age Home, and also collect funds for National institute for integration and communal Harmony. New Delhi. This year a donation in a new area was proposed, as the Chhattisgarh State is facing the terrorism of Naxalite, and hence invaluable children become orphans.

- The institution visited the orphanage and shared invaluable time with the children. They were given toys, balloons, masks, biscuits, snacks, clothes, copy, pencils by the NSS volunteers.
- The children were happy to have this NSS volunteers, with them. The volunteers sang songs for them and the children too recited poems, rhymes.

5. **Evidence of success**

The evidence of success was the million dollar smile in the faces of the children, who were holding biscuits and wearing mask, the hug they gave the volunteers and teachers was the evidence of success.

- The feedback from the organization was the evidence of success.
- The student's and volunteer's eagerness to contribute to the children, buying biscuits, Snacks, from their scanty pocket money as the students in the college are themselves mostly from BPL families.

6. **Problems encountered**

The problem encountered is the transport facilities of volunteer from college to the orphanage. Large number of volunteers wishes to be a part of the programme, but NSS funds cannot meet the transport expenses.

7. **The Resources required**

- Finance
- Volunteers
- Teachers.

8. **Contact Details**

Name of the Principal	:	Dr. Mahesh Chandra Sharma
Name of the Institution	:	Indira Gandhi Govt. Arts & Commerce College, Bhilai
City	:	Bhilai
Pin code	:	Mobile:

Accredited Status (in 2008) : B
 Work Phone : 0788-2280806 Fax : 0788-2280806
 Website : www.iggcv.com
 E-Mail : govt.collegevaishalinagar@gmail.com

(II) **Best Practice**

1. **Title of the Practice**

Nurturing a tendency of labour work (Shram Dhan) among students.

2. **Goal:**

The students and NSS volunteers need develop and tendency of love towards manual labour. They need to learn and engage themselves in manual work, so that they nurture hand work and develop tendency of cleanliness. All NSS volunteers and students along with education for all round development of personality needs to nurture labour work, where they use the axe, shovels, cleaning with it all. It nurtures cleaning of the campus, surroundings and keep the environment class.

3. **The Content**

The volunteers of NSS/NCC cadets do Shram Dhan every year; they clean the College premises, the clear up bushes, pick-up the grass, cut down the unwanted trees. There was a portion of the college, filled up with needs, water logged, bushes. The portion is so messed up and uncleanness that it had taken the form of small jungle, the place also had snakes and other rodents. The hired labours also do not agree to do the cleaning so the volunteers took initiative and did living in it, The work themselves the NSS volunteers along with other students take initiative to clean the portion themselves.

4. **The Practice**

- The NSS volunteers and other student of the college cleared the portion they cut the trees, picked up the grass, put murram (soil) in water logged areas, and threw down the debris. The ultimately cleaned up the jungle, themselves. They were even pricked by the thorns, in the place. The snakes, rodents made the area very dangerous, but they did every bit of hand work to clear

the portion, ultimately. The area was made a clear patch of land. The college unit of NSS/ NCC also does manual work/ labour work in the college premises them select.

- The staff and faculty members to involve in manual work. The principal programmed officer to do manual work themselves along with the students.

5. Evidence of success

- The college had a clean patch of land, which was thought to be an impossible work.
- The students and volunteers were felicitated by the college. The activity inculcated a tendency of manual work among the students.
- The students though got injuries in the work, but their will powers lead them to do the work successfully.

6. Problems encountered

- The students had to face the danger of thorns, Snakes, rodents
- The area was too shabby kept and it was probable that students may get injured.
- Many Students did not dare to clean the area.
- Even the hired labours did not wanted to clean the area, so the students took initiative and did the work successfully.

7. Resources Required

Finance, Volunteers, guidance of teachers, axe, shovel.

8. **Contact Details** :
- | | | |
|---------------------------------------|---|--|
| Name of the Principal | : | Dr. Mahesh Chandra Sharma |
| Name of the Institution | : | Indira Gandhi Govt. Arts & Commerce College, Bhilai |
| City | : | Bhilai |
| Pin code | : | Mobile: |
| Accredited Stations (in 2008): | : | B |
| Work Phone | : | 0788-2280806 Fax : 0788-2280806 |
| Website | : | www.iggcv.com |
| E – Mail | : | govt.collegevaishalinagar@gmail.com |

Post Accreditation Initiatives

The NAAC visited the college in December 2008 and following recommendation for quality enhancement of the institution were made by the peer team:-

- Introduction of vocational/ professional and add-on courses for better employment opportunities.
 - Initiative done- vocational/ professional /add-on course could not be introduced but the institution had organized a number of skill development sessions and expert lectures to guide the students towards better employment opportunities.
 - Post graduation courses in chemistry, economics and English were introduced
- Staff and students may be trained in computer in phases.
 - more emphasis and attention had been given on ICT and computers as all the departments had been provided with computers. In 2008 the no of computers were 10 and at present the number of computers are 25.
 - Training programs had also been organized for class 3 staff in computers.
- Internet facility may be extended to all.
 - Internet facility has been enhanced as compared to that of in 2008 as now the departments, library and office have access to internet facility.
 - The college now has its own website.
- Priority may be given to modernization in teaching.
 - Modernization of teaching has been adapted in following ways as the departments readily use overhead projectors. LCD, power presentations, group discussions, study tours as well as internal workshop and seminars are organized.
- Major research projects may be undertaken with grants with UGC, ICSSR, CSIR

and other national bodies.

- **Some of the faculties are undergoing major projects namely Dr Amarnath Sharma under CSIR and Dr. Shikha Shrivastava has a major project whose funding is done by UGC.**
- Need for mobilization of resources both from national and state bodies, besides MP and MLA lad funds.
 - **The institution has been fruitful in mobilizing resources from national and start bodies besides MP and MLA funds as ; a UGC sponsored seminar was organized in 2012, and workshop in science was organized in 2013 whose funding was done by CG. Cost (a state body) besides many constructions such as cycle stands and repair of infrastructure had been done by Municipal Corporation with the help of MP.**
 - **In 2013 a amount of 5 lacs was received by college from MP fund.**
- Library may be fully computerized and equipped with adequate books and journals with UGC grants.
 - **A lot of development has been done in library because number of books and reference books were bought.**
 - **Automation of the library had been done.**
 - **Library has been connected with INFLIBNET hence the faculties and students has access to more than 6 thousand journals, through individual password given to each faculty.**
- Remedial coaching for SC and ST students may be provided with UGC and Govt. funding.
 - **Remedial coaching had been started in the college in 2011- 12 and SC/ ST students are provided with quality coaching in all the subjects with guest lectures invited and also from the faculties of college.**
- Need for development of sports and support from UGC and dept. of sports Government of India.
 - **A remarkable development of sports facilities has been provided to the college with support from sports fund available from state government.**
 - **There had been landmark achievement in sports in the last four years as the students had played up to national team has had owned laurels for the college.**
 - **To Mention few 2013-14 one girl student had been selected for all India international university Boxing(female) she owned third position and had a bronze metal and a cash prize of 15 thousand.'**
 - **In 2011-12 the team of female kabbadi was declared first in state level and**

owns a cash prize of 10 thousand.

- Mentoring system be introduced.
 - **Mentoring system had been introduced in the college under the name of sikshak abhivavak scheme in 2011-12 where definite number of students of each class to the faculties.**
- Students feedback system may be institutionalized and rationalized with follow up actions.
 - **Feedback system in respect to evaluation system and curriculum aspects had been introduced and feedbacks are taken from students, Alumni and PTA.**
 - **Verbal feedbacks asre taken from community and janbhagidari members.**
- The college should have long term perspective paln for growth and development.
 - **IQAC has been set up in 2012 and since then perspective plan for growth and development of college is being prepared and necessary implementation and work towards it is being done.**
- Adequate facilities may be provided for differently abled students.
 - **The college have some facilities for differently abled students ,, such as ; classes are organized in ground floor and differently abled students are given seats on the 1st row beside during exam too their sitting arrangement is made in the ground floor.**
 - **A ramp had been made in the entrance so that they can bring their tricycles inside the college.**

NOTE- The peer team on its visit has pointed out the lack of permanent principal in the college and to specify the college has a permanent principal who is highly qualified with a D- lit degree.

2. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department
 - **English Department**
2. Year of Establishment
 - **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - **English language in – B.A. (I,II,III), B.Sc.(I,II,III) Maths/Bio/Comp/Ind/Micro/B.A.(I,II,III). B.Sc. H.Sc (I,II,III), English Literature (I,II,II)**
4. Names of Interdisciplinary courses and the departments/units involved
 - **English Language is taught in all the departments hence it has a interdisciplinary approach.**
5. Annual/ semester/choice based credit system (programme wise)
 - **The programmes are Annual based system.**
6. Participation of the department in the courses offered by other departments
 - **The faculty members of the department take lecture in all the department, teaching English language, and literature in B.A.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **Not yet in action.**

8. Details of courses/programmes discontinued (if any) with reasons

- **None**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Merilly Roy	B. Sc. B. ed.	Asst. Prof. Eng	Fiction	19 y	--
Dr. Rabindar Chabbra	M.A. M.Phil Ph. D	Asst. Prof. Eng	Fiction	19 y	--

11. List of senior visiting faculty

- **Though there is no regular visiting faculty in the department by from time to time, guest lecture are organized b y the faculty. Dr. G.P.Dubey, Dr. Tapas Mukheerjee, Dr. Tarlochan Kour lectured the students in various occasions.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

- **None**

13. Student -Teacher Ratio (programme wise)

2009-2010

B.A.- I	124	B. Sc. – I	86	B. Com. I	154	B. Hsc. I	10
B.A. II	36	B. Sc. – II	26	B.Com. II	48	B. Hsc.II	8
B.A - III	69	B. Sc. - III	54	B. Com. III	57	B. Hsc.III	9
Total	229	Total	166	Total	259	Total	27

2010 -2011

B.A.- I	139	B. Sc. – I	154	B. Com. I	149	B. Hsc. I	21
B.A. II	70	B. Sc. – II	58	B.Com. II	93	B. Hsc.II	15
B.A - III	29	B. Sc. - III	25	B. Com. III	58	B. Hsc.III	5
Total	238	Total	237	Total	300	Total	41

2011 -2012

B.A.- I	110	B. Sc. – I	83	B. Com. I	158	B. Hsc. I	16
B.A. II	57	B. Sc. – II	50	B.Com. II	131	B. Hsc.II	16
B.A - III	98	B. Sc. - III	63	B. Com. III	115	B. Hsc.III	11
Total	265	Total	196	Total	404	Total	43

2012 - 2013

B.A.- I	110	B. Sc. – I	148	B. Com. I	172	B. Hsc. I	12
B.A. II	63	B. Sc. – II	47	B.Com. II	80	B. Hsc.II	15
B.A - III	49	B. Sc. - III	35	B. Com. III	58	B. Hsc.III	13
Total	222	Total	230	Total	310	Total	40

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

- **No Separate academic support staff or administrative staff is sanctioned separately for the department. But those sanctioned give support when required.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

- **Ph. D – 100 %**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

- **MRP had been sanctioned by U.G.C but could not be completed due to**

uavridabel seasons.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- **One by U.G.C**

18. Research Centre /facility recognized by the University

- **NO**

19. Publications:

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national /international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monograph
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Paper/ Book Publication (2009 –2010 to 2013 –2014)

Name of Teacher...Dr. Merily Roy			Department..... English		
Sr. No	Title of the paper/Books	Journal/ Publisher	ISSN/ISBN No	Vol. No. Month/year & Publication	Remark
1	Ruswa's Umrao Jaan Ada, A sympathetic tragedy.	Souvenir, Govt. JPV PG Arts and commerce College		2 – 3 December 2010	National Seminar

		Bilaspur. National Seminar.			
2	“ Higher Education & Values”	Souvenir Swami Swaroopanand institute of Technology HUDCO		25 – 26 November 2011	National Seminar
3	English as a foreign or second language	Souvenir Govt. M.L.S. college Seepat Bilaspur		18 – 19 January 2012	National conference
4	Art is a passion of mind, as depicted in the novels of Salman Rushdie.	February 2012 souvenir of International conference, Khairagarh	ISBN : 978- 81-910545- 1-4	26 – 28 February 2012	International conference
5	Nature the ultimate refuge for mankind, as depicted in Shalimar the crown by Salman Rushdie	10 October 2012 Souvenir of National conference. Govt. College Vaishali Nagar			
6	Article Topic	“World Prevention of suicide”		In Sunday Campus September 2013	

**Note : Please, give detail in chronological order starting from 2009-2010 to till date.
: Please, specify your research publication as peer Reviewed, non-peer
reviewed, E-journal, conference proceedings in the remark column. Also,
mention the impact factor (If any)**

Paper/ Book Publication (2009 – 2010 to 2013 –2014)

Name of Teacher...Dr. (Mrs.) Rabinder Chhabra

Department English

Sr. No	Title of the paper/Books	Journal/ Publisher	ISSN/ISBN No	Vol. No. Month/year & Publication	Remark
1	“ Existence & Transcendence	Souvenir : Chhattisgarh		October 2009	National Seminar

	in the Novel of Jhumpa Lahiri	English Teachers Association			
2	“ Translation of Premchand : Its Impact”	Souvenir of seminar Govt. college Seepat Bilaspur		2nd and 3rd December 2010	National Seminar
3	“ Higher Education & Values”	Swami Swaroopand Institute, Bhilai		25th and 26th November 2011	National Seminar
4	“Morality & Life values in Literature	Govt. College Vaishali Nagar, Bhilai		2012	National Seminar
5	“English as a foreign or second language	Souvenir of seminar Govt. college		18th and 19th January 2012	
6	“There of Indiannes in the work of T.S Eliot”	Souvenir : Indira Kala Sangeet Vishwa Vidyalaya, Khairagarh	ISBN :978-81-910545-1-4	26th and 28th February 2012. Pg 130	International Conference

**Note : Please, give detail in chronological order starting from 2009-2010 to till date.
: Please, specify your research publication as peer Reviewed, non-peer reviewed, e- journal, conference proceedings in the remark column. Also, mention the impact factor (If any)**

20. Areas of consultancy and income generated

- **No**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- **Both are member of ELTAI – English language Teachers Association of India.**
- **Both member of CETA – Chhattisgarh English Teachers Association of India.**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programmed

- **Departmental project are made by the literature students, guided by the faculties.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

- **NIL**

23. Awards / Recognitions received by faculty and students

- **Rotract Club Award for teaching was given to Dr. Merily Roy and Dr.Ravindar Chhabra.**
- **Dr .Merily Roy got NSS award for best NSS officer in 2009-10.**

24. List of eminent academicians and scientists / visitors to the department

- **Yes**

- **Dr. Tapas Mukharjee – Chairman of ELTAI _ Bhilai chapter visited the department for dept. lecture.**
- **Dr. Tarlochan Kaur – Asstt. Prof. And Incharge of English lab, V. Y. T college visited the department for exper lecture.**
- **Dr. G. P. Dubey (Principal)**
- **Workshop in English by Dr. Tapas Mukherjee as subject expert (2013).**
- **Workshop in Communicative skill and personalily development (2010-2011)by Le Magnes Institute (Raipur)**
- **On 12 October 2012, National seminar was organized by the college All departments, including English Deptt. gave full support by being the organizing committee.**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National - **No**

b) International - **No**

Though the department did not organizeseminar conference but it was a part of the organizing committee of the national seminar organized by the college in 2012 which had a funding from UGC.

26. Student profile programme/course wise:

Name of the Course/programme	Year	Student Enrolled	*M	*F	Pass percentage
B. A.	2009- 2010	223			90%
B.S.C		289			86%

B. Com.		290			82%
B. Sc (HSC)		35			99%
B. A.	2010-2011	254			88%
B.S.C		266			85%
B. Com.		348			85%
B. Sc (HSC)		40			96%
B. A.		299			88%
B.S.C	2011-2012	194			84%
B. Com.		301			76%
B. Sc (HSC)		46			98%
B. A.		259			90%
B.S.C	2012-2013	252			87%
B. Com.		337			85%
B. Sc (HSC)		40			100%
B. A.		225			65 %
B.S.C	2013 -2014	254			46%
B. Com.		371			65%
B. Sc (HSC)		27			92%

- M = Male *F = Female

27. Diversity of Students

Govt. College Vaishali Nagar, Bhilai, Dist – Durg (C.G)

Other State (Class – Wise)

Year	B. Sc.- I	B. Com. - I	B. A. - I	B.H.Sc. - I	Total
2008 - 2009	2		1	-	3
2009 - 2010	-	-	3	-	3

2010 – 2011	1	-	-	-	1
2011 – 2012	1	1	2	1	5
2012 – 2013	-	-	-	1	1
2013 – 2014	1	-	2	-	3
Total	5	1	8	2	16

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **SLET – Ku. Chandramani appeared & cleared SLET exam and is working as Asstt. Proff. English in Patan. Many English Students of department are working as English language teachers in different Schools of the area.**

29. Student progression

Student progression	Against % enrolled
UG to PG	PG in English Literature has been opened in this session only
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library

* 1. **No separate library of departments but general library caters to English student's needs. Department is enriched with books of literature.**

2. **Three English journals are issued by the library for the department.**
Name of journals:

With INFLIBNET facility several other journals can be accessed.

b) Internet facilities for Staff & Students

Yes – Department has a separate computer.

c) Class rooms with ICT facility

* **English department has a separate computer Which is used for teaching and allied purpose whenever necessary.**

d) Laboratories - **NO**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **A good number of students is getting aid in form of scholarships of SC, ST, OBC, BPL etc.**

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts

* (i) **Special remedial classes and classes for SC, ST and deprived category are organized from time to time.**

(ii) **Tutorial classes.**

(iii) **Workshop in English on 2013 in communicative skill in English Subject expert, Dr. Tapas Mukherjee (Proff. English and Coordinator ELTAI ,Bhilai.**

(iv) **Guest lecture by Dr. Tarlichen Kaur (Proff. English Govt. V.Y.T. PG college, Durg)**

33. Teaching methods adopted to improve student learning.

• **INNOVATIVE PROCESS ADOPTED IN TEACHING & LEARNING DEPARTMENTAL AS WELL AS PERSONAL LEVEL**

Following innovative methods in Teaching & Learning were adopted by the department & each faculty member of the department :

* **Grammar Activity Book based on the syllabus of first year classes was prepared & the students were encouraged to solve it.**

* **Classes of II year (BA, B. Sc., B. Com) were given a vocabulary Diagnostic Test prepared by the faculty members themselves.**

* **Literature students were taught by projects made on various topics of literature.**

* **Various competitions were organized such as poster-making, essay – writing, hand-writing competition based on the curriculum.**

- * To encourage students to use communicative English in every-day social situation, literature students were taken to lunch in hotel by faculty-members.
- * Notes were duly prepared & distributed in each class.

All the above methods were adopted by all faculty members.

Note : Please State “ NIL” if no innovative process has been adopted by you or your department.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- * Many activities have been organized. Details in Annexure.

The faculties are :

(1) Coardinetor of cultural committees.

(2) Programmee officer of NSS.

Hence every year ISR (Institutional Social Responsibility Programmes and extension activities are done, and student of the department participate in the activities.

No. of extension activites and ISR Programmes.

year	Cultural committee	NSS extention activities
2009 -2010	06	12
2010 -2011	07	15
2011 -2012	08	10
2012 -2013	22	12
2013 -2014	31	18

35. SWOC analysis of the department and Future plans

***Strenght :**

- (1) High female ration is a strength as girls are more comfortable studying together in small department.
- (2) Actually its female empowenent with faculty members and students mostly females.
- (3) Increasing interest in English every year
- (4) As English is Compulsory subject taught in each faculty in every programmes.
- (5) The student have an arrange to learn the subject because they find the subject difficult and they get as guidance at home.

Weakness :

- (1) Lack of proper room is weakness.
- (2) Lack of infrastructure.
- (3) Lack of funds.
- (4) Hindi medium background, so poor attitude for spoken English is seen among student.

Future Plans :

- (1) English lab is to be built for which proposal has been sent.
- (2) Seminar of Students where they read out papers.
- (3) To increase the member of Students in English literature.
- (4) To have a departmental library with good collection of books and journal

Teacher wise Result (Pass Percentage)

Name of the Teacher:Dr. Merily Roy

Subject English

No	Class	2009 - 2010	2010 - 2011	2011 - 2012	2012 - 2013	2013 - 2014
1	B.A. I	87 %	85 %	86 %	89.09 %	
2	B.A. II	90 %	87 %	85 %	90 %	
3	B.A. III	93 %	92 %	93 %	92 %	
4	B. Sc. I	65 %	60 %	61 %	64 %	
5	B. Sc. II	98 %	97 %	95 %	100 %	
6	B. Sc. III	97 %	98 %	97 %	99 %	
7	B. Com. I	75 %	62 %	61 %	83 %	
8	B. Com. II	76 %	75 %	72 %	77 %	
9	B. Com. III	96 %	95 %	96 %	97 %	
10	B. Sc HSC I	99 %	96 %	99 %	100 %	
11	B. Sc HSC II	100 %	95 %	98 %	100 %	
12	B. Sc HSC III	98 %	97 %	98 %	100 %	

English Literature

1	B.A. I	Faculty	100 %	96 %	100 %	
2	B.A. II	Vote yet	--	94 %	100 %	
3	B.A. III	Opened	--		100 %	

RESULT

Session		B.A				B.Sc.				B.Com.				B.H.Sc.				Grand total	Parsent
		I	II	III	Total	I	II	III	Total	I	II	III	Total	I	II	III	Total		
2006-07	Appre	40	51	50	141	88	31	66	185	94	63	62	219	2	7	4	13	558	78.3154
	Pass	37	47	49	133	43	25	59	127	71	51	43	165	1	7	4	12	437	
2007-08	Appre	96	99	38	233	92	42	28	162	107	63	53	223	14	1	8	23	641	84.7114
	Pass	78	93	34	205	64	39	26	129	89	61	36	186	14	1	8	23	543	
2008-09	Appre	81	72	43	196	73	66	45	184	140	53	65	258	8	9	1	18	656	70.122

	Pass	66	55	42	163	34	39	35	108	57	51	63	171	8	9	1	18	460	
2009-10	Appre	124	36	69	229	86	26	54	166	154	48	57	259	10	8	9	27	681	59.7651
	Pass	53	29	56	138	35	11	33	79	92	30	44	166	8	8	8	24	407	
2010-11	Appre	139	70	29	238	154	58	25	237	149	93	58	300	21	15	5	41	816	45.3431
	Pass	50	64	29	143	25	52	20	97	21	47	38	106	14	5	5	24	370	
2011-12	Appre	110	57	98	265	83	50	63	196	158	131	115	404	16	16	11	43	908	62.9956
	Pass	43	37	44	124	27	30	54	111	66	50	66	182	9	8	10	27	572	
2012-13	Appre	110	63	49	222	148	47	35	230	172	80	58	310	12	15	13	40	673	38.4844
	Pass	41	48	46	135	42	29	34	105	70	62	49	181	2	5	12	19	259	

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **ECONOMICS**

2. Year of Establishment

* **1989 - 90**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **U.G, PG**

4. Names of Interdisciplinary courses and the departments/units involved

* **NIL**

5. Annual/ semester/choice based credit system (programme wise)

* **Annual - UG**

* **Semester - PG**

6. Participation of the department in the courses offered by other departments

* **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions,

etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	01	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Ritesh Kumar Agrawal	M.A M. Phil. Ph. D	Asstt. Proff.	Quantitative Economics	20 Years	01 Registered

11. List of senior visiting faculty

* **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

*

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
- * **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
- * **Ph. D , NET**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
- * **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.
- * **UGC – 01 minor research project – 90000/-**
18. Research Centre /facility recognized by the University
- * **NIL**
19. Publications:
- * a) Publication per faculty
 - * **7**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students
 - * **6**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * **NIL**
 - * Monographs
 - * **NIL**

* Chapter in Books

* **NIL**

* Books Edited

* **NIL**

* Books with ISBN/ISSN numbers with details of publishers

* **NIL**

* Citation Index

* **NIL**

* SNIP

* **NIL**

* SJR

* **NIL**

* Impact factor

* **NIL**

* h-index

* **NIL**

20. Areas of consultancy and income generated

* **NIL**

21. Faculty as members in

a)_ National committees

* **NIL**

c) International Committees

* **NIL**

(c) Editorial Boards

* **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programmed

* **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

* **NIL**

23. Awards / Recognitions received by faculty and students

* **NIL**

24. List of eminent academicians and scientists / visitors to the department

* **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **NIL**

b) International

* **NIL**

26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
B.A. – I						
B.A. – II						
B.A. - III						

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad
B.A.	100 %	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	NIL
PG to M. Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30. Details of Infrastructural facilities

a) Library

* **Centrally Available with a no. of books of economics.**

b) Internet facilities for Staff & Students

* **NIL**

c) Class rooms with ICT facility

* **NIL**

d) Laboratories -

* **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **NIL**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **NIL**

33. Teaching methods adopted to improve student learning.

* **Black board method and use of LCD projector occasionally.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

* **All the students of the department participate in institutional social responsibility and extension activities through NSS.**

35. SWOC analysis of the department and Future plans

***Strength :**

(1) **Qualified teachers. A student of the department is university topper two years back.**

Weakness :

(5) **Low enrollment**

(6) **Lack of departmental room.**

(7) **Lack of ICT facility in the department.**

Opportunities :

(5) **To increase the enrollment in the department.**

(6) **To start research centre in the department.**

Challenges:

(1) **To convert less qualified students to better students.**

(2) **Facilitating the economically weaker students with all types of resources.**

4. Format for Presentation of Best Practice

1. **Title of the Practice**
The title should capture the keywords that describe the Practice.
2. **Goal**
Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words.
3. **The Context**
Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.
4. **The Practice**
Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.
5. **Evidence of Success**
Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.
6. **Problems Encountered and Resources Required**
Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.
7. **Notes (Optional)**
Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).
8. **Contact Details**
Name of the
Principal: Name
of the Institution:
City:

Pin Code:
Accredited
Status:
Work Phone :

Fax: Website:

E-mail :
Mobile:

5. Post-accreditation Initiatives

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed ten pages. (Refer section IX of Guidelines for Assessment and Accreditation)

6. Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place:

Date:

Signature of the Head of the
institution with seal:

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **Geography**

2. Year of Establishment

* **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **U.G**

4. Names of Interdisciplinary courses and the departments/units involved

* **NIL**

5. Annual/ semester/choice based credit system (programme wise)

* **Annual**

6. Participation of the department in the courses offered by other departments

* **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions,

etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. (Smt) Gouri Verma	M.A, M. Phil Ph. D	Asstt. Proff.		27 Years	NIL

11. List of senior visiting faculty

* **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

* **Student - 100**

* **Teacher - 01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

- * **Lab Technician - 01**
- * **Lab Attendant - NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

- * **Ph. D , M Phil, PG**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

- * **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

- * **NIL**

18. Research Centre /facility recognized by the University

- * **NIL**

19. Publications:

- * a) Publication per faculty

- * **NIL**

- * Number of papers published in peer reviewed journals (national /international) by faculty and students

- * **NIL**

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- * **NIL**

- * Monographs

- * **NIL**

- * Chapter in Books

- * **NIL**

- * Books Edited

- * **NIL**

* Books with ISBN/ISSN numbers with details of publishers
 * **NIL**

* Citation Index
 * **NIL**

* SNIP
 * **NIL**

* SJR
 * **NIL**

* Impact factor
 * **NIL**

* h-index
 * **NIL**

20. Areas of consultancy and income generated

* **NIL**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

* **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programmed

* **60 %**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

* **40 %**

23. Awards / Recognitions received by faculty and students

* **NIL**

24. List of eminent academicians and scientists / visitors to the department

* **Lectures**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **Seminars Organized**

b) International

* **NIL**

26. Student profile programme/course wise:

Name of the Course/programme	Year 2014	Application Received	Selected	* M	*F	Pass percentage
B. A – I		45	45	10	35	21%
B.A. – II		30	30	5	25	8%
B.A – III		10	10	1	09	10%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad
	----- Not	Applicable-----	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	10 to 15 %
PG to M. Phil.	
PG to Ph.D.	

Ph.D. to Post-Doctoral	
<p style="text-align: center;">Employed</p> <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

* **Central Library**

b) Internet facilities for Staff & Students

* **Yes**

c) Class rooms with ICT facility

* **NIL**

d) Laboratories -

* **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **ST, SC, OBC, BPL**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **NIL**

33. Teaching methods adopted to improve student learning.

*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

*

35. SWOC analysis of the department and Future plans

* **Strength :**

(1) Able and committed faculty sincere students.

* **Weakness :**

(1) Lack of Geography lab and room

* **Challenges :**

(1) To organize seminar.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **Hindi**

2. Year of Establishment

* **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **U.G - B. A (Hindi language) I II III**

B. A (Hindi language) I II III

4. Names of Interdisciplinary courses and the departments/units involved

* **Hindi is taught as a language in all the faculties of the college is BA/B.Sc/B.Com/and B.Sc.(HSc.)**

5. Annual/ semester/choice based credit system (programme wise)

* **Annual system prevails in all the programmess.**

6. Participation of the department in the courses offered by other departments

* **The department teach Hindi language is other departments too.**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Kailash Sharma	M.A. Ph. D Hindi Literature	Professor Hindi	Poetry	30 years	06
Smt. Rukhmani Sahu	M. A.	Asstt. Proff.	Accounting	32 Years	NIL

11. List of senior visiting faculty

* **There is no permanent senior visiting faculty. But the department was visited by eminent poets for guest lectures.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

2009-2010

B.A.- I	124	B. Sc. – I	86	B. Com. I	154	B. Hsc. I	10
B.A. II	36	B. Sc. – II	26	B.Com. II	48	B. Hsc.II	8
B.A - III	69	B. Sc. - III	54	B. Com. III	57	B. Hsc.III	9
Total	229	Total	166	Total	259	Total	27
Teacher Student ratio - 2 : 681				Grand total = 681			

2010 -2011

B.A.- I	139	B. Sc. – I	154	B. Com. I	149	B. Hsc. I	21
B.A. II	70	B. Sc. – II	58	B.Com. II	93	B. Hsc.II	15
B.A - III	29	B. Sc. - III	25	B. Com. III	58	B. Hsc.III	5
Total	238	Total	237	Total	300	Total	41
Teacher Student ratio - 2 : 816				Grand total = 816			

2011 -2012

B.A.- I	110	B. Sc. – I	83	B. Com. I	158	B. Hsc. I	16
B.A. II	57	B. Sc. – II	50	B.Com. II	131	B. Hsc.II	16
B.A - III	98	B. Sc. - III	63	B. Com. III	115	B. Hsc.III	11
Total	265	Total	196	Total	404	Total	43
Teacher Student ratio - 2 : 908				Grand total = 908			

2012 - 2013

B.A.- I	110	B. Sc. – I	148	B. Com. I	172	B. Hsc. I	12
B.A. II	63	B. Sc. – II	47	B.Com. II	80	B. Hsc.II	15
B.A - III	49	B. Sc. - III	35	B. Com. III	58	B. Hsc.III	13
Total	222	Total	230	Total	310	Total	40
Teacher Student ratio - 2 : 802				Grand total = 802			

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **The department utilizes the support staff of college in need. No separate post of support staff.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **One faculty HOD Dr. Kailash Sharma is a Ph.D. The other faculty Smt. Rukmani Sahu is PG.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **The department was funded by UGC for organizing National seminar. It was organized in 10 October 2012.**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

* a) Publication per faculty

* **NIL**

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* **NIL**

* Monographs

* **NIL**

* Chapter in Books

* **NIL**

* Books Edited

* **NIL**

* Books with ISBN/ISSN numbers with details of publishers

* **NIL**

* Citation Index

* **NIL**

* SNIP

* **NIL**

- * SJR
- * **NIL**
- * Impact factor
- * **NIL**
- * h-index
- * **NIL**

20. Areas of consultancy and income generated

* **NIL**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

* **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programmed

* **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

* **No such project had been prepared. The faculty Dr. Kailash Sharma who is a registered guide. Student prepared thesis (06 Student) under him.**

23. Awards / Recognitions received by faculty and students

* **NIL**

24. List of eminent academicians and scientists / visitors to the department

* **The eminent academicians/scientist/visitors to the department are :**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **One National seminar on environment was organized by the department on**

10th October 2012.

b) International

* **NIL**

26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
B. A – I						
B. A. – II						
B. A. – III						

***M = Male *F = Female**

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad
	-----Not	Applicable-----	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **No such records have been maintained by the department as it is a UG. Department.**

29. Student progression

Student progression	Against % enrolled
UG to PG	25 to 35 %
PG to M. Phil.	10%
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
- a) Library
- * **The department have sufficient literature and language books in the library.**
- b) Internet facilities for Staff & Students
- * **NIL**
- c) Class rooms with ICT facility
- * **It uses the ICT of the college.**
- d) Laboratories -
- * **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies
- * **SC, ST, OBC, BPL**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
- * **NIL**
33. Teaching methods adopted to improve student learning.
- *
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- (1) **The department both the faculties are member of all the major committees of the college. Hence the participate in ISR and extension activities through it.**
- (2) **Dr. kailash Sharma was programmed officer of the college before 2007,hence he readily participate in extension activities of NSS and other departments.**

(3) Some of the notable participation are :

- * Resource person lecture in NSS camps.
- * Visit to orphanage along with NSS.
- * Visit to old age home.

35. SWOC analysis of the department and Future plans

Strength :

- (1) Since it is the language of communication, it is compulsory to know it.
- (2) Students already have basic knowledge of the subject.

Weakness :

- (1) Less job prospects in Hindi.
- (2) Since the local lingo is Chhattisgarhi, therefore Hindi grammar is little affected.

Future Plans :

- (1) Having P.G. classes in Hindi.
- (2) Organizing seminar at national level.
- (3) Have a separate departmental library.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department
 - * **Political Science**
2. Year of Establishment
 - * **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - * **U.G**
4. Names of Interdisciplinary courses and the departments/units involved
 - * **NIL**
5. Annual/ semester/choice based credit system (programme wise)
 - * **Annual**
6. Participation of the department in the courses offered by other departments
 - * **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - * **NIL**
8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Kiran Ramteke	M.A. Ph. D	Asstt. Proff.	phu dk ,d cMh 'kfDr ds :lk es	30 Years	--

11. List of senior visiting faculty

* **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

* **Student - 243**

* **Teacher - 01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **PG, Ph. D**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **NIL**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

* a) Publication per faculty

Sl. No.	Title of the paper	Year and Publication	Organized by	Remark
01	jktuSfrd lgHkkfxrk vkSj efgyk l'kDrhdj.k	05 and 06 October 2009	D. P. Vipra P.G. College Bilaspur (C.G)	National Saminar
02	lzknw'k.k ds vlqj dk lagkj	12 October 2012	Govt. College Vaishali Nagar, Bhilai	National Saminar

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* **NIL**

* Monographs

* **NIL**

* Chapter in Books

* **NIL**

* Books Edited

- * **NIL**
- * Books with ISBN/ISSN numbers with details of publishers
- * **NIL**
- * Citation Index
- * **NIL**
- * SNIP
- * **NIL**
- * SJR
- * **NIL**
- * Impact factor
- * **NIL**
- * h-index
- * **NIL**
- 20. Areas of consultancy and income generated
- * **NIL**
- 21. Faculty as members in
 - a) National committees b) International Committees c) Editorial Boards....
- * **NIL**
- 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programmed
 - * **NIL**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
 - * **40 %**
- 23. Awards / Recognitions received by faculty and students
- * **NIL**
- 24. List of eminent academicians and scientists / visitors to the department

- * **Lectures** (1) EkkSfGd vf/kdkj - Dr. R.P. Agrawal.
(2) leku volj efgykvksa ds IUnHkZ esa – Dr. G. P. Sharma.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **National Organized**

b) International

* **NIL**

26. Student profile programme/course wise:

Name of the Course/programme	Application Received	Selected	* M	*F	Pass percentage				
					09-10	10-11	11-12	12-13	13-14
B.A – I					93%	90%	89%	93%	96%
B.A – II					92%	95%	92%	93%	97%
B.A – III					95%	96%	96%	95%	97%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	year	% of Students from the same state	% of students from other States	% of students from abroad
B.A - I	2009-10	--	03	--
B.A - I	2010-11	--	--	--
B.A - I	2011-12	--	02	--
B.A - I	2012-13	--	--	--
B.A - I	2013-14	--	02	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	NIL
PG to M. Phil.	NIL

PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	
• Campus selection	NIL
• Other than campus recruitment	7 %
Entrepreneurship/Self-employment	12 %

30. Details of Infrastructural facilities

a) Library

* **Central Library**

b) Internet facilities for Staff & Students

* **NIL**

c) Class rooms with ICT facility

* **NIL**

d) Laboratories -

* **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **SC, ST, BPL & OBC**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **Special lectures, Tutorial classes.**

33. Teaching methods adopted to improve student learning.

* **NIL**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- * (1) Member of cultural committees.
- (2) Coordinator of Scholarship committees.

35. SWOC analysis of the department and Future plans

Strength :

- (1) Increasing interest in Political Science every year.

Weakness :

- (1) Lack of proper room is weakness.

Future Plans :

- (1) P.G in Political Science.
- (2) Seminar of Students where they read out papers.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **SANSKRIT**

2. Year of Establishment

* **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **B. A. Sanskrit literature as optional subject.**

4. Names of Interdisciplinary courses and the departments/units involved

* **Not Applicable**

5. Annual/ semester/choice based credit system (programme wise)

* **Annual System.**

6. Participation of the department in the courses offered by other departments

* **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions,

etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	01	01
Associate Professors	NIL	NIL
Asst. Professors	One faculty is recruited as guest lecture.	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Mahesh Chandra Sharma	D. Lit in Sanskrit M.A. in Hindi Linguistic	Principal	Sanskrit (religion and Politics)	35	02 01
Dr. Smt. Kanchan Saxena	Ph.D M.A. Sanskrit and Psycalogy	Asst. Proff. (guest lecture)	Vedic cosncology	8	Co – guided 3 students

11. List of senior visiting faculty

* **No regular senior faculty, but guest lectures are organized.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

* **I - Year - 23**

II - Year - 13 : 2

III - Year - 5

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **The department utilizes the support staff of the college.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **D. Litt. Ph. D.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **One faculty Dr. Mahesh Chandra Sharma is D.litt. in Sanskrit & Dr. Kanchan Saxena is Ph. D.**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **NIL**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

Seminar on:

1- Subhashita, Pomchatantra and gnostic literature in ancient and medieval india. Institute for oriental study, Thane – 2008.

2- 'kks/k i= & jk"V^alsrq & lkfgR; 'kks/k uoo"kkZad ¼leUo;okjh laLd`r egkdf0 & vkpk;Z m)nso½ o"kZ 3] vad&11 tuojuh&ekpZ 2013

3- vk"kk.kL; izFke fnols jkex<+ egksRlo jk"V^ah; 'kks/k laxks"Bh] jkex<+ egksRlo vk;kstu lfefr] ljxqtk] N-x-fo"k; & NRRhlx<+ esa laLd`r vkSj fpjatho nkl ¼2010½

4- National Seminar on Global warming. 18 – 19 January (2013) Rajnandgaon. oSfnd lk;kZoj.k vkSj vkfFkZd fodkl

5- lkfgR; Jh ,ao jkT; Jh ds lsrq &egkjktk Hkkst dkfynkl laLd`r ,dsMeh e;/izns`k laLd`r ifj"kn~&'kks/k if=dk vizSy]twu]tqykbZ] flrEcj 2008 la;qDrkad

6- laLd`r eatjh rSekfldh izdk'kd fnYyh laLd`r vdkneh ubZ fnYyh ¼fl)kFkZ pfj=fpf=rk lekt O;oLFkk euqLe`fr izHkkfork½ tqykbZ 2007 &2007 lk;ZUre~

- 7- 43rd all India oriental conference – 2006 'kks/k fuca/k lkj ¼usg: egkdkO; ij ,d dkO;'kkL=h ,oa lksUn;Zijd n`f"V½ laLd`r foHkkx tEew fo'ofokj;] tEewroh
- 8- Lakxharkfn dyk;sa vkSj egkdfo cq)?kks'kkpk;Z Dispersed Dliberations on performing Arts and literature published by – Indira Kala Sangeet Vishva Vidhyalaya, Khairagarh (C.G)
- 9- laLd`r] NRrhIx< vkSj NRrhIx<+h
- 10- oSfnd lkfgR; esa jk"Vªh;rk dks ekuuk laLd`r okMe;kZ Research Journal laLd`r izkd`r Hkk"kk foHkkx] y[kuÅ fo'ofokj;] y[kuÅ 2012.

* a) Publication per faculty

* **NIL**

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* **NIL**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* **NIL**

* Monographs

* **NIL**

* Chapter in Books

* **NIL**

* Books Edited

* **NIL**

* Books with ISBN/ISSN numbers with details of publishers

* **NIL**

* Citation Index

* **NIL**

* SNIP

* **NIL**

* SJR

* **NIL**

* Impact factor

* **NIL**

* h-index

* **NIL**

20. Areas of consultancy and income generated

* **Not Applicable**

21. Faculty as members in

a) National committees

* **AIOC All India oriental conference pune – Life mental Tyli
manes Paratishthm – BHOPAL**

b) International Committees

* **NIL**

(c) Editorial Boards

* **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programmed

* **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

* **This is not a research centre. Post research project are being made by the those students who are pursuing research under the faculties as guide.**

23. Awards / Recognitions received by faculty and students

* **Awarded from C.G.Govt. in 2012, for eminent work in the field of Sanskrit.**

24. List of eminent academicians and scientists / visitors to the department

* **(1) Proff. Janki Saran Pandey H.O.D Sanskrit – Kalyan college.**

(2) Dr. Bahurang sing Patel.

(3) fo'o laLd`r izfr.Bku/ okjk.klh – vkthou

(4) International association of Sanskrit studies (Member)

(5) Dr. Vaibhav Kanley.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **The department was a part of National seminar organized in college on October 2012, being Head of the Institution.**

b) International

* **NIL**

26. Student profile programme/course wise: (2013 -14)

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
B.A. – I						
B.A. – II						

B.A. - III						

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad
All student are from Chhattisgarh			

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **The department being a**

29. Student progression

Student progression	Against % enrolled
UG to PG	Since there is only U.G in this college, such details are not accessible.
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

* **Sanskrit books are available in General Library.**

b) Internet facilities for Staff & Students

* **All Internet facility available in college is available to this department also.**

c) Class rooms with ICT facility

* **NIL**

d) Laboratories -

* **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **As per college provisions.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **Many were invited. Details enclosed.**

33. Teaching methods adopted to improve student learning.

* **CD of Abigyan Shakuntalam was shown to students, and CD made available to them.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

* **NIL**

35. SWOC analysis of the department and Future plans

* **Strength :**

(1) **Increasing student strength every year.**

(2) **Able and capable faculty and staff experienced.**

Weakness :

(2) **Sanskrit study is not much Job-orientted.**

(3) **Language is little difficult.**

Future Goals :

(1) **Separate department and separate rooms to accommodate growing student strength.**

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department
 - * **Sociology**
2. Year of Establishment
 - * **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - * **U.G Sociology.**
4. Names of Interdisciplinary courses and the departments/units involved
 - * **NIL**
5. Annual/ semester/choice based credit system (programme wise)
 - * **Annual**

6. Participation of the department in the courses offered by other departments

* **All Environment classes of the commerce department are taken. Environment projects of the same are also handled by sociology department.**

* **Sociology lectures are regularly delivered in other colleges :- Durg Science College, Govt college, Utai, Dhamdha, Rajnandgaon, Khairagarh, etc.**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

*

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. A. N. Sharma	M.A, M. Sc. PGDHPE, Ph. D	Asstt. Proff.	L.S.W	18 Years	04

11. List of senior visiting faculty

- * **1. Dr. G.P. Sharma – Ex. Proff (Sociology) – Govt. U.Y.P. College, Durg**
2. Dr. L.S. Gajpal – Asst. Proff. (Sociology) – UTD Pt. R.S.U. Raipur.
3. Dr. S.K. Paranjpee– Convener, Lakshya – Bhilai, Durg.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **Dr. Shrestha Sukla – Res. Associate – ICSSR Project.**

13. Student -Teacher Ratio (programme wise)

* **Student - 87**

* **Teacher - 01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **M.A, M.Sc, Ph.D, PGDHPE.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **Major research project by ICSSR, New Delhi.**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **NIL**

18. Research Centre /facility recognized by the University

* **(1) Science College, Durg.**

* **(2) UTD, Pandit Ravi Shankar University, Raipur.**

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* **(1) 09 Research paper in National journals.**

(2) 03 Research paper in International journals.

(3) 35 Research paper article in national/ international seminar, conferences etc.

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* **NIL**

* Monographs

* **NIL**

* Chapter in Books

* **NIL**

* Books Edited

* **NIL**

* Books with ISBN/ISSN numbers with details of publishers

* **NIL**

* Citation Index

* **NIL**

* SNIP

* **NIL**

* SJR

* **NIL**

* Impact factor

* **NIL**

* h-index

* **NIL**

20. Areas of consultancy and income generated

* **As a Subject expert in so many college of Pandit Ravi Shankar Sukla University.**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- * (1) **Indian sociological society.**
 (2) **Artisan welfare organization.**
 (3) **Fiction International journal.**
 (4) **Chhattisgarh human right organization.**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programmed
- * **100 % Student in the faculty of Env. Science engaged in field work.**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- * **NIL**
23. Awards / Recognitions received by faculty and students
- * **Bharat Shiksha Ratna Award by Global society of India.**
24. List of eminent academicians and scientists / visitors to the department
- * **Dr. G.P.Sharma.**
Dr. L. S. Gajpal
Dr. S. K. Paranjpee
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National
- * **30 (Seminar, conference, Workshop).Faculty was chair- person in 2 seminars.**
- b) International
- * **05 (Seminars, Conference, Workshop)**
26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
B.A. - I		130	87	28	59	
B.A. – II		94	94	09	85	

B.A. - III		70	51	13	38	
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*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad
B.A. - I	98%	02 %	NIL
B.A. - II	99%	01%	NIL
B.A. - III	98%	02%	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **Nil, because no PG course is run by the college**

29. Student progression

Student progression	Against % enrolled
UG to PG	NIL
PG to M. Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	NIL
• Campus selection	
• Other than campus recruitment	7 %
Entrepreneurship/Self-employment	12 %

30. Details of Infrastructural facilities

a) Library

* **No department Library/General Library available. List of required books of Sociology was submitted and subsequently purchased by General library.**

b) Internet facilities for Staff & Students

* **Yes**

c) Class rooms with ICT facility

* **NIL**

d) Laboratories -

* **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **BPL, JBPS, Proff. Fund.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **NIL**

33. Teaching methods adopted to improve student learning.

- *
 (1) **Black Board Chalk.**
 (2) **Occasionally LCD Projector SP class.**
 (3) **Group Discussion.**
 (4) **Quiz/ Objective Question.**
 (5) **Weekly seminar by Students presentation.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

* **NSS, NCC, SWEEP, Cultural activities and other committees.**

35. SWOC analysis of the department and Future plans

Strength :

- (1) **Well –qualified faculty.**
 (2) **Resource persons are frequently invited, this increases students knowledge.**
 (3) **Interest is increasing in the subject.**

Weakness :

- (1) **Lack of proper department. Lack of class-room.**
 (2) **Since college is in BPL area, low percentage students come.**

Future Plans :

- (1) To have PG classes in sociology.
- (2) To develop department as Research Centre.
- (3) To organize short – term course for better employment opportunities.
- (4) To organize minimum/seminar/workshop every year.
- (5) To open Environment Club.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department
 - * **BOTANY**
2. Year of Establishment
 - * **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - * **U.G**
4. Names of Interdisciplinary courses and the departments/units involved
 - * **NIL**
5. Annual/ semester/choice based credit system (programme wise)
 - * **Annual**
6. Participation of the department in the courses offered by other departments
 - * **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	Temporary

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Vandana Dhandore	M.Sc. Ph. D	Guest Lecture	Plant Pathology	8 Years	NIL

11. List of senior visiting faculty

* **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **100 %**

13. Student -Teacher Ratio (programme wise)

* **Student - 118**

* **Teacher - 01**

14. Number of academic support staff (technical) and administrative staff; sanctioned

and filled

* **02**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **Ph. D**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **NIL**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

* a) Publication per faculty

*

* Number of papers published in peer reviewed journals (national /international) by faculty and students

*

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* **NIL**

* Monographs

* **NIL**

* Chapter in Books

* **NIL**

* Books Edited

* **NIL**

- * Books with ISBN/ISSN numbers with details of publishers
 - * **NIL**
 - * Citation Index
 - * **NIL**
 - * SNIP
 - * **NIL**
 - * SJR
 - * **NIL**
 - * Impact factor
 - * **NIL**
 - * h-index
 - * **NIL**
20. Areas of consultancy and income generated
- * **NIL**
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards....
- * **NIL**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programmes
- * **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- * **NIL**
23. Awards / Recognitions received by faculty and students
- * **NIL**
24. List of eminent academicians and scientists / visitors to the department
- * **NIL**
25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* NIL

b) International

* NIL

26. Student profile programme/course wise:

Name of the Course/programme	Application Received	Selected	* M	*F	Pass percentage				
					09-10	10-11	11-12	12-13	13-14
B. Sc. – I		69	12	57	45%	50%	31%	63%	50%
B. Sc. – II	31	31	04	27	49%	96%	83%	93%	91%
B. Sc. – III	18	18	03	15	56%	54%	100%	75%	88%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	Year					% of Students from the same state	% of students from other States	% of students from abroad
	09-10	10-11	11-12	12-13	13-14			
B. Sc I						100%	None	None
B. Sc II						100%	None	None
B. Sc III						100%	None	None

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	Only UG course is offered
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30. Details of Infrastructural facilities
- a) Library
- * **NIL**
- b) Internet facilities for Staff & Students
- * **Available.**
- c) Class rooms with ICT facility
- * **NIL**
- d) Laboratories -
- * **NIL**
31. Number of students receiving financial assistance from college, university, government or other agencies
- * **SC, ST, BPL & OBC**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
- * **NIL**
33. Teaching methods adopted to improve student learning.
- * (1) **Chalk and Black Board.**
(2) **O. H. P.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- * **NIL**
35. SWOC analysis of the department and Future plans

Strength :

- (1) **Sincere and hard – working students.**

Weakness :

- (1) Lack of regular teacher.

Future Plans :

- (1) Room and laboratory required.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department
 - * **Home Science**
2. Year of Establishment
 - * **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
 - * **U.G**
4. Names of Interdisciplinary courses and the departments/units involved
 - * **NIL**
5. Annual/ semester/choice based credit system (programme wise)
 - * **Annual.**

6. Participation of the department in the courses offered by other departments

* **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Arti Diwan	M.H.Sc. Ph. D	Asstt. Proff.	Child Development	24 Years	NIL

11. List of senior visiting faculty

- * (i) **Though there is no permanent visiting faculty, but the department is visited by a visiting faculty in Bio Chemistry every year.**
- (ii) **B. Sc.(HSC) has computer Basic which is taught by the faculty of computer department**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
- * **Practical and lectures of computer in B. Sc. (HSC) I year is handled by computer Department faculty (temporary faculty) (Two theory classes and 4 Practical classes in a week)**
13. Student -Teacher Ratio (programme wise)
- * **Student - 25**
 - * **Teacher - 01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
- * **Technical - NIL**
 - * **Attendant - 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
- * **PG. Ph. D**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
- * **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.
- * **NIL**
18. Research Centre /facility recognized by the University
- * **NIL**
19. Publications:
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

- (1) **Attended National seminar on “Changing perspectives of home Science from 6th to 7th November 2008 (2 days) sponsored by U.G.C at Arts and commerce Girls college, Devendra Nagar, Raipur.**
- (2) **Attended National seminar on “Biotechnical Researches present scenario and future prospects” from 29th & 30th January 2008.(2days) at department of Botany at Govt. College of science, Raipur(C.G).**
- (3) **Attended National seminar on paradigm shift in higher education : steps towards quality enhancement from 30th October 2009 at St. Thomas college, Bhilai.**
- (4) **Attended National conference on “Nano science and Nanotechnology” from 14th November 2009 at Rungta college of Engineering and Technology, Bhilai.**
- (5) **Attended National seminar on future challenges for teachers in the present science from 19th 20th November 2010. Sponsored by U.G.C at Kalyan P. G. college, Bhilai Nagar (C.G).**
- (6) **Attended National conference on “ Technological Advancement on family and community from 7th 9th January 2010 at J. D. Birla Institute (Home Science), 11 Lower Rawdon Street, Kolkatta.**
- (7) **Attended National seminar on “ mPpf{k{kk esa f’k{k.k ,ao vf/kxe ewY;kadu” from 25th 26th November 2010 at Swami Swarupanand college, Bhilai.**
- (8) **Attended National seminar on “ Environmental Challenges and sustainable development” form 15th 16th October 2011. Sponsored by Akhil Bhartiya Vikas Sanskriti Paryavaran Perished at swami swarupanand Institute of education, Hudco, Bhilai.**
- (9) **Attended National workshop on “ Food Adulteration” and consumer Awareness (U.G.C sponsored) from 9th 10th February 2012 at Deptt. of Home Science Govt. Dr. W.W. Patankar Girls P. G. college, Durg (C.G)**
- (10) **Attended National seminar on “Globalization and Changing Role of Women”**

(U.G.C Sponsored) from 20th 21th November 2012 at department of Home Science Arts and Commerce Girls College, Devendra Nagar, Raipur (C.G).

(11) Attended National seminar on “ izkd`frd ifjn’; dk oSf’od vuq’khyu Hkkjr d s fo’ks”k lanZHk esa” at Govt. college, Vaishali Nagar, Bhilai 2012.

(12) Attended National workshop on “ Current Trends of Research in Home Science” from 12th October 2011 at Dr. Radha Bai Naveen Kanya Mahavidhyalaya, Raipur(C.G)

20. Areas of consultancy and income generated

* Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

* (1) **National committees – Life member of Home Science Association of India.**

(2) **Member of Board of Study (H.Sc. Faculty) R.S.U. Raipur.**

22. Student projects

c) Percentage of students who have done in-house projects including inter departmental/programmed

* **10 %**

d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

* **30 %**

23. Awards / Recognitions received by faculty and students

* **Faculty:**

(1) **Honoured with appreciation certificate on special contribution in education field from Rotary Club of Bhilai on 14th October 2010.**

(2) **Honoured by Smt. Nirmala Yadav mayor of Bhilai on international**

women's day 2011 for excellence is social work.

(3) Narayan Ratna Award from Narayan Sewa Sansthan, Udaipur - (Rajasthan).

24. List of eminent academicians and scientists / visitors to the department

* (i) Expert lecture organized every year in Biochemistry B. Sc. (H.Sc.) part III.

(ii) Eminent academicians visits the department conduct practical exams.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* National seminar organized by department (H.Sc.) 4th November 2008.

* National seminar organized by Govt. college Vaishali Nagar,
Participated in various committees.

b) International

* Attended international conference on complementary and alternative therapies in the management of psychiatric disorders psychiatric Nursing perspectives from 12th & 14th February 2011 at P. G. college of Nursing Bhilai (C.G).

26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
B. Sc.(H. Sc)	2009-2010	27	24	NIL	27	88 %
B. Sc.(H. Sc)	2010-2011	41	24	NIL	41	58 %
B. Sc.(H. Sc)	2011-2012	43	27	NIL	43	62 %
B. Sc.(H. Sc)	2012-2013	40	19	NIL	40	47 %
B. Sc.(H. Sc)	2013 -2014	23	14	NIL	23	60%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	Year	% of Students from the same	% of students from other	% of students
--------------------	------	-----------------------------	--------------------------	---------------

		state	States	from abroad
B.Sc. (HSC)	2009-10			NIL
B.Sc. (HSC)	2010-11			NIL
B.Sc. (HSC)	2011-12		1	NIL
B.Sc. (HSC)	2012-13		1	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **As the department is up to UG level hence no such records is mainted.**

29. Student progression

Student progression	Against % enrolled
UG to PG	N. A
PG to M. Phil.	N. A
PG to Ph.D.	N. A
Ph.D. to Post-Doctoral	N. A
Employed • Campus selection • Other than campus recruitment	(1)Ku. Nikita Gupta -2011 in opening Nursery school (2) Other students in attended P.G. Classes.
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

* **Central Library.**

b) Internet facilities for Staff & Students

* **Yes**

c) Class rooms with ICT facility

* **Yes**

d) Laboratories -

* **Yes, lab with cooking space and kitchen.**

31. Number of students receiving financial assistance from college, university, government or other agencies

- * (1) **B. P. L.**
 (2) **S. C. and S.T. } It is maintained by the office.**
 (3) **O. B. C.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- * (i) **Special lectures.**
 (ii) **Workshop.**

33. Teaching methods adopted to improve student learning.

- * (1) **Use of ICT method.**
 (2) **Self demonstration method.**
 (3) **Pry using chart/models/working model.**
 (4) **By guest lectures, to enhance the knowledge on subject better.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- * (1) **Visit to Old Age Home, Mother Teresa Missionary, Bhilai.**
 (2) **Visit to Govt. School Ram Nagar, Bhilai. Distribution of bags, Chocolate, Stationery item etc. to poor Children.**

35. SWOC analysis of the department and Future plans

***Strength :**

- (1) **Female Ratio is a strength are more comfortable studying together in small department.**

- (2) Increasing interest in job oriented.
- (3) Every year merit position in paper and R.S.O practical's B. Sc. III.

Weakness :

- (1) Lack of proper Room is weakness.
- (2) Lack of proper Lab is weakness.
- (3) Lack of proper Staff is weakness.

Future Plans :

- (1) Seminar students where they read out paper.
- (2) To organize more job oriented/certificate courses.
- (3) To achieve better results with more student in first and merit position.
- (4) To increase the enrollment of students.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **Mathematics**

2. Year of Establishment

* **1989**

3. . Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **U.G**

4. Names of Interdisciplinary courses and the departments/units involved

* **No**

5. Annual/ semester/choice based credit system (programme wise)

* **Annual.**

6. Participation of the department in the courses offered by other departments

*

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

* **No, Such courses is in action.**

8. Details of courses/programmes discontinued (if any) with reasons

* **None of the courses discontinued.**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. S.K.Bohre	M.Sc. Ph. D	Asstt. Proff.	Theory of distribution	--	--

11. List of senior visiting faculty

* **Though there is no regular visiting faculty, in the department, but senior faculties from other institutions are invited for guest lectures.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **No temporary faculty in the department.**

13. Student -Teacher Ratio (programme wise)

2009 -2010

Name of the course	Student	Teacher Student Ratio
B.Sc. - I	86	1 : 166
B.Sc. - II	26	
B.Sc. - III	54	
Total	166	

2010 - 2011

Name of the course	Student	Teacher Student Ratio
B.Sc. - I	154	2 : 237
B.Sc. - II	58	
B.Sc. - III	25	
Total	237	

2011 - 2012

Name of the course	Student	Teacher Student Ratio
B.Sc. - I	83	2 : 196
B.Sc. - II	50	
B.Sc. - III	63	
Total	196	

2012 - 2013

Name of the course	Student	Teacher Student Ratio
B.Sc. - I	148	2 : 230
B.Sc. - II	47	
B.Sc. - III	35	
Total	230	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **The department takes support of the staff available in the college. No separate technical or administrative staff provided.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **The department has one faculty and he is Ph. D.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **No ongoing projects.**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **None**

18. Research Centre /facility recognized by the University

* **No**

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

* **NO**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- * **(1) Board of studies Mathematics at Pandit Ravishankar Sukla University Raipur.**
- (2) Kendriya Adhayan Mandal, Raipur.**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme
- * **UG class do not need any projects. Faculty is a registered guide and had guided II M. Phil student, Ph D. (to one student) project had been made of II student for M. Phil student.**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- *
23. Awards / Recognitions received by faculty and students
- * **NIL**
24. List of eminent academicians and scientists / visitors to the department
- * **Shri Deshmukh (eminent Vedic expert) visited the department to lecture and introduce the students in the Technique of VEDIC MATHEMATICS on 2012.**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National
- b) International
26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
------------------------------	------	----------------------	----------	-----	----	-----------------

B. Sc (Maths) - I	2013 - 14	90	86			
B. Sc (Maths) – II						
B. Sc (Maths) - III						
Mathematics is taught in B. Sc (Maths)						

***M = Male *F = Female**

27. Diversity of Students

B Sc. Course	% of Students from the same state	% of students from other States	% of students from abroad
2009 – 2010	164	--	NIL
2010 – 2011	236	1	NIL
2011 – 2012	195	1	NIL
2012 - 2013	230	--	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

* **As the department is up to UG level, so no such records are maintained separately.**

29. Student progression

Student progression	Against % enrolled
UG to PG	The department up to UG level only
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
- a) Library
- * **(1) No separate departmental library.**
(2) The department possesses few reference books in the department for students guidance.
(3) The department has two journal.
- b) Internet facilities for Staff & Students
- * **The department has separate computer with internet facility.**
- c) Class rooms with ICT facility
- * **The department has a class room with ICT facility.**
- d) Laboratories -
- * **Laboratories not required.**
31. Number of students receiving financial assistance from college, university, government or other agencies
- * **The department doesn't keep records of such financial assistance. It is maintained by the college office staff.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
- * **(i) Special lectures.**
(ii) Workshop.
33. Teaching methods adopted to improve student learning.
- * **Audio Visual Method.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- * **The faculty is the member of all the major committees and hence has participation in Institutional social responsibility (ISR) and extension activities.**
(1) Science Parishad.
(2) Co-ordinator internet resource centre.
(3) Steering committee co-ordinator.

- (4) **Anti Ragging committee.**
- (5) **Participation in NSS works.**
- (6) **Member of PTA.**
- (7) **Faculty Income Tax Computation Committee.**

35. SWOC analysis of the department and Future plans

***Strength :**

- (1) **Well qualified teacher with lots of experience.**
- (2) **Jobs prospects in the subject.**

Weakness :

- (1) **Mathematics being a difficult subject, hence choice of student are less towards it.**
- (2) **After schooling, the student of maths prefer to go for engineering hence less no of student seek for B. Sc (Maths) graduation.**

Future Plans :

- (1) **P. G. in the subject.**
- (2) **Seminar in Mathematics.**
- (3) **Enhancing the library with more books and journal of mathematics.**

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **Physics**

2. Year of Establishment

* **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.

* **U.G**

4. Names of Interdisciplinary courses and the departments/units involved

* **NIL**

5. Annual/ semester/choice based credit system (programme wise)
- * **Annual.**
6. Participation of the department in the courses offered by other departments
- *
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
- * **NIL**
8. Details of courses/programmes discontinued (if any) with reasons
- * **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. (Smt) Smriti Agrawal	M.Sc. Ph. D	Asstt. Proff.	Electronics	20 Years	NIL

11. List of senior visiting faculty
- * **Though there is no regular visiting faculty in the department but guest lecture are organized by Dr. R.S. Singh and Dr. Anjali**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

2009 - 2010

Physics Class	M	F	Total No of Student	Pass Percentage
B. Sc - I	15	55	70	67 %
B. Sc - II	08	04	12	92 %
B. Sc - III	15	6	21	93 %

2010 - 2011

Physics Class	M	F	Total No of Student	Pass Percentage
B. Sc - I	39	68	107	33.6 %
B. Sc - II	05	27	32	97 %
B. Sc - III	04	17	21	100 %

2011 - 2012

Physics Class	M	F	Total No of Student	Pass Percentage
B. Sc - I	21	39	60	47 %
B. Sc - II	05	16	21	90 %
B. Sc - III	08	22	30	93 %

2012 - 2013

Physics Class	M	F	Total No of Student	Pass Percentage
B. Sc - I	53	52	105	69 %
B. Sc - II	03	23	26	92 %
B. Sc - III	07	16	23	100 %

2013 – 2014

Physics Class	M	F	Total No of Student	Pass Percentage
B. Sc - I	29	46	75	
B. Sc - II	06	26	32	97 %
B. Sc - III	06	12	18	100 %

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **One technician and one attendant post is sanctioned and filled.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **Ph. D**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **Minor research project have completed in 2012.**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **One by U.G.C.**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

* a) Publication per faculty

- * Number of papers published in peer reviewed journals (national /international) by faculty and students

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

* **No**

21. Faculty as members in

(a) National committees b) International Committees c) Editorial Boards....

* **Member of I. A.P.T. (Indian Association of Physics Teacher)**

* **Member of L.S.T (Luminiscense Society of India)**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programmed

* **The faculty prepares various project based on subject such as :**

(1) Low cost instrument.

(2) All the student have to prepare project on practical's.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

*

23. Awards / Recognitions received by faculty and students

* **None**

24. List of eminent academicians and scientists / visitors to the department

* **(1) Dr. Anjali Udhiya – Assistant Professor (Physics) V.Y.T. college visited the department for expert lecture.**

(2) Dr. R. S. Singh – Assistant professor (Physics) Govt. college, Utai.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **Through the faculty did not organize departmental seminar, but it was in the organizing committee as member is the National seminar organized in college on 10 October 2012.**

b) International

26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentag
------------------------------	------	----------------------	----------	-----	----	----------------

B. Sc – I	2013-14	75		29	46	
B. Sc – II	2013-14	32		06	26	97
B. Sc - III	2013-14	18		06	12	100

***M = Male *F = Female**

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **Since the department is up to UG level hence no such record is maintained.**

29. Student progression

Student progression	Against % enrolled
UG to PG	Not Applicable
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

- * **No Separate library of department.**
 - b) Internet facilities for Staff & Students
 - * **Yes**
 - c) Class rooms with ICT facility
 - * **Yes**
 - d) Laboratories -
 - * **Yes – one laboratories in there.**
31. Number of students receiving financial assistance from college, university, government or other agencies
- * **A good number of student getting scholarships of SC, ST, OBC, BPL etc.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
- * **(i) Special remedial classes.**
 - * **(ii) Tutorial Classes.**
33. Teaching methods adopted to improve student learning.
- * **As a professor of Physics –**
- (1) Notes related to the syllabus are distributed to the students of all the practice.**
 - (2) Innovative teaching method such as surprise test is conducted in which the students are made to explain the topic in the blackboard to the students.**
 - (3) Quiz is also used as a teaching method in which classes are divided in to two groups and questions are asked and answer based on a specific unit.**
 - (4) Low cost instrument is made in the department by the student with the help of teacher and technician.**
 - (5) Drama is also played as a method of teaching, by the students as understanding of the subject.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities

*

35. SWOC analysis of the department and Future plans

***Strength :**

- (1) Some Student are very interested in studies.
- (2) Girls ratio is more than boys.
- (3) Students are very disciplined hence can be managed.

Weakness :

- (1) Scarcity of more well equipped job and staff.
- (2) Scarcity of room.
- (3) Lack of departmental library.

Future Plans :

- (1) Workshop is physician to be planned in near future.
- (2) P. G. in Physics to be planned.

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **Zoology Department**

2. Year of Establishment

* **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **U.G**

4. Names of Interdisciplinary courses and the departments/units involved
* **NIL**
5. Annual/ semester/choice based credit system (programme wise)
* **Annual**
6. Participation of the department in the courses offered by other departments
* **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
* **NIL**
8. Details of courses/programmes discontinued (if any) with reasons
* **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Shikha Shrivastava	Ph. D	Asstt. Proff.	ICHTHYOLOGY	20 Years	03

11. List of senior visiting faculty
* **NIL**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **100% till 2013, Permanent staff in 2014.**

13. Student -Teacher Ratio (programme wise)

* **Student - 118**

* **Teacher - 01**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **01 technical staff and 01 teaching Staff.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **Ph. D – 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **01**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **Faculty has one UGC major project and one CG cost minor project (details enclosed)**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

* a) Publication per faculty

* **25**

* Number of papers published in peer reviewed journals (national /international) by faculty and students

* **25**

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* **25**

- * Monographs
 - * **NIL**
 - * Chapter in Books
 - * **NIL**
 - * Books Edited
 - * **NIL**
 - * Books with ISBN/ISSN numbers with details of publishers
 - * **NIL**
 - * Citation Index
 - * **NIL**
 - * SNIP
 - * **NIL**
 - * SJR
 - * **NIL**
 - * Impact factor
 - * **NIL**
 - * h-index
 - * **NIL**
20. Areas of consultancy and income generated
- * **NIL**
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards....
 - * **NIL**
22. Student projects
- (a) Percentage of students who have done in-house projects including inter departmental/programmed
 - * **NIL**
 - (b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
 - * **NIL**

23. Awards / Recognitions received by faculty and students

* **NIL**

24. List of eminent academicians and scientists / visitors to the department

* **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

* **None in department.**

b) International

* **NIL**

26. Student profile programme/course wise:

Name of the Course/programme	Application Received	Selected	* M	*F	Pass percentage				
					09-10	10-11	11-12	12-13	13-14
B. Sc. - I		69	12	57	45%	50%	31%	63%	50%
B. Sc. - II	31	31	04	27	49%	96%	83%	93%	91%
B. Sc. – III	18	18	03	15	56%	54%	100%	75%	88%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	Year					% of Students from the same state	% of students from other States	% of students from abroad
	09-10	10-11	11-12	12-13	13-14			
B. Sc I						100%	None	None
B. Sc II						100%	None	None
B. Sc III						100%	None	None

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	Only UG course is offered
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	None
Entrepreneurship/Self-employment	None

30. Details of Infrastructural facilities

a) Library

* **NIL**

b) Internet facilities for Staff & Students

* **Available**

c) Class rooms with ICT facility

* **NO**

d) Laboratories -

* **YES**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **SC, ST, BPL & OBC**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **NIL**

33. Teaching methods adopted to improve student learning.

* **(1) Chalk and Black Board.**

- (2) **O. H. P.**
- (3) **New dissection methods.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

* **None**

35. SWOC analysis of the department and Future plans

Will apply for NSC Course.

Strength :

- (1) **Sufficient specimens and dissecting materials are stocked**
- (2) **Students are very sincere and active.**

Weakness :

- (1) **Good quality microscopes like fluorescence microscope, projecting microscope etc. is lacking in department.**
- (2) **Room and lecture hall needed.**

Future Plans :

- (1) **Purchasing all type of microscopes.**
- (2) **Increasing the practical and applied part of the subject.**
- (3) **Introducing new dissection methods.**

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1 Name of the department

* **Chemistry**

2 Year of Establishment

* **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

- * **PG – Started in 2014**
4. Names of Interdisciplinary courses and the departments/units involved
- * **NIL**
5. Annual/ semester/choice based credit system (programme wise)
- * **UG - Annual
PG - Semester.**
6. Participation of the department in the courses offered by other departments
- * **Department conducts Biochemistry practical classes for B. HSc. Students.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
- * **NIL**
8. Details of courses/programmes discontinued (if any) with reasons
- * **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	01	NIL
Associate Professors	NIL	NIL
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Dr. Neeta Daniel	Ph. D	Professor	Organic Chemistry	28	NIL

- 11 List of senior visiting faculty

- * **Though there is no senior faculty but senior faculty from other institution are invited for guest lectures.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
- * **50 %**
13. Student -Teacher Ratio (programme wise)
- * **Student - 64**
- * **Teacher - 01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
- | | | |
|-----------------------|-----------------------|-------------------|
| * Technician - | 01(Sanctioned) | 01(filled) |
| * Attendant - | 01(Sanctioned) | 01(filled) |
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
- * **Head of the department has Ph. D (Qualification)**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
- * **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.
- * **Rs 50,000/- received from C.G. Cost was spent in science day celebration in 1 March 2013.**
18. Research Centre /facility recognized by the University
- * **NIL**
19. Publications:
- * a) Publication per faculty
- * **NIL**

- * Number of papers published in peer reviewed journals (national /international) by faculty and students
- * **NIL**
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * **NIL**
- * Monographs
- * **NIL**
- * Chapter in Books
- * **NIL**
- * Books Edited
- * **NIL**
- * Books with ISBN/ISSN numbers with details of publishers
- * **NIL**
- * Citation Index
- * **NIL**
- * SNIP
- * **NIL**
- * SJR
- * **NIL**
- * Impact factor
- * **NIL**
- * h-index
- * **NIL**

20. Areas of consultancy and income generated

* **NIL**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....
- * **NIL**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programmes
- * **Internal projects are done by students (Nearly 10%)**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- * **NIL**
23. Awards / Recognitions received by faculty and students
- * **Rajiv Kumar student of B. Sc.(Maths) was awarded for his achievement in NCC by C. G. Government.**
24. List of eminent academicians and scientists / visitors to the department
- * **List of guest lectures :**
- (1) **Dr. Ajay Singh - Assistant Professor at Govt. V.Y.T. Auto P. G. College, Durg (2012-2013)**
- (2) **Dr. Sunita Mathew - Assistant Professor at Govt. V.Y.T. Autonomous P. G. College ,Durg (2012-2013)**

2013-2014

Dr. Sunita Mathew - Assistant Professor at Government V.Y.T Autonomous P. G. college, Durg

25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National
- * **Conference held at V.Y.T – worked as organizing member**
- b) International
- * **NIL**

26. Student profile programme/course wise: (2013 – 2014)

Name of the Course/programme	Application Received	Selected	* M	*F	Pass percentage
B. Sc. – I		118	34	84	28%
B. Sc. – II		36	7	29	62%
B. Sc. – III		34	09	25	97%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	Year					% of Students from the same state	% of students from other States	% of students from abroad
	09-10	10-11	11-12	12-13	13-14			
B. Sc I					√		Jharkhand	NIL
B. Sc II								
B. Sc III								

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	NIL
PG to M. Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL

<p style="text-align: center;">Employed</p> <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Dr. Jagannath working in Chemical factory
Entrepreneurship/Self-employment	NIL

30. Details of Infrastructural facilities
- a) Library
- * **Department utilizes all books available in the library. There is no separate departmental library.**
- b) Internet facilities for Staff & Students
- * **Available.**
- c) Class rooms with ICT facility
- * **Available**
- d) Laboratories -
- * **01 U. G. Lab.**
31. Number of students receiving financial assistance from college, university, government or other agencies
- * **The department gives prizes in terms of money to students who does sincere work in class every year.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
- * (1) **Guest lectures are invited every year.**
 (2) **Workshop 1 march 2013.**
33. Teaching methods adopted to improve student learning.

* **Various teaching methods adapted in the department are :**

- (1) **Power Point Presentation.**
- (2) **Practical method.**
- (3) **ICT.**
- (4) **Students are asked to prepare paper on different topics and are said to present in the class.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- * (1) **The faculty participates with other faculties and units of NCC/NSS etc.in extension activities.**
- (2) **The faculty had visited NSS camp held at Shivpuri to give a helping hand to the extension activities being performed there.**

35. SWOC analysis of the department and Future plans

Strength :

- (1) **Sincere students P.G. department is attraction.**

Weakness :

- (1) **Lack of lab infrastructure .**
- (2) **Lack of room.**

Future Plans :

- (1) **To organize seminar in chemistry.**
- (2) **Better result in P.G.**

3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

* **COMMERCE**

2. Year of Establishment

* **1989 - 90**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

* **U.G**

4. Names of Interdisciplinary courses and the departments/units involved

* **NIL**

5. Annual/ semester/choice based credit system (programme wise)

* **Annual - UG**

6. Participation of the department in the courses offered by other departments

* **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions etc.

* **NIL**

8. Details of courses/programmes discontinued (if any) with reasons

* **NIL**

9. Number of Teaching posts

	Sanctioned	Filled
Professors	01	01
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years

Dr. M.S.Patel	M. Com Ph. D	Asstt. Proff.	Accounting	24 Years	NIL

11. List of senior visiting faculty

* **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

* **NIL**

13. Student -Teacher Ratio (programme wise)

*

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

* **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

* **Ph. D**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

* **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

* **NIL**

18. Research Centre /facility recognized by the University

* **NIL**

19. Publications:

* a) Publication per faculty

- * **NIL**
- * Number of papers published in peer reviewed journals (national /international) by faculty and students
- * **NIL**
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * **NIL**
- * Monographs
- * **NIL**
- * Chapter in Books
- * **NIL**
- * Books Edited
- * **NIL**
- * Books with ISBN/ISSN numbers with details of publishers
- * **NIL**
- * Citation Index
- * **NIL**
- * SNIP
- * **NIL**
- * SJR
- * **NIL**
- * Impact factor
- * **NIL**
- * h-index
- * **NIL**

20. Areas of consultancy and income generated

- * **NIL**

21. Faculty as members in
 a) National committees b) International Committees c) Editorial Boards....
- * **NIL**
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programmed
- * **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- * **NIL**
23. Awards / Recognitions received by faculty and students
- * **NIL**
24. List of eminent academicians and scientists / visitors to the department
- * **NIL**
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National
- * **NIL**
- b) International
- * **NIL**
26. Student profile programme/course wise:

Name of the Course/programme	Year	Application Received	Selected	* M	*F	Pass percentage
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B. Com – I						
B. Com – II						
B. Com - III						

***M = Male *F = Female**

27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

* **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M. Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library

* **Available with books of commerce.**

b) Internet facilities for Staff & Students

* **NIL**

c) Class rooms with ICT facility

* **NIL**

d) Laboratories -

* **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies

* **NIL**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

* **NIL**

33. Teaching methods adopted to improve student learning.

* **NIL**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

* **NIL**

35. SWOC analysis of the department and Future plans

Strength :

(1) Increasing Student Strength.

(2) Job in commerce is assured therefore students show great interest.

Weakness :

(1) Lack of rooms.

Challenge :

(1) To increase teacher student ratio.

Note : The evaluative report of Industrial Micro biology and computer science could not be sent as teachers for their department has to be recruited yet.